

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, April 28, 2010
4:00 p.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	7
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the April 13, 2010 Regular Council Meeting	11
BUSINESS ARISING OUT OF THE MINUTES:	4.	a) b)	
DELEGATIONS:	5.	a) Dan Turner (Hovercraft) b)	
GENERAL REPORTS:	6.	a) Municipal Planning Commission Meeting Minutes – March 23, 2010 b)	29
PUBLIC HEARINGS:	7.	a) Bylaw 758/10 Municipal Reserve Closure and Sale Plan 102 1703, Block 39, Lot 40MR	53
TENDERS:	8.	a) 2010 Gravel Crushing Program – 4:15 p.m. b) 2010 Regravelling Program – 4:15 p.m. c) Mackenzie County Administration Building Renovation – May 11, 2010 at 10:30 a.m.	

- d) La Crete & Fort Vermilion Airport Upgrades – May 11, 2010 at 10:30 a.m.

**COUNCIL
 COMMITTEE, CAO
 AND DIRECTORS
 REPORTS:**

- 9. a) None

**CORPORATE
 SERVICES:**

- 10. a) 2009 Provincial Grants Allocations 65
- b) 2009 Capital Projects Over Budget 69
- c) 2010 Operating and Capital Budgets 73
- d) Bylaw 761/10 2010 Tax Rate Bylaw 75
- e) RESV07 Emergency Reserve Policy 83
- f) Compensation for Seasonal (Summer) Staff 87
- g) Bylaw 760/10 Assessment Review Boards 93
- h) Rail Freight Service Review – Draft Submission 105
- i) Water & Sewer Agreement – Tall Cree 115
- j) Public Lands 123
- k) County Ratepayer Meeting Format 129
- l) Fort Vermilion Recreation Board – Election Process 131
- m) AAMD&C Zone Meeting (August 13, 2010) 135
- n) Mackenzie Regional Waste Management Commission – Letter of Support 137
- o)
- p)

**OPERATIONAL
 SERVICES:**

- 11. a) Subdivision Maintenance 141
- b) Bridge File 76279 (NW 28-109-12-W5) 143

		c)	Council Road Inspection Tour	147
		d)		
		e)		
PLANNING AND DEVELOPMENT:	12.	a)	Postponement of Area Structure Plan Update for the Hamlets of Fort Vermilion, La Crete and Zama	149
		b)	Planning Policy Review - Road Extension to Woodland RV Park, Range Road 15-2 (South of La Crete Boundary)	151
		c)	Survey Costs for Land Dedication Agreement Portion of NW 9-106-15-W5 (Vanguard Realty Ltd.) La Crete	169
		d)	Development Permit 62-DP-10 Woodland RV Park (La Crete Rural)	181
		e)		
		f)		
EMERGENCY AND ENFORCEMENT SERVICES:	13.	a)	Fort Vermilion Fire & Rescue – Appointment of Fire Chief & Deputy Fire Chief	193
		b)	La Crete Fire & Rescue – Appointment of Deputy Fire Chief	199
		c)	Hamlet Fire Permits/Burn Barrels	205
		d)	Fire Bans	225
		e)	Enhanced Policing	227
		f)	Municipal Emergency Management Program (MEMP) Guide Workshop	235
		g)		
		h)		
INFORMATION /	14.	a)	Information/Correspondence Items	239

CORRESPONDENCE:

**IN CAMERA
SESSION:**

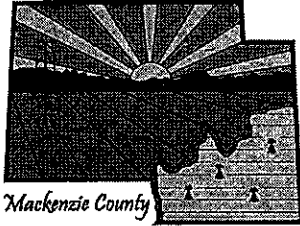
- 15. a) Mustus Energy Electrical Contract
- b) Personnel
- c) Fire Coordinator
- d) Legal (Property Access)
- e)
- f)

**NEXT MEETING
DATE:**

- 16. a) Regular Council Meeting
Tuesday, May 11, 2010
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

- 17. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the April 13, 2010 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the April 13, 2010 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the April 13, 2010 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO 

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, April 13, 2010
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Greg Newman	Reeve
Walter Sarapuk	Deputy Reeve
Peter F. Braun	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Ed Froese	Councillor
Bill Neufeld	Councillor
Ray Toews	Councillor
Lisa Wardley	Councillor
Stuart Watson	Councillor

ABSENT:

ADMINISTRATION:

William (Bill) Kostiw	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
Mary Jo Van Order	Director of Planning & Development
Carol Gabriel	Executive Assistant

ALSO PRESENT: Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on April 13, 2010 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Newman called the meeting to order at 10:04 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 10-04-237 MOVED by Councillor J. Driedger

That the agenda be adopted with the following additions:

- 10. i) Zama & Highway 88 Connector Access Roads
- 15. d) Legal
- 15. e) Zama Access
- 15. f) Grow North Land Negotiations
- 11. l) Mobile Home Cleanup

CARRIED

MOTION 10-04-238

MOVED by Councillor Toews

That item 11. m) Rural Addressing be added to the agenda.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the March 24, 2010 Regular Council Meeting

MOTION 10-04-239

MOVED by Deputy Reeve Sarapuk

That the minutes of the March 24, 2010 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

GENERAL REPORTS:

6. a) Parks and Recreation Committee Meeting Minutes – February 24, 2010

MOTION 10-04-240

MOVED by Councillor Wardley

That the Parks and Recreation Committee meeting minutes of February 24, 2010 be received for information.

CARRIED

6. b) Municipal Planning Commission Meeting Minutes – February 16, 2010

MOTION 10-04-241

MOVED by Councillor Froese

That the Municipal Planning Commission meeting minutes of February 16, 2010 be received for information.

CARRIED

6. c) Mackenzie Housing Management Board Meeting Minutes

MOTION 10-04-242

MOVED by Councillor Wardley

That Council formally request a copy of the reports presented at Mackenzie Housing Management Board meetings.

CARRIED UNANIMOUSLY

MOTION 10-04-243

MOVED by Councillor Braun

That the Mackenzie Housing Management Board meeting minutes of January 25, 2010 be received for information.

CARRIED

MOTION 10-04-244

MOVED by Councillor D. Driedger

That the Mackenzie Housing Management Board meeting minutes of February 22, 2010 be received for information.

CARRIED

PUBLIC HEARINGS:

7. a) None

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) **Council Committee Reports**

Councillor Neufeld reported on the AAMDC spring convention, tri-council meeting with the Premier, Clear Hills Ag Event, rail industry meeting and the La Crete RV Park road meeting.

Councillor Hoese reported on the AAMDC spring convention, rail industry meeting, and the Municipal Planning Commission meetings.

Councillor Braun reported on the REDI presentation, La Crete Recreation Board, AAMDC spring convention, rail meeting, Principles of Assessment course, La Crete RV Park road meeting with landowners, Municipal Planning Commission meetings, Parks & Recreation committee meeting, Premier's Dinner, tri-council meeting with the Premier, Municipal Sustainability Plan meeting, Mackenzie Waste Management teleconference, and the rail industry meeting.

Reeve Newman reported on the AAMDC spring convention, meeting with Hon. Mel Knight, rural water meeting, Premier's Dinner, tri-council meeting with the Premier, rail meeting, and the meeting with the Town of Rainbow Lake.

Deputy Reeve Sarapuk reported on the REDI Symposium, Northern Alberta Elected Leaders meeting, Premier's dinner, tri-council meeting with the Premier, REDI study meeting, and the rail industry meeting.

Councillor J. Driedger reported on the AAMDC spring convention, Community Futures, tri-council meeting with the Premier, Tompkins Fire Hall committee, La Crete office building inspection, and the rail industry meeting.

Councillor Watson reported on the AAMDC spring convention and the rail industry meeting.

Councillor Toews reported on the FCSS meeting and the REDI Symposium.

Councillor Wardley reported on the REDI Symposium, Zama Recreation Board (CFEP funding was declined) and the tri-council meeting with the Premier.

Councillor D. Driedger reported on the AAMDC spring convention, ethics course, ice-bridge, RR 103-2 project, Alternative Energy Toolkit session, Tompkins Fire Hall Building Committee, Clear Hills Ag Event and the rail meetings.

MOTION 10-04-245

MOVED by Councillor Watson

That the Council committee reports be received for information.

CARRIED

Reeve Newman recessed the meeting at 10:51 a.m. and reconvened the meeting at 11:00 a.m.

**CORPORATE
SERVICES:**

**10. a) Policy ADM021 Purchase Wearing Apparel for Full
Time Staff & Council**

MOTION 10-04-246

MOVED by Councillor Wardley

That Policy ADM021 Purchase Wearing Apparel for Full Time Staff & Council be approved as amended and proceed with the program.

CARRIED

10. b) 2009 Surplus Allocation

MOTION 10-04-247
(requires 2/3)

MOVED by Councillor Wardley

That \$400,000 of the 2009 accumulated surplus be contributed to the General Operating Reserve to cover the 2008 and 2009 inter-municipal contribution to tangible capital assets acquisition in

2010 as per the agreement.

CARRIED

MOTION 10-04-248
(requires 2/3)

MOVED by Councillor J. Driedger

That the remaining operating surplus be allocated to the General Operating Reserve and the General Capital Reserve using the following formula:

$$(2009 \text{ Operating Surplus} - \$50,000)/2$$

CARRIED

10. c) Finance & Investment Report – March 31, 2010

MOTION 10-04-249

MOVED by Councillor Braun

That the financial and investment report for the period ended March 31, 2010 be accepted for information.

CARRIED

**OPERATIONAL
SERVICES:**

**11. c) Tompkins Fire Hall/Public Works Shop Construction
Task Force Committee – Terms of Reference**

MOTION 10-04-250

MOVED by Councillor D. Driedger

That Council approve the requested Tompkins Fire Hall/Public Works Shop Construction Task Force Committee Terms of Reference as amended.

CARRIED

**11. d) Tompkins Fire Hall/Public Works Shop Construction
Task Force Committee – Appointment of Members at
Large**

MOTION 10-04-251

MOVED by Councillor Braun

That the appointment of Members at Large to the Tompkins Fire Hall/Public Works Shop Construction Task Force Committee be tabled until advertisements have been placed.

CARRIED

MOTION 10-04-252

MOVED by Councillor Toews

That the Tompkins Fire Hall/Public Works Shop Construction

Task Force committee members at large positions be advertised for appointment at the first meeting in May.

CARRIED

11. e) Graders

MOTION 10-04-253

MOVED by Councillor Braun

That the Equipment Committee review the current grader replacement practice due to budget implications.

CARRIED

11. f) AJA Friesen Road & Water Management Project

MOTION 10-04-254

MOVED by Councillor J. Driedger

That the County continue with the AJA Friesen Road and water management project as proposed by GENIVAR.

CARRIED

11. g) La Crete & Fort Vermilion Airport Runway Upgrades

MOTION 10-04-255

MOVED by Reeve Newman

That the La Crete & Fort Vermilion airport runway upgrade tender be amended with the drainage being a deletable item.

CARRIED

MOTION 10-04-256

MOVED by Reeve Newman

That the La Crete & Fort Vermilion airport runway upgrades be completed by October 15, 2010.

CARRIED

MOTION 10-04-257

MOVED by Councillor Braun

That the geotextile portion of the La Crete & Fort Vermilion airport runway upgrades be a deletable item.

CARRIED

**COUNCIL COMMITTEE,
CAO AND DIRECTORS**

9. b) CAO & Director Reports

REPORTS:

MOTION 10-04-258

MOVED by Deputy Reeve Sarapuk

That the Education Committee members be authorized to attend the Northern Lakes College CEC Workshop Banquet on April 21, 2010 in Fort Vermilion.

CARRIED

MOTION 10-04-259

MOVED by Councillor Neufeld

That the Chief Administrative Officer and Director reports be received for information.

CARRIED

**CORPORATE
SERVICES:**

10. d) Additional Named Insured

MOTION 10-04-260

MOVED by Councillor Braun

That Council authorizes providing insurance coverage to the La Crete Chamber of Commerce on a cost recovery basis through the Jubilee additional named insured program.

CARRIED

10. e) Four-Step Municipal Sustainability Plan Update

Councillor Braun left the meeting at 11:54 a.m.

MOTION 10-04-261

MOVED by Councillor Wardley

That the draft Four-Step Municipal Sustainability Plan be accepted for information and the public consultations meetings be scheduled during the week of April 26, 2010 to take place in La Crete, Zama, Fort Vermilion, High Level/Rocky Lane rural and Blue Hills rural.

CARRIED

10. g) Northwest Alberta Youth Traffic Safety Conference

MOTION 10-04-262

MOVED by Councillor Wardley

That the County participate and donate \$250.00 to the Northwest Alberta Youth Traffic Safety conference on May 29, 2010.

CARRIED

10. h) Mackenzie County Charity Golf Tournament Update

MOTION 10-04-263

MOVED by Councillor Watson

That the Mackenzie County Charity Golf Tournament update be received for information.

CARRIED

MOTION 10-04-264

MOVED by Councillor Neufeld

That Mackenzie County sponsor the 2010 Mackenzie Charity Golf Tournament supper at a cost of \$3,000.00.

CARRIED

**10. i) Zama & Highway 88 Connector Access Roads
(ADDITION)**

Discussion item. Mackenzie County was declined Resource Road grant funding for 2010.

Reeve Newman recessed the meeting at 12:07 p.m. and reconvened the meeting at 12:58 p.m.

TENDERS:

8. a) Bridge File 9041 (Gull Greek) – 1:01 p.m.

MOTION 10-04-265

MOVED by Deputy Reeve Sarapuk

That the Bridge File 9041 (Gull Greek) tender be opened at 1:01 p.m.

CARRIED

Tenders Received

Formula Contractors	\$359,050.00
Pineridge	\$296,500.00
Klassen Brothers	\$238,530.00
Northsite Contractors Ltd.	\$169,178.00
Glen Armstrong	\$222,220.00
Forest Trotter	\$287,500.00
Rulam	\$267,000.00

MOTION 10-04-266

MOVED by Councillor Watson

That the Bridge File 9041 (Gull Greek) tender be awarded to the lowest qualified tender.

CARRIED

DELEGATIONS:

5. a) Mackenzie Housing Management Board

10. f) Mackenzie Housing Management Board 2009 Financial Statements

MOTION 10-04-267

MOVED by Councillor Toews

That the Mackenzie Housing Management Board delegation be moved in-camera at 1:06 p.m.

CARRIED

MOTION 10-04-268

MOVED by Councillor D. Driedger

That Council move out of camera at 2:13 p.m.

CARRIED

Reeve Newman recessed the meeting at 2:14 p.m. and reconvened the meeting at 2:24 p.m.

MOTION 10-04-269

MOVED by Councillor Neufeld

That the Mackenzie Housing Management Board delegation be received for information.

CARRIED

5. b) Stein Jahnsen, Activation Analysis (Railway)

MOTION 10-04-270

MOVED by Councillor D. Driedger

That the railway presentation by Stein Jahnsen from Activation Analysis be received for information.

CARRIED

5. c) George Neudorf

MOTION 10-04-271

MOVED by Councillor J. Driedger

That administration bring back a Request for Decision regarding the laneway concerns at the La Crete Motel.

CARRIED

MOTION 10-04-272

MOVED by Councillor Wardley

That administration look into options for affordable housing in Zama.

CARRIED

Councillor Braun rejoined the meeting at 3:24 p.m.

**OPERATIONAL
SERVICES:**

11. a) Land Use Framework

MOTION 10-04-273

MOVED by Councillor Braun

That the land use framework be received for information.

CARRIED

11. b) Bridge Campground – Recreational Lease

MOTION 10-04-274

MOVED by Councillor Wardley

That Mackenzie County draft a letter to Minister Ady and Minister Knight requesting their support in the County's termination of the current Provincial Recreational Lease at Bridge Campground in order to pursue a larger SRD lease.

CARRIED

11. h) Blue Hills Road Construction (103-2) Update

MOTION 10-04-275

MOVED by Councillor D. Driedger

That the County proceed with the Blue Hills Road construction (103-2) and that the update be received for information.

CARRIED

11. i) Public Lands

MOTION 10-04-276

MOVED by Reeve Newman

That public lands be moved to the in-camera session.

CARRIED

11. j) Water Points

MOTION 10-04-277

MOVED by Councillor J. Driedger

That the water points be received for information.

CARRIED

11. k) Rural Water

MOTION 10-04-278

MOVED by Councillor Wardley

That rural water be received for information.

CARRIED

11. l) Mobile Home Cleanup (ADDITION)

MOTION 10-04-279

Requires Unanimous

MOVED by Councillor Wardley

That administration look into options for the disposal of old mobile homes.

DEFEATED

11. m) Rural Addressing (ADDITION)

MOTION 10-04-280

Requires Unanimous

MOVED by Councillor Toews

That the County mandate that rural addressing signs be implemented by January 1, 2011.

DEFEATED

**PLANNING &
DEVELOPMENT:**

**12. a) Bylaw 757/10 Being a Plan Cancellation on Pt. of SW 7-
109-13-W5M (Fort Vermilion Rural)**

MOTION 10-04-281

MOVED by Reeve Newman

That first reading be given to Bylaw 757/10 being the cancellation of

ALL THAT PORTION OF THE SOUTH WEST QUARTER OF SECTION SEVEN (7) TOWNSHIP ONE HUNDRED AND NINE (109) RANGE THIRTEEN (13) WEST OF THE FIFTH MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE WEST BOUNDARY OF THE SAID QUARTER SECTION WITH THE NORTH LIMIT OF ROAD PLAN 2378EU; THENCE EASTERLY ALONG THE

NORTH LIMIT ONE HUNDRED AND TWENTY TWO (122) METRES;
THENCE NORTHERLY AND AT RIGHT ANGLES THERETO ONE
HUNDRED AND THIRTY SEVEN (137) METRES; THENCE
WESTERLY AND PARALLEL WITH THE NORTH LIMIT TO A POINT
ON THE WEST BOUNDARY; THENCE SOUTHERLY ALONG THE
WEST BOUNDARY TO THE POINT OF COMMENCEMENT,
CONTAINING 1.67 HECTARES, MORE OR LESS

for the purpose of reverting the lands back into SW 7-109-13-
W5M, from which the subdivision was taken.

CARRIED

**EMERGENCY &
ENFORCEMENT
SERVICES:**

13. a) Request to Waive a Fire Invoice

MOTION 10-04-282
(requires 2/3)

MOVED by Reeve Newman

That the request to waive a fire invoice be tabled for further
information.

CARRIED

**INFORMATION/
CORRESPONDENCE**

14. a) Information/Correspondence

MOTION 10-04-283

MOVED by Councillor Wardley

That the County nominate Marilee Toews for the Alberta
Historical Resources Foundation Heritage Awards.

CARRIED

MOTION 10-04-284

MOVED by Councillor Braun

That all Council be authorized to attend the Emergency
Management Training on June 2, 2010 in High Level.

CARRIED

MOTION 10-04-285

MOVED by Councillor Wardley

That administration be instructed to advertise for a member at
large to the Mighty Peace Tourist Association.

CARRIED

MOTION 10-04-286

MOVED by Councillor J. Driedger

That the information/correspondence items be received for information.

CARRIED

IN CAMERA SESSION:

MOTION 10-04-287

MOVED by Reeve Newman

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:08 p.m.

- 15. a) Personnel/Organizational Chart
- 15. b) CO₂ EOR Project
- 15. c) La Crete Water Treatment Plant
- 15. d) Legal (ADDITION)
- 15. e) Zama Access (ADDITION)
- 15. f) Grow North Land Negotiations (SRD) (ADDITION)
- 11. i) Public Lands

CARRIED

MOTION 10-04-288

MOVED by Councillor Wardley

That Council move out of camera at 5:29 p.m.

CARRIED

15. a) Personnel/Organizational Chart

MOTION 10-04-289

MOVED by Councillor Sarapuk

That the personnel/organizational chart be received for information.

CARRIED

15. b) CO₂ EOR Project

MOTION 10-04-290

MOVED by Councillor Neufeld

That the CO₂ EOR project update be received for information.

CARRIED

15. c) La Crete Water Treatment Plant

MOTION 10-04-291

MOVED by Councillor Toews

That administration be authorized to negotiate a settlement for the La Crete Water Treatment Plant as discussed.

CARRIED

15. d) Legal (ADDITION)

MOTION 10-04-292

MOVED by Councillor J. Driedger

That the legal update be received for information.

CARRIED

15. e) Zama Access (ADDITION)

MOTION 10-04-293

MOVED by Councillor Wardley

That the County enter into interim negotiations with the Province to designate the Zama Access into a provincial highway.

CARRIED UNANIMOUSLY

15. f) Grow North Land Negotiations (SRD) (ADDITION)

MOTION 10-04-294

MOVED by Councillor Braun

That the County negotiate ownership of the two parcels of land as discussed.

CARRIED UNANIMOUSLY

11. i) Public Lands

MOTION 10-04-295

MOVED by Councillor Watson

That the County start on the public lands negotiations with the province as discussed.

CARRIED

NEXT MEETING DATE:

16. a) Regular Council Meeting
Wednesday, April 28, 2010
4:00 p.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

17. a) Adjournment

MOTION 10-04-296

MOVED by Councillor J. Driedger

That the Council meeting be adjourned at 5:35 p.m.

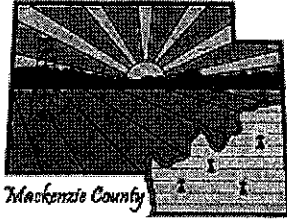
CARRIED

These minutes will be presented to Council for approval on April 28, 2010.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

DRAFT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Municipal Planning Commission Meeting Minutes March 23, 2010

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the March 23, 2010 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of March 23, 2010 be received for information.

Author: _____ Reviewed By: _____ CAO _____

**Mackenzie County
Municipal Planning Commission Meeting**

**Council Chambers
Fort Vermilion, Alberta**

Tuesday, March 23, 2010 @ 1:00 p.m.

PRESENT

Peter Braun	Chair, Councillor
Jack Eccles	Vice-Chair
Ed Froese	Councillor, MPC Member
Mary Jo Van Order	Director of Planning and Development
Sarah Martens	Planning, Development and Emergency Services Administrative Officer

ABSENT

Manfred Gross	MPC Member
Beth Kappelar	MPC Member
Marion Krahn	Development Officer
Liane Lambert	Development Officer

DELEGATION

Larry Braun	Developer
-------------	-----------

1. CALL TO ORDER

Peter Braun called the meeting to order at 12:57 p.m.

2. ADOPTION OF AGENDA

MOTION 10-27 **MOVED** by Jack Eccles

That the agenda be adopted as presented.

CARRIED

3. MINUTES

Minutes item 3a will be discussed later in the meeting.

4. DEVELOPMENT

Development items 4a through 4e will be discussed later in the meeting.

- f) **Development Permit Application 23-DP-10**
**Larry Braun; Single Detached Dwelling with Attached Garage,
Front Covered Deck and Back Deck; Remove Existing Mobile
Home and Deck**
Part of SW 12-105-15-W5M (Plan 032 4685, Block 1, Lot 1)
West La Crete/Buffalo Head Prairie Area

MOTION 10-28 **MOVED** by Ed Froese

That Development Permit 23-DP-10 on Part of SW 12-105-15-W5M (Plan 032 4685, Block 1, Lot 1) in the name of Larry Braun be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks are: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines, or setbacks required by Alberta Environment and Alberta Transportation, whichever is greater.
2. The minimum building or structure setbacks from the upper bank of the unnamed creek within the easterly portion of the lands shall be 100 feet (30.48 meters) or setback requirements from Alberta Environment, whichever is greater.
3. A variance of the setback from the upper bank of the low-lying lands (west of the existing Mobile Home) is hereby been granted as shown in Condition 4.
4. The minimum building or structure setbacks from the upper bank of the low-lying lands (west of the existing Mobile Home) shall be 37.5 feet (11.43 meters) or setback requirements from Alberta Environment, whichever is greater.
5. Obtain written approval from Alberta Environment regarding setback requirements on the proximity of the unnamed creek and low-lying lands, prior to commencement of any development. Contact Terry Sawchuk at (780) 624-6239.
6. Obtain written approval from Alberta Transportation regarding the proposed development prior to commencement of the development. Contact Robert Lindsay at 780-624-6547.

7. All conditions and requirements by Alberta Environment and Alberta Transportation are to be met to their specifications and standards.
8. Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of the low-lying lands within the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the basement/crawl space and/or flooding of the basement/crawl space.
9. The developer shall enter into a Development Agreement with the County prior to the commencement of construction of the Single Detached Dwelling with attached garage due to the low lying lands and drainage. The Development Agreement will be registered against the title.
10. The existing residence (Mobile Home) shall be removed from the property after occupancy of the Single Detached Dwelling with Attached Garage (house).
11. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
12. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
13. PRIOR to installation of a new access or changing location of existing access contact Alberta Transportation at 780-624-6280. Access to be constructed to Alberta Transportation standards at the developer's expense.
14. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
15. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
16. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations

and County Bylaws and resolutions relating to the development of the lands.

CARRIED

3. MINUTES

a) Adoption of Minutes

MOTION 10-29 **MOVED** by Ed Froese

That the minutes of the February 16, 2010 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

The resolution of the Vanguard Realty Municipal Reserve be brought to the April 12, 2010 Municipal Planning Commission Meeting as information.

4. DEVELOPMENT

**a) Development Permit Application 02-DP-10
John Berg; Single Detached Dwelling with Setback Variance
Part of SE 2-108-14-W5M (Plan 084 0068, Block 1, Lot 1)
Blumenort**

MOTION 10-30 **MOVED** by Jack Eccles

Revises Permit 02-DP-10 with the coulee, ravine or valley setbacks

That Development Permit 02-DP-10 on Part of SE 2-108-14-W5M (Plan 084 0068, Block 1, Lot 1) in the name of John Berg be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks:

- i. 41.15 meters (135 feet) from any road allowances,
- ii. 15.24 meters (50 feet) from any other property lines,

- iii. 21.34 meters (70 feet) from any coulee, ravine or valley.
2. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
3. No ancillary building erected/or moved onto the site shall be used as a dwelling.
4. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
5. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at (780) 927-3718. Access to be constructed to Mackenzie County standards and at the developer's expense.
6. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

**b) Development Permit Application 15-DP-10
George and Mary Penner; Auto Repair Shop
NW 2-107-14-W5M; Blumenort**

MOTION 10-31 **MOVED** by Ed Froese

That Development Permit 15-DP-10 on NW 2-107-14-W5M in the name of the George and Mary Penner be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A variance of the Mackenzie County Land Use Bylaw section 7.3, subsection B is hereby granted to allow an Auto Repair Shop within the existing building.

2. PRIOR to any new construction taking place on the subject property contact the Development Department for a Development Permit.
3. **This permit approval is subject to approval from the Alberta Motor Vehicle Industry Council (AMVIC). The developer is required to obtain written approval from the Alberta Motor Vehicle Industry Council regarding the proposed development prior to commencement of the development. Failure to do so shall render this permit Null and Void.**
4. All conditions and requirements by the Alberta Motor Vehicle Industry Council are to be met to their specifications and standards.
5. **The Repair Shop shall meet all Alberta Safety Code requirements for Commercial/Industrial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
6. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 200 meters from regulatory signs.
 - b. 3 meters (9.84 feet) from the outer edge of the road or 1.5 meters (4.92 feet) from the property line if on private property.
7. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
8. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
9. Wiring and conduits of the sign must be concealed from view.

10. **This permit approval is subject to a legal access to the proposed development and that access shall be constructed to County standards.**
11. **PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.**
12. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- c) **Development Permit Application 17-DP-10
L.A. Homes and RV Sales; Mobile Home Sales and Service,
Agricultural Machinery Sales and Service, and Automotive
Equipment Sales and/or Services**

MOTION 10-32 **MOVED** by Ed Froese

That Development Permit 17-DP-10 on Plan 062 7695, Block 24, Lot 3 in the name of L.A. Homes and RV Sales be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit may be revoked at any time, if, in the opinion of the Development Authority, the Mobile Home Sales and Services, Agricultural Machinery Sales and Service, and Automotive Equipment Sales and/or Services business has become detrimental or otherwise incompatible with the amenities of the neighborhood.
2. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.
3. Minimum setbacks are: 9.1 meters (30 feet) front (east) yard; 9.1 meters (30 feet) north side yard; 3.0 meters (10 feet) rear (west) yard; 1.5 meters (5 feet) south side yard, from the property lines.

4. Any merchandise being moved on or off of the property shall be via the east access off of 99th Street.
5. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developer's expense.
6. **PRIOR to any new construction taking place on the subject property contact the Development Department for a Development Permit.**
7. Provide adequate off street parking as follows: The minimum parking standards are one parking stall for every three employees required during the maximum working shift and adequate public stalls as needed for the development. **Parking requirements are subject to change at such time as a mobile home is permanently placed on site as an office or if an office building is constructed or moved onto the site.** *"One parking space, including the driveway area, shall occupy 91.4 meters (300 square feet)."*
8. The municipality has assigned the following address to the noted property 10704-99th Street. You are required to display the address (10704) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
9. Any signs shall be located a minimum of:
 - a) 20 meters from regulatory signs, and
 - b) not less than 1.5 meters from the curb/sidewalk.
10. Any signs shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
11. Any signs shall:
 - a) not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b) not unduly interfere with the amenities of the district,
 - c) not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d) not create visual or aesthetic blight.
12. Illumination of any signs must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
13. Wiring and conduits of any signs must be concealed from view.

14. The architecture, construction materials and appearance of sign shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
15. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
16. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- d) Development Permit Application 19-DP-10
Martha Stoesz; Home Based Business (Organic Choices)
Part of NE 6-106-15-W5M (Plan 062 7138, Block 3, Lot 4)
La Crete Rural – River Drive Developments**

MOTION 10-33 **MOVED** by Jack Eccles

That Development Permit 19-DP-10 on Part of NE 6-106-15-W5M (Plan 062 7138, Block 3, Lot 4) in the name of the Martha Stoesz be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business has become detrimental or otherwise incompatible with the amenities of the neighborhood.
2. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at 780-841-3275.
3. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.
4. The Home Based Business shall not involve the storage of goods in the public view, a change in appearance of the residence or its accessory buildings.
5. Shall not employ any employees who do not reside on-site.

6. An unlighted sign to identify the Home Based Business may be placed on the exterior of the Mobile Home and the sign shall not exceed 1.1 meters (12 square feet).
7. At all times, the privacy of the adjacent dwellings shall be preserved and the Home Based Business shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.

CARRIED

- e) **Development Permit Application 20-DP-10
Tranquil Massage; General Services Business
Plan 762 0383, Block 15, Lot 6; La Crete**

MOTION 10-34 **MOVED** by Ed Froese

That Development Permit 20-DP-10 on Plan 762 0383, Block 15, Lot 6 in the name of Tranquil Massage be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at 780-841-3275.
2. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.
3. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 30 square meters of building area which in this case is 2 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *“One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet).”*
4. The General Services business (Massage Therapy Clinic) shall meet all Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.

5. This permit may be revoked at any time if, in the opinion of the Development Authority, the proposed development has become detrimental or otherwise incompatible with the amenities of the neighbourhood.
6. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- g) Development Permit Application 28-DP-10
Roxane Tarr; Oil Field Service (Storage Dock)
Plan 092 6864, Block 11, Lot 8; Zama**

MOTION 10-35 **MOVED** by Jack Eccles

That Development Permit 28-DP-10 on Plan 092 6864, Block 11, Lot 8 in the name of Roxane Tarr be approved with the following conditions:

FAILURE TO COMPLY WITH ONE OR MORE OF THE
ATTACHED CONDITIONS SHALL RENDER THIS PERMIT
NULL AND VOID.

1. **Minimum building setbacks:**
 - i. **9.1 meters (30 feet) front yard setback,**
 - ii. **9.1 meters (30 feet) rear yard setback,**
 - iii. **3.0 meters (10 feet) side yard setbacks.**
2. Must meet all conditions and regulation set out by Petroleum Tank Management of Alberta Association (PTMAA) if applicable.

3. Must meet all requirements of the current Alberta Fire Safety Codes and any other conditions set out by the local fire department.
4. Clear signage identifying contents in storage drums must be posted at all times.
5. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
6. No ancillary building erected/or moved onto the site shall be used as a dwelling.
7. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at (780)927-3718. Access to be constructed to Mackenzie County standards and at the developer's expense.
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- h) Development Permit Application 30-DP-10
La Crete Christian Fellowship; Church
Part of SW 9-106-15-W5M (Tentative Block 38, Lot 57)
La Crete**

MOTION 10-36 MOVED by Peter Braun

That Development Permit 30-DP-10 on Part of SW 9-106-15-W5M (Block 38, Lot 57) in the name of La Crete Christian Fellowship be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks;

- North, east and west yard: 7.62 meters (25 feet)
- South yard: 1.52 meters (5 feet)

All setbacks are measured from your property lines. A 10 meter Public Utility Lot exists adjacent to the west property line and no construction or development is permitted in or on this Public Utility Lot.

2. The architecture, construction materials and appearance of the Church shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
3. The lowest opening of the building shall be a minimum of 1 foot above the curb elevation of 111th Street which abuts the east side of the lot.
4. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.
5. Mackenzie County shall not be held liable for any concerns, issues or damages resulting from flooding of the lands due to inadequate elevations and/or site drainage. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage and/or flooding of the proposed building.
6. The Municipality has assigned the following address to the noted property 9704-111 Street. You are required to display the address (9704) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
7. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
8. Provide adequate off street parking as follows: The minimum parking standards are 1 stall per 4 seating spaces. Therefore you are required to provide 188 parking spaces (750 seats divided by 4). "One parking space, including the driveway area, shall occupy 300 square feet."
9. This permit approval is subject to the access to the property being constructed to County standards. Two accesses off of 111th Street are required. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-

3983. Access to be constructed to Mackenzie County standards and at the developers' expense.

10. An overhead power line exists within the Public Utility Lot to the west of the subject lands and construction of an access off of 113th Street to serve the lands requires approval from ATCO Electric in addition to the requirements of Condition 8.
11. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

CARRIED

- i) **Development Permit Application 33-DP-10
Tracey Siemens; Home Based Business (Massage Clinic)
Plan 012 3148, Block 26, Lot 11; La Crete**

MOTION 10-37 **MOVED** by Jack Eccles

That Development Permit 33-DP-10 on Plan 012 3148, Block 26, Lot 11 in the name of Tracey Siemens be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business has become detrimental or otherwise incompatible with the amenities of the neighborhood.
2. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at 780-841-3275.
3. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.
4. The Home Based Business shall not involve the storage of goods in the public view, a change in appearance of the residence or its accessory buildings.
5. Shall not employ any employees who do not reside on-site.

6. An unlighted sign to identify the Home Based Business may be placed on the exterior of the Mobile Home and the sign shall not exceed 1.1 meters (12 square feet).
7. At all times, the privacy of the adjacent dwellings shall be preserved and the Home Based Business shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.
8. The municipality has assigned the following address to the noted property 10509-102A Street. You are required to display the address (10509) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
9. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.

CARRIED

- j) Development Permit Application 35-DP-10
Lori Zacharias
General Services Establishment (Home Based Business)
Plan 782 0147, Block 15, Lot 13; La Crete**

MOTION 10-38 MOVED by Ed Froese

That Development Permit 35-DP-10 on Plan 782 0147, Block 15, Lot 13 in the name of Lori Zacharias be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit may be revoked at any time, if, in the opinion of the Development Authority, the General services establishment (Home Based Business) has become detrimental or otherwise incompatible with the amenities of the neighborhood.
2. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations

and County Bylaws and resolutions relating to the development of the lands.

3. The General services establishment (Home Based Business) shall not involve the storage of goods in the public view, a change in appearance of the residence or its accessory buildings.
4. Shall not employ any employees who do not reside on-site.
5. An unlighted sign to identify the General services establishment (Home Based Business) may be placed on the exterior of the Dwelling Unit (house) and the sign shall not exceed 1.1 meters (12 square feet).
6. At all times, the privacy of the adjacent dwellings shall be preserved and the General services establishment (Home Based Business) shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.
7. The municipality has assigned the following address to the noted property 10006-95 Avenue. You are required to display the address (10006) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
8. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.

CARRIED

- k) Development Permit Application 37-DP-10
Ronald Lambert
Ancillary Building (Detached Garage) with Variances
Part of SW 7-109-13-W5M; Fort Vermilion Rural**

MOTION 10-39 **MOVED** by Jack Eccles

That Development Permit 37-DP-10 on Pt. of SW 7-109-13-W5M in the name of the Ronald Lambert be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **A setback variance of 5.79 meters (19 feet) from the south road allowance is hereby granted for an Ancillary Building (detached garage).**
2. **A setback variance of 6.72 meters (22.05 feet) from the south road allowance is hereby granted for the existing principal dwelling.**
3. **Minimum building setbacks:**
 - i. **41.15 meters (135 feet) from any road allowances,**
 - ii. **15.24 meters (50 feet) from any other property lines.**
4. **A six (6) foot height variance for the Ancillary Building (detached garage) is hereby granted. The maximum height of the Ancillary Building (detached garage) shall be 21 feet in height from grade to roof peak**
5. The Ancillary Building (detached garage) is approved for personal purposes only and no commercial activity is permitted in this building or district. If the developer/owner/resident intends to use the Ancillary Building (detached garage) for commercial use, a rezoning or Land Use Bylaw amendment application must be submitted and approved. Upon approval of the rezoning or Land Use Bylaw amendment, a new development permit must be received and approved prior to the commencement of a commercial use.
6. The Ancillary Building (detached garage) shall be constructed as a car garage and shall contain car garage doors to a maximum height of 8 feet. No commercial sized garage doors are permitted.
7. The Ancillary Building (detached garage) shall be constructed and finished with similar construction materials as the residence and shall compliment the natural features of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.
8. No ancillary building erected/or moved onto the site shall be used as a dwelling.
9. All sewage disposal systems shall be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
10. **PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for**

Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developer's expense.

11. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
12. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- I) **Development Permit Application 45-DP-10**
Henry K. Wiebe; Bunkhouse
Part of NW 29-106-15-W5M (Plan 042 4702, Block 1, Lot 7)
Henry Wall Subdivision – Wolfe Lake Road Area

MOTION 10-40 **MOVED** by Jack Eccles

That Development Permit 45-DP-10 on Part of NW 29-106-15-W5M (Plan 042 4702, Block 1, Lot 7) in the name of Henry K. Wiebe be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. The existing Mobile Home shall be removed from the property by June 30, 2010.
2. The existing Single Family Dwelling shall not be used as a residence. A new Development Permit is required prior to any changes being made to the existing Single Family Dwelling.
3. Minimum building setbacks: 41.15 meters (135 feet) north and west yard; 7.62 meters (25 feet) rear yard (south); 7.62 meters (25 feet) east side yard, from the property lines.
4. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.

5. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
6. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing the location of an existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

**m) Development Permit Application 50-DP-10
George and Mary Penner
Intensive Recreational Use (Race Track)
NW 2-107-14-W5M; Blumenort Area**

MOTION 10-41 MOVED by Ed Froese

That Development Permit 50-DP-10 on NW 2-107-14-W5M in the name of the George and Mary Penner be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum race track setbacks:
 - i. 41.15 meters (135 feet) from any road allowances,
 - ii. 15.24 meters (50 feet) from any other property lines.

2. **The land owner shall at all times carry adequate liability insurance during the operation of the race track.**
3. PRIOR to any additional changes being made, a development permit may be required.
4. **This permit may be revoked at any time if, in the opinion of the Development Authority the proposed development has become detrimental or otherwise incompatible with the amenities of the neighbourhood.**
5. **Mackenzie County shall not be held liable for any concerns, issues, injuries or damages related to and/or resulting from the stock car race track, the operation thereof, and/or any vehicles part-taking therein. It is the responsibility of the developer to ensure that adequate safety measures and precautions are in-acted, clearly defined and enforced to provide safety to the stock car drivers and any spectators thereof.**
6. Provision of parking to accommodate the proposed development. All parking shall be off of the road and/or road allowance and an adequately safe distance away from the race track.
7. Washroom facilities **shall** be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
8. **No person shall operate or allow to be operated any stock car, motor vehicle or recreational vehicle on the stock car race track between the hours of 11:00 p.m. and 7:00 a.m.**
9. **This permit approval is subject to a legal access to the proposed development and that access shall be constructed to County standards.**
10. **PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at (780) 928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.**
11. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 200 meters from regulatory signs.

- b. 3 meters (9.84 feet) from the outer edge of the road or 1.5 meters (4.92 feet) from the property line if on private property.

12. The sign shall:

- a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
- b. Not unduly interfere with the amenities of the district,
- c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
- d. Not create visual or aesthetic blight.

13. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.

14. Wiring and conduits of the sign must be concealed from view.

15. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

5. SUBDIVISION

No subdivisions to bring forward.

6. MISCELLANEOUS ITEMS

a) Action List

The Action List of February 16, 2010 was reviewed.

7. IN CAMERA

There were no In Camera items to discuss.

8. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ April 12, 2010 at 10:00 a.m. in La Crete
- ❖ April 29, 2010 at 1:00 p.m. in Fort Vermilion

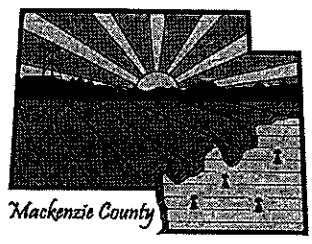
9. ADJOURNMENT

MOTION 10-42 **MOVED** by Ed Froese

That the Municipal Planning Commission meeting be adjourned at 1:49 p.m.

CARRIED

These minutes were adopted this 12 day of April, 2010.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	Mary Jo Van Order, Director of Planning and Development
Title:	PUBLIC HEARING Bylaw 758/10 Municipal Reserve Closure and Sale Plan 102 1703, Block 39, Lot 40MR (La Crete)

BACKGROUND / PROPOSAL:

Bylaw 758/10, for the closure and sale of Municipal Reserve (MR) Plan 102 1703, Block 39, Lot 40MR, received first reading at the March 24, 2010 Council meeting.

A subdivision is planned (26-SUB-09) for the portion of SW 9-106-15-W5M that includes the Municipal Reserve parcel legally described as Plan 102 1703, Block 39, Lot 40MR. A conditional agreement has been made for the exchange of these lands for a larger Municipal Reserve parcel in a different location within the planned subdivision (26-SUB-09), along with park landscaping and furnishings for that larger parcel.

In order to execute this exchange, the County must follow a process prescribed by the Municipal Government Act to remove the current Municipal Reserve designation (close it) and dispose of the lands (sell them). Then in the future, retake Municipal Reserve land when the planned subdivision (26-SUB-09) is registered.

OPTIONS & BENEFITS:

With registration of the planned subdivision (26-SUB-09), the County will receive a larger Municipal Reserve parcel for use as a park plus landscaping and furnishings at no cost to the County.

Author: Marion Krahn,
Development Officer

Reviewed by: Mary Jo Van Order,
Director of Planning
and Development

CAO

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

MOTION 1

That second reading be given to Bylaw 758/10, being a Land Use Bylaw Amendment to close and sell Plan 102 1703, Block 39, Lot 40MR.

MOTION 2

That third reading be given to Bylaw 758/10, being a Land Use Bylaw Amendment to close and sell Plan 102 1703, Block 39, Lot 40MR.

Author: Marion Krahn,
Development Officer

Reviewed by: Mary Jo Van Order,
Director of Planning
and Development

CAO

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 758/10

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 758/10

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CLOSING A MUNICIPAL RESERVE LOT BEING
PLAN 102 1703, BLOCK 39, LOT 40MR
IN ACCORDANCE WITH SECTIONS 671, 674, AND 675 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26
REVISED STATUTES OF ALBERTA 2000**

WHEREAS, Council of Mackenzie County has determined that the Municipal Reserve property, as outlined on Schedule "A" attached hereto, be subject to closure and sale, and

WHEREAS, notice of intention of Council to pass a bylaw will be published in a locally circulated newspaper and posted on site in accordance with the Municipal Government Act, and

NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF MACKENZIE COUNTY DOES HEREBY CLOSE AND SELL THE MUNICIPAL RESERVE PROPERTY DESCRIBED AS FOLLOWS, SUBJECT TO THE RIGHTS OF ACCESS GRANTED BY OTHER LEGISLATION OR REGULATIONS:

Plan 102 1703
Block 39
Lot 40MR
Containing 0.358 hectares more or less
Excepting thereout all mines and minerals

READ a first time this ___ day of _____, 2010.

READ a second time this ___ day of _____, 2010.

READ a third time and finally passed this ___ day of _____, 2010.

Greg Newman
Reeve

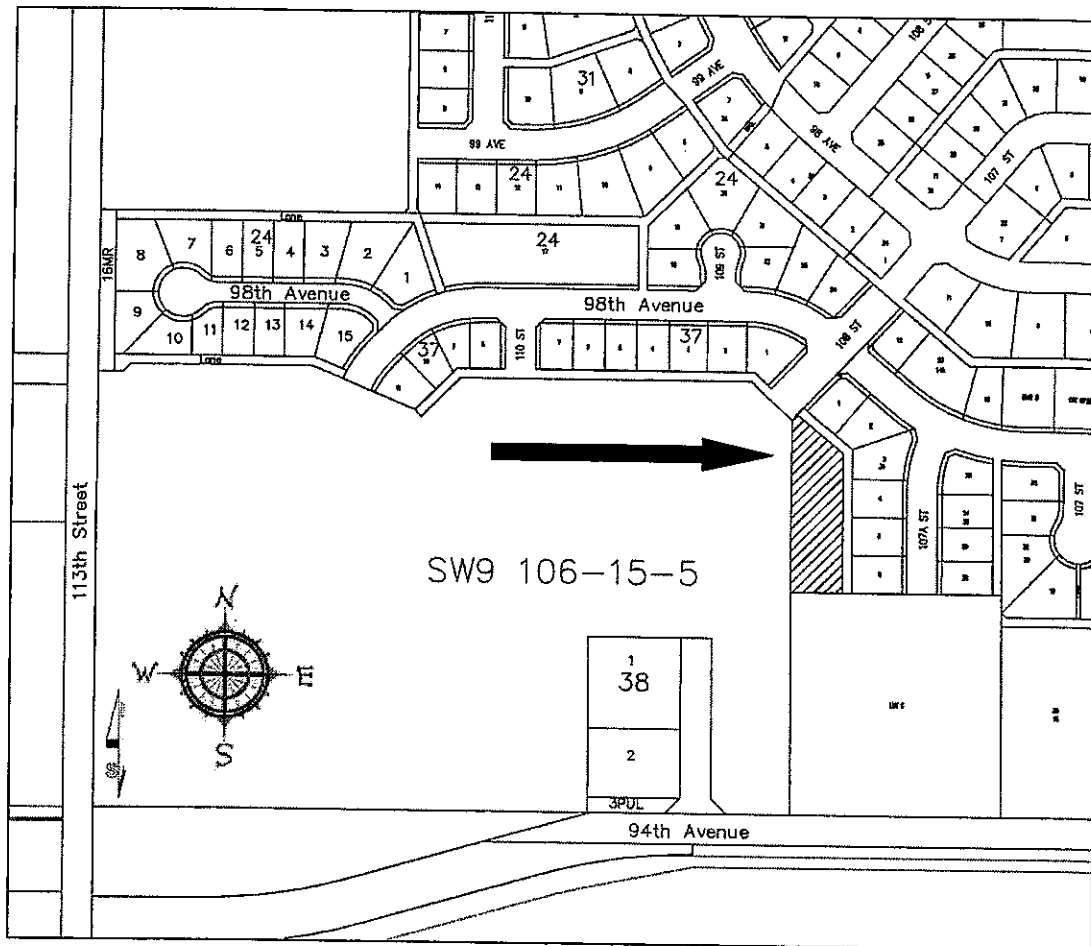
William Kostiw
Chief Administrative Officer

BYLAW NO. 758/10

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 102 1703, Block 39, Lot 40MR be closed.



REMOVAL OF MUNICIPAL RESERVE DESIGNATION

(Section 675 of the Municipal Government Act)

I, **William Kostiw**, certify that

1. I am the Designated Officer of Mackenzie County

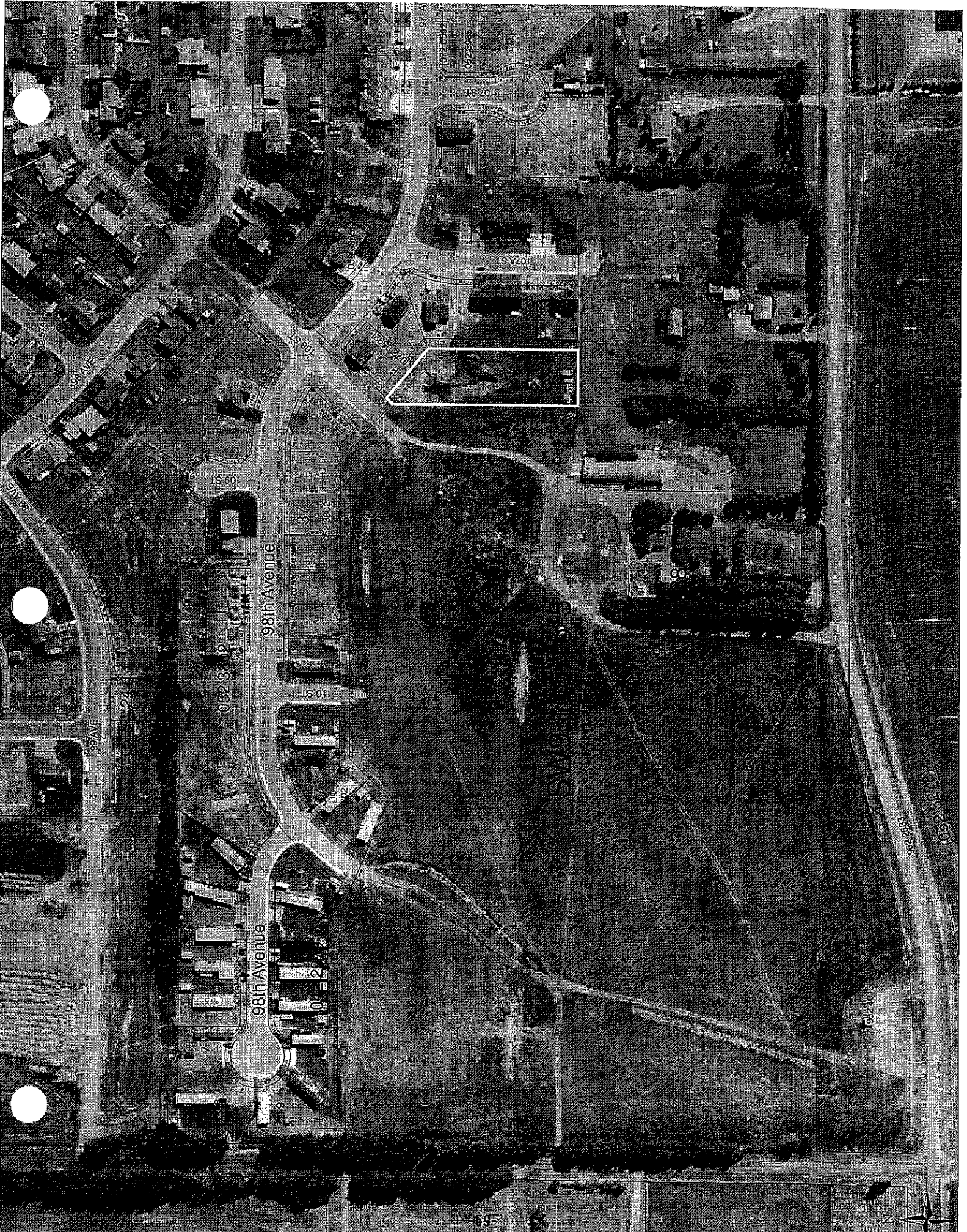
NOTE: Please check the following box if the reserve designation under the former act is to be removed,

"The reserve lot is characterized as a municipal reserve under the current act."

2. The council of the municipality wishes to dispose of a municipal reserve.
3. The provisions of Sections 674 of the Municipal Government Act have been complied with.
4. The council requests the removal of the municipal reserve designation from the following land (set out the current legal description):

Plan 102 1703, Block 39, Lot 40MR

(Signature)



Crop insurance deadline and new hail options

As the April 30, 2010 crop insurance deadline approaches, producers may want to consider tools such as forward delivery contracts with grain companies, which guarantee prices for grain delivered

this fall; or the Spring Price Endorsement (SPE) rider on crop insurance, which protects farmers if prices decline 10-to-50 per cent between spring and fall.

"SPE paid out \$80.5 million following the price

drop in 2009 - the highest payout in 10 years," says Lorelei Hulston, provincial insurance manager for Agriculture Financial Services Corporation (AFSC), the provincial Crown Corporation that administers crop

insurance in Alberta on behalf of the provincial and federal governments."

A major change to crop insurance this year is the option to elect Straight Hail coverage at the same time you purchase regular crop insurance," says Hulston.

"Until now, producers had to wait until their crops emerged to purchase Straight Hail insurance. If they waited too long and their fields were damaged more than 25 per cent by early hail, they were no longer eligible for Straight Hail coverage on those fields for the rest of the year."

The new Auto Elect option eliminates that risk because hail coverage can now be in place before April 30, 2010. When crops emerge, you won't be caught off guard by early hail. On average, 150 hail damage claims are made each year across Alberta before June 15.

"Producers who choose Auto Elect receive a two per cent discount on their

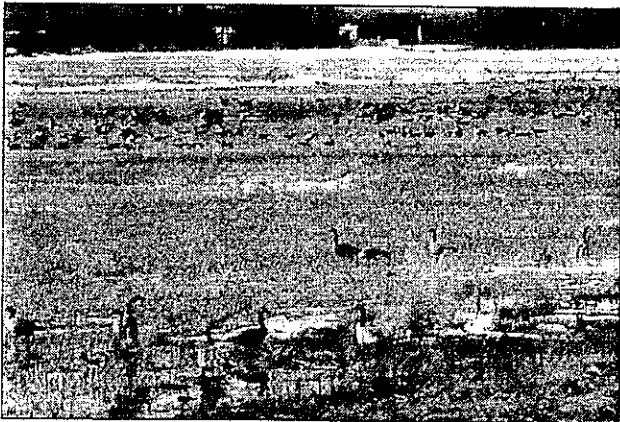
Straight Hail premium. Hail damage, low grain prices, and cool, dry conditions were to blame for most of the \$444 million paid out in crop insurance claims last year across the province."

Other changes to crop insurance include coverage of stored silage that is consumed by wildlife," says Hulston. "The Bee Overwintering insurance program is available again

after being unveiled last year. It insures producers against higher than normal death losses over winter. Death losses have been increasing and, until last year, producers had no protection."

Producers with questions about crop insurance are encouraged to call the nearest AFSC office before the April 30, 2010 deadline.

A sure sign of spring...



Hundreds of Canadian Geese have successfully migrated north for the summer. These birds were seen in a field near La Crete recently.

LACEY REED

For Sale by Owner

Property and Buildings located at: 10608 - 99 Avenue, Lot 15, Block 39, Plan 8320227 in the Town of High Level.

Expressions of interest will be accepted until office closing on Wednesday, April 21, 2010.

For more information or to view, please call Community Futures Northwest Alberta

Mike Osborn: (780) 926-9102
Arlene Powers: (780) 926-7303



MACKENZIE COUNTY
P.O. BOX 640, 4511-46 AVENUE
FORT VERMILION, AB T0H 1N0

INVITATION TO TENDER

Contract for the 2010 Gravel Crushing Program at Mercredi Pit.

Tender packages may be obtained at the Mackenzie County Offices in Zama, High Level, La Crete and Fort Vermilion.

Sealed tenders will be received at the Fort Vermilion office, located at 4511-46th Avenue, or by registered mail to the address shown above by 1:00 p.m. local time on April 28, 2010.

Mackenzie County reserves the right to reject all or any tenders and to accept any tender that is deemed most favourable to the County.

If you have any questions or require further information, please do not hesitate to contact:

William Kostiw, CAO
Mackenzie County
Phone: 780-927-3718
Fax: 780-927-4266
Toll Free: 1-877-927-0677

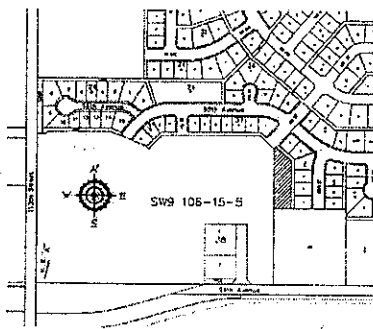


MACKENZIE COUNTY

NOTICE OF PUBLIC HEARING PROPOSED LAND-USE BYLAW NO 758/10

PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 758/10 for an amendment to Land-Use Bylaw No. 462/04. The proposed amendment is:

That the property within the Hamlet of La Crete known as Municipal Reserve Plan 102 1703, Block 39, Lot 40MR, as highlighted below, be closed for the purpose of sale. The adoption of this Bylaw will change the lot from a park to a Hamlet Residential District 1B "HR1B" zoned lot.



The Public Hearing is to be held at 4:30 p.m., Wednesday, April 28th, 2010 in the Mackenzie County Council Chamber in Fort Vermilion. The proposed bylaw may be viewed at the Mackenzie County office in La Crete during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m., Friday, April 23rd, 2010. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 780-928-3983.

Fort Vermilion Community Library Society

ANNUAL GENERAL MEETING

April 26, 2010 at 6:30 p.m.
In the Library conference room.

Everyone Welcome to Attend.



MACKENZIE COUNTY
P.O. BOX 640, 4511-46 AVENUE
FORT VERMILION, AB T0H 1N0

INVITATION TO TENDER

Contract for the 2010 Regravelling Program for the Following Locations:

Fitter Pit
North Vermilion Pit
West La Crete Pit
Tompkins Pit
Zama Access Road
Assumption Road
South Tall Cree

Tender packages may be obtained at the Mackenzie County Offices in Zama, High Level, La Crete and Fort Vermilion.

Sealed tenders will be received at the Fort Vermilion office, located at 4511-46th Avenue, or by registered mail to the address shown above by 1:00 p.m. local time on April 28, 2010.

Mackenzie County reserves the right to reject all or any tenders and to accept any tender that is deemed most favourable to the County.

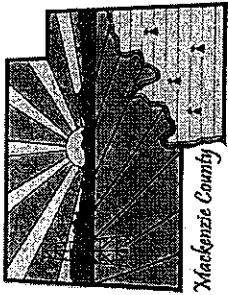
If you have any questions or require further information, please do not hesitate to contact:

William Kostiw, CAO
Mackenzie County
Phone: 780-927-3718
Fax: 780-927-4266
Toll Free: 1-877-927-0677

ADVERTISING DEADLINE

The advertising deadline
for The Northern Pioneer is...

Fridays at NOON

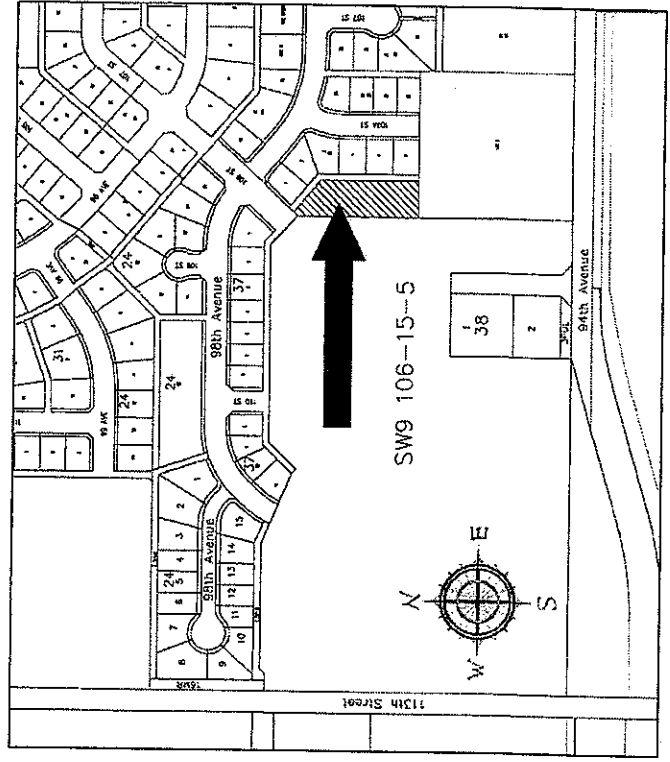


MACKENZIE COUNTY BYLAW NOTICE OF INTENT TO CLOSE AND SELL MUNICIPAL RESERVE LANDS

Pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 758/10 for an amendment to Land Use Bylaw No. 462/04. The proposed amendment is:

That the property within the Hamlet of La Crete known as Municipal Reserve Plan 102 1703, Block 39, Lot 40MR, as highlighted below, be closed for the purpose of sale. The adoption of this Bylaw will change the lot from a park to a Hamlet Residential District 1B "HR1B" zoned lot.

The Public Hearing is to be held at 4:30 p.m., Wednesday, April 28th, 2010 in the Mackenzie County Council Chamber in Fort Vermilion. The proposed bylaw may be viewed at the Mackenzie County office in La Crete during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m., Friday, April 23rd, 2010. If you have any questions regarding the hearing, or the bylaw, please call Mackenzie County's Development Officer at 780-928-3983.



LAND TITLES

PLAN No. : 102-1703

ENROLLED AND REGISTERED ON : March 8, 2010

INSTRUMENT No. : 102-077-242

SURVEYOR:
WARREN BARLOW, A.L.S.
SURVEYED BETWEEN THE DATES OF AUGUST 8, 2009 AND NOVEMBER 3, 2009 IN ACCORDANCE WITH THE PROVISIONS OF THE SURVEYS ACT.

REGISTERED PROFESSIONAL P230
Alberta Professional Association of Surveyors

R. MacFarlane
A.C. REGISTRAR

PLAN OF SURVEY OF

C of T 102 013 458
(S.W. 1/4 SEC. 9, TWP. 108, RGE. 16, W. 5 in M.)

HAMLET OF LA CRETE
MACKENZIE COUNTY
ALBERTA

2010

SCALE 1:500

REGISTERED OWNERS:
MACKENZIE COUNTY

SUBDIVISION AUTHORITY
MACKENZIE COUNTY
FILE No. : 60,540,10

LEGEND:

- Distances are ground horizontal, are in metres and decimls thereon, and are between survey monuments unless shown otherwise.
- Bearings are in g/d and referred to Plan 052 3965.
- Lands and all on this plan are bounded thereon by a line containing an area of: 0.358 ha.
- Alberta Stationary Iron Nail Found shown thus: ●
- Alberta Survey Control Monument shown thus: ○

ABBREVIATIONS:

- ASSC: Alberta Survey Control Monument
- C.M.: Corner Monument
- E.S.: Existing Cornerstone
- F.I.: Indictive Found Iron Nail
- H.S.: Historic Section
- I.M.: Iron Monument
- I.P.: Indictive Found Iron Nail
- M.S.: Monument Station
- P.M.: Public Monument
- P.P.: Public Monument

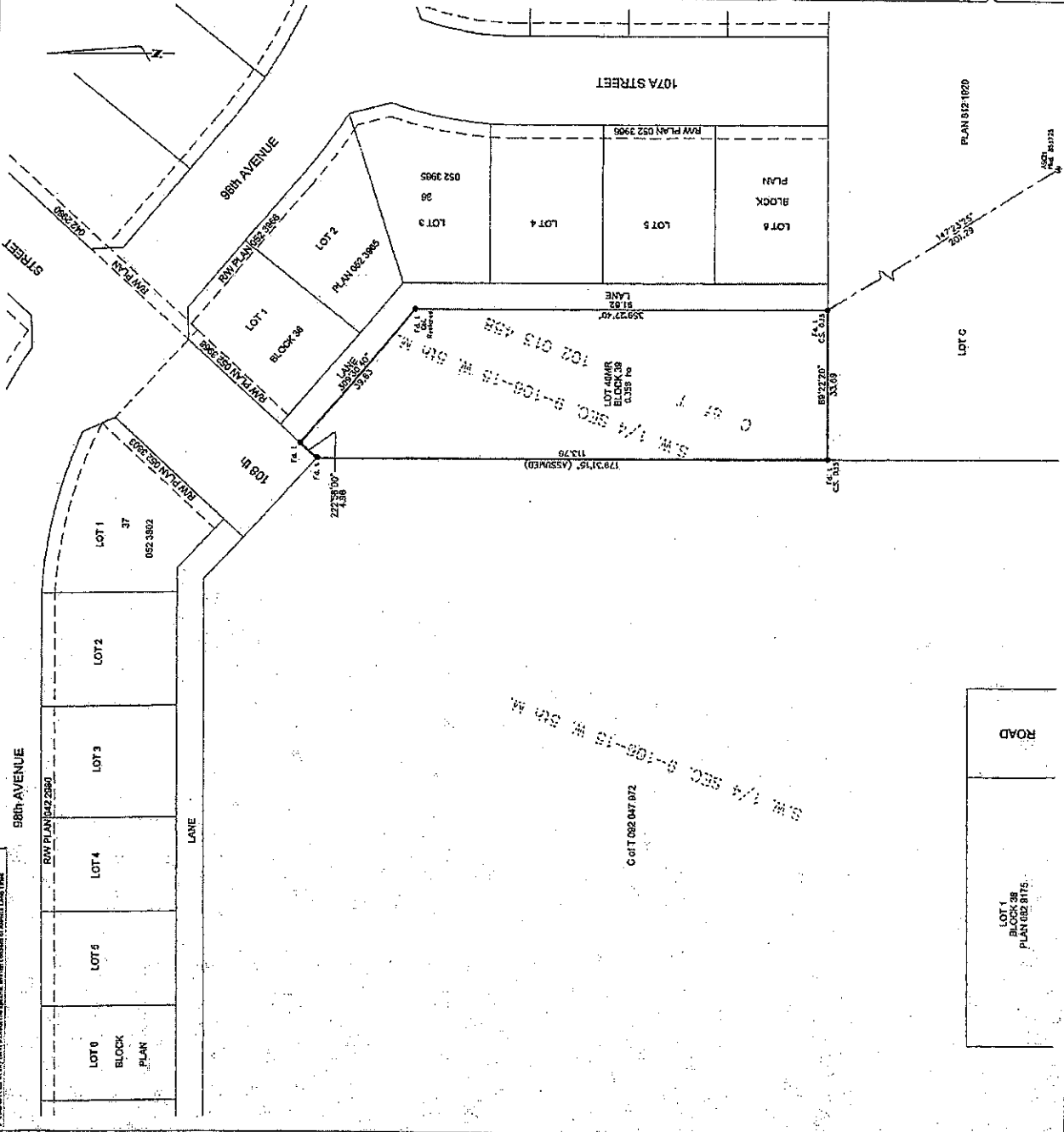
BARLOW SURVEYING

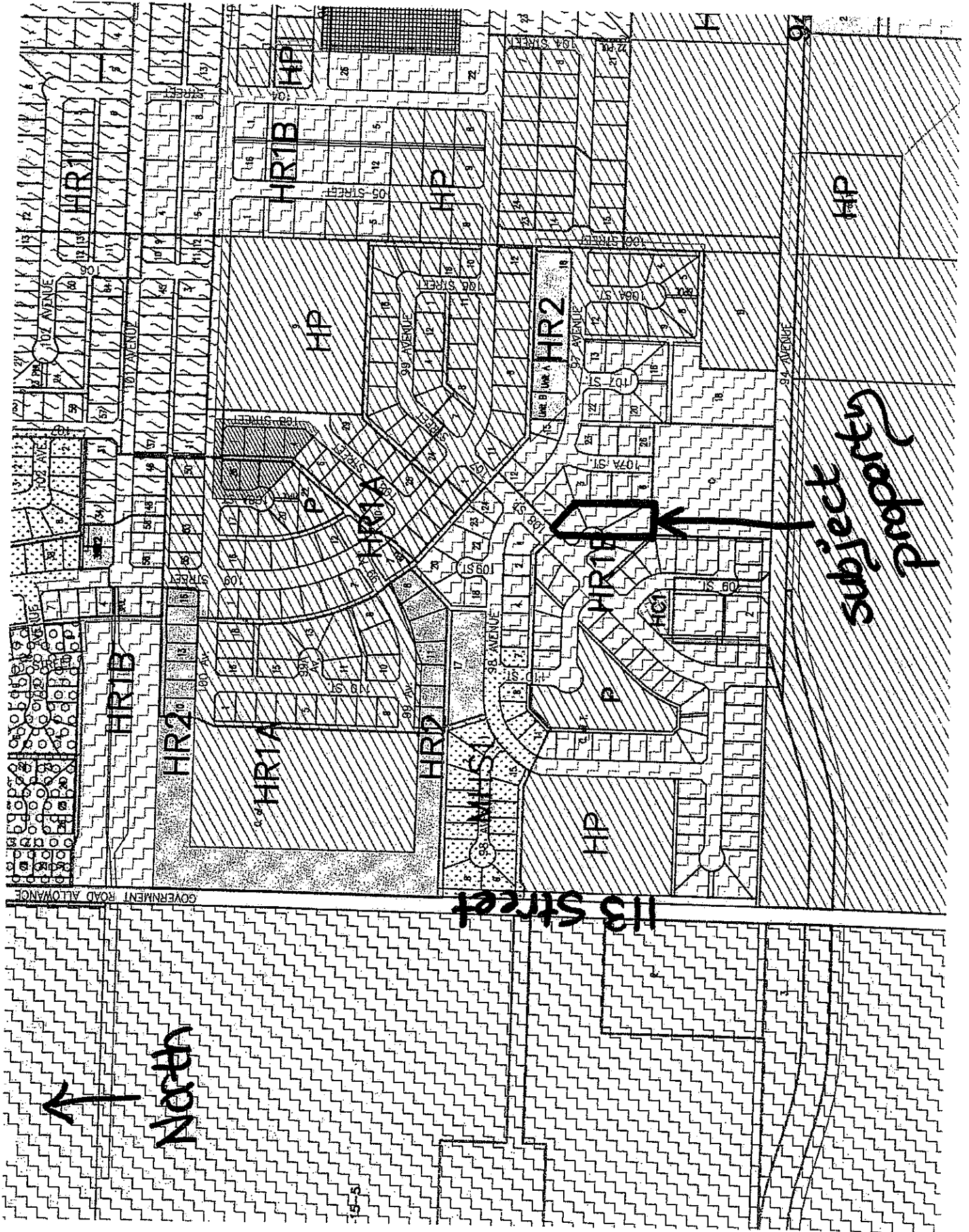
1001-101 Ave., Box 100, La Crete, AB, T0M 2T0

Phone: 780-244-4444
Fax: 780-244-4444

Checked: W.S. JANI 27, 2010

Plan No: 102-1703



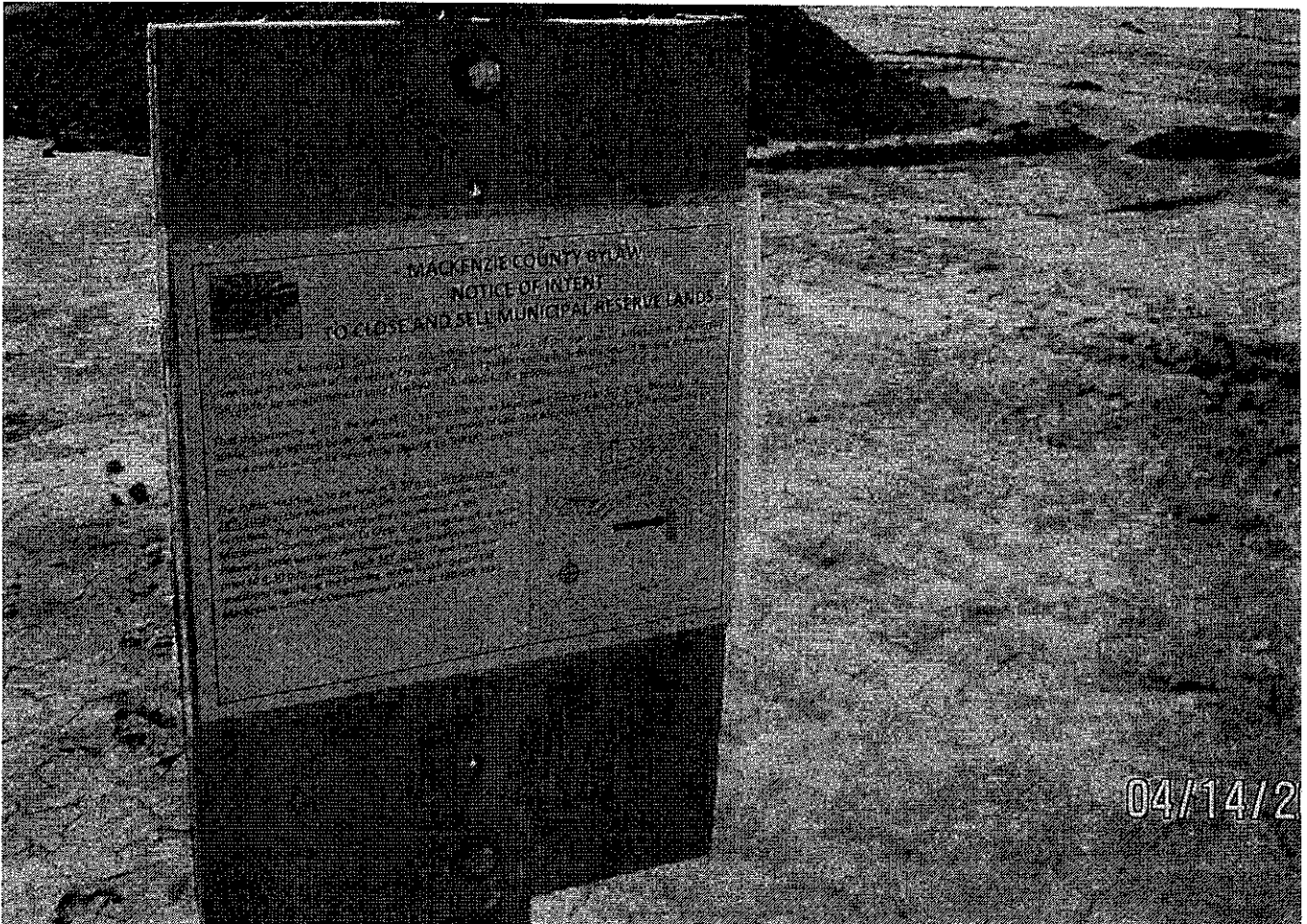
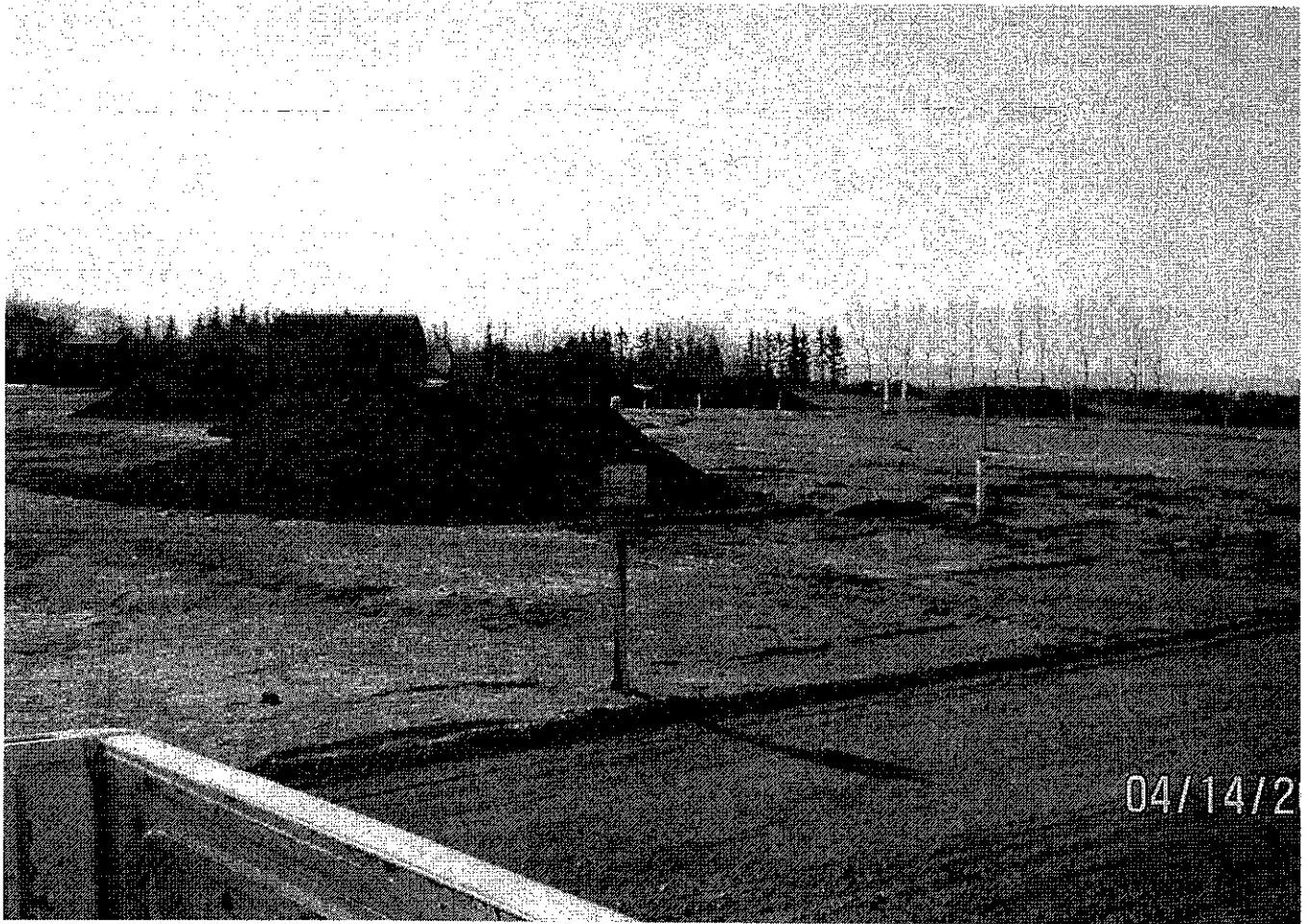


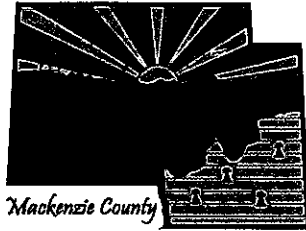
North

113 Street



subject property





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	2009 Provincial Grants Allocations

BACKGROUND / PROPOSAL:

Council approves annual operating and capital budgets. Within these budgets, Council authorizes an allocation of provincial and federal grants to be used to fund various projects.

OPTIONS & BENEFITS:

Please review the attached reconciliations of funds allocated and funds remaining in the Alberta Municipal Infrastructure Program, the Street Improvement Program and the New Deal for Cities and Communities Program.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That the 2009 grants report showing provincial grants allocations to various projects and the remaining amounts be received for information.

Author: _____ Review Date: _____ CAO _____

Mackenzie County Alberta Municipal Infrastructure Program

Projects	Project status	2009 Budget	Municipal funding	AMIP	Other	% over/under for completed projects	Funding carried forward from 2008		
							2009 Actual Cost	2009 funding	
FV 47th & 48th Avenue Road Constr	Complete	\$844,284	\$370,185	\$168,625	\$305,474	-7%	\$1,086,629	\$1,651,172	
FV 45th & Mackenzie Housing Recont	Complete	\$52,053		\$52,053		53%			
La Crete 98th Street Reconsr	CF	\$3,605,874	\$287,682	\$2,057,045	\$1,261,147				
AJA Friesen Road	CF	\$440,803	\$350,000	\$90,803					
Regional SCADA	Complete	\$198,292		\$35,659	\$162,633	-33%			
New Grader (Zama)	Complete	\$395,315	\$112,315	\$283,000		-1%			
TOTAL							\$2,716,005	\$21,696	
							Balance Remaining	\$0	\$0

Street Improvement Program

Projects	Project status	2009 Budget	Municipal funding	SIP	Other	% over/under for completed projects	Funding carried forward from 2008		
							2009 Project Cost	2009 funding	
FV 47th & 48th Avenue Road Constr	Complete	\$844,284	\$370,185	\$305,474	\$168,625	-7%	\$125,273	\$184,980	
TOTAL							\$788,793	\$310,253	
							Balance Remaining	\$0	\$310,253

New Deal for Cities and Communities

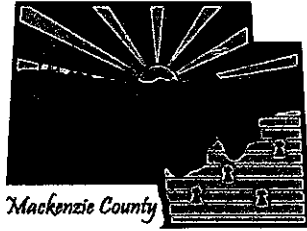
Projects	Project status	2009 Budget	Municipal funding	NDCC	Other	% over/under for completed projects	Funding carried forward from 2008		
							2009 Project Cost	2009 funding	
Transfer Switch Raw Water	Complete	\$25,000		\$25,000		-60%	\$135,575	\$546,826	
Water Well Improvements - Zama	Complete	\$100,000		\$100,000		27%			
Water Well Improvements - La Crete	Complete	\$170,000		\$170,000		32%			
New Fire Hydrants	Complete	\$37,401		\$37,401		-54%			
Raw Water Truck Fill - Zama	CF	\$100,000		\$100,000					
Treated Water Truck Fill - La Crete	CF	\$250,000		\$250,000					
TOTAL							\$376,912	\$270,000	
							Balance Remaining	\$646,912	\$35,489

Municipal Sustainability Initiative - Capital

Projects	Project status	2008 Budget	Municipal funding	MSI	Other	% over/under for completed projects	Funding carried forward from 2008		
							2009 funding	Total funds available in fiscal year 2009	
La Crete 98th Street Reconst	CF	\$3,605,874	\$287,682	\$1,261,147	\$2,057,045			\$1,360,654	
La Crete Office Building	CF	\$2,482,061	\$1,579,158	\$902,903				\$1,261,147	
Campground Improvements (Non-TCA)	CF	\$99,986	\$30,200	\$69,786				\$2,621,801	
Rocky Lane Road Improvements	CF	\$400,000	\$300,000	\$100,000					
La Crete North (100th Str) Reconst	Complete	\$259,617		\$259,617		-29%			
TOTAL								\$2,431,946	\$85,717
								Balance Remaining	
									\$104,138

Municipal Sustainability Initiative - Operating

Projects	Project status	2008 Budget	Municipal funding	MSI	Other	% over/under for completed projects	Funding carried forward from 2008		
							2009 funding	Total funds available in fiscal year 2009	
Municipal Development Plan & LUB	Complete	\$139,762	\$47,458	\$76,977	\$15,327	-21%		\$76,977	
Operating - dust control program	Complete	\$625,000	\$273,000	\$252,000		-26%		\$252,000	
TOTAL								\$328,977	\$0
								Balance Remaining	
									\$0



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	2009 Capital Projects over Budget

BACKGROUND / PROPOSAL:

Council approves capital and operating budgets.

OPTIONS & BENEFITS:

Administration is in the process of reviewing the final costs of the 2009 projects, some of which came over budget and for which administration requests a decision of Council. Please see the attached document.

Although administration tries to obtain the most accurate figures for the budget purposes, historically, most projects' actual costs are usually some percentage over or under the budget figures.

COSTS & SOURCE OF FUNDING:

As proposed in the attached document

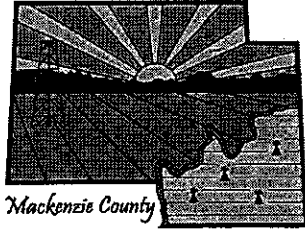
RECOMMENDED ACTION: (requires 2/3)

That the 2009 capital projects over expenditures of \$247,216 be funded as follows: \$73,809 through operating fund, \$59,357 through reserves and \$109,469 through grants as recommended.

Author: _____ **Review Date:** _____ **CAO** _____

2009 Capital Projects for which expenditures exceeded Budget

	Budget 2009	Spent in 2009	Difference	Funding of the difference		
				Operating	Reserve	Grant
6-32-30-07-xxx (CF to 2010) Public Works Shop Construction (relocate to WTP site) (La Crete)	700,000	736,298	-36,298		GCR 36,298	
6-32-30-08-xxx Backhoe (La Crete)	60,000	67,465	-7,465	7,465		
6-32-30-12-xxx Street Lighting for Dark Spots in Hamlets	53,446	58,027	-4,581			
6-32-30-17-xxx Lawn Tractor (Fort Vermillion)	15,000	18,336	-3,336		RR 3,336	
6-32-30-20-xxx (CF to 2010) River Road (Fort Vermillion)	1,071,669	1,102,493	-30,824	30,824		
6-32-30-21-xxx Rotary Vehicle Lift (Fort Vermillion)	17,165	19,030	-1,865	1,865		
6-32-30-23-xxx Angle Broom (Zama)	10,000	13,900	-3,900	3,900		
6-32-30-25-xxx FV Fuel Tank	5,500	6,994	-1,494	1,494		
6-32-30-64-xxx FV 45th Str from River Rd to 46th Ave	52,053	79,720	-27,667			27,667
6-41-30-08-xxx (CF to 2010) FV: Water Line Extensions (along River Rd & 50th Str)	496,739	516,463	-19,724		GCR 19,724	
6-41-30-10-xxx (CF to 2010) Water Wells Improvements - Zama	100,000	126,580	-26,580			26,580
6-41-30-11-xxx (CF to 2010) Water Wells Improvements - La Crete	170,000	225,222	-55,222			55,222
6-41-30-13-xxx LC Water Trunk Line Extension	25,000	49,893	-24,893	24,893		
6-72-30-02-xxx Dock Improvements	100,000	101,537	-1,537	1,537		
6-72-30-07-xxx Parks Vehicle: 2008 Sprinter 3500	57,820	59,651	-1,831	1,831		
			-247,216	73,809	59,357	109,469



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	2010 Operating and Capital Budgets

BACKGROUND / PROPOSAL:

Council must approve the final 2010 budget prior to setting up the 2010 tax mill rate.

Council approved the interim 2010 budgets on December 7, 2009.

OPTIONS & BENEFITS:

Administration received the 2010 assessment and prepared new calculations of the 2010 taxation revenue projection and updated the 2010 operating and capital budgets.

Please see the revised 2010 budget attached. The 2010 Budget Statement of Operations is presented in comparison to 2008 and 2009 actual and includes school and lodge requisitions.

The revised budget is prepared with a proposed 2.5% increase in municipal tax rate. This increase is recommended as a minimum in order to able the County to undertake all of its scheduled programs, activities and capital projects. The County has experienced higher than anticipated decrease in assessment: our initial estimate was a 3% decrease in taxable assessment and the actual decrease is 6.6% with the highest decrease being in the linear assessment class.

In order to be able to undertake all of its scheduled projects, the County's borrowing for capital is expected to increase by little over \$4M.

The estimated levels of reserves and long term debt at December 31, 2010 are also presented within the attached document and these are within the limits as set within the Budget Development Policy by Council.

Author: _____ **Review Date:** _____ **CAO** _____

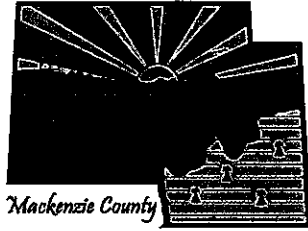
COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION: (requires 2/3)

That the 2010 operating and capital budgets be approved as presented.

Author: _____ Review Date: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 761/10– 2010 Tax Rate Bylaw

BACKGROUND / PROPOSAL:

According to the MGA, Division 2, each council must set the tax rates and pass a property tax bylaw annually subsequent to the budget approval for that year.

OPTIONS & BENEFITS:

The attached Bylaw outlines the estimated operating revenues, estimated municipal expenses, repayment of principal debt, the estimated amount to be raised by general municipal taxation towards the 2010 capital expenditures, the estimated amount for future financial plans (contributions to reserves per the established policies).

Please review the attached bylaw.

The Bylaw includes rates for requisitions from Alberta School Foundation Fund (school) and Mackenzie Housing Management Board (senior's lodge). The 2010 and 2009 requisitions before any adjustments were as follows:

	2010	2009	\$ change	% change
School	6,559,007	\$6,765,748	-\$206,741	-3%
Senior's lodge	720,470	\$568,212	\$152,258	27%

Alberta Learning – School requisitions

- 2009 over/under collection is included in the school total. The amounts for school requisition purposes are as follows:

School requisition (base amount)	\$6,559,007
2009 under collections	<u>\$7,214</u>
Total 2010 School	\$6,566,221

Author: _____ **Review Date:** _____ **CAO** _____

Senior's Lodge

2. We have a 27% increase in the 2010 Seniors requisitions.

Senior's lodge (base amount)	\$720,470
2009 under collections	<u>\$1,627</u>
Total 2010 Senior's lodge	\$722,097

Please note that the Senior's lodge requisition is based on the Mackenzie Housing Management Board's proposed 2010 budget.

Municipal, School & Senior's Lodge combined rates comparison

3. The combined rate has increased by 1.76% for residential and farmland and by 3.66% for non-residential. Review property tax rates:

2010

	Municipal	School	Seniors	Total
Residential	7.275	2.398	.324	9.997
Farmland	7.275	2.398	.324	9.997
Non-residential	11.491	4.172	.324	15.986

2009

	Municipal	School	Seniors	Total
Residential	7.098	2.489	.237	9.824
Farmland	7.098	2.489	.237	9.824
Non-residential	11.025	3.974	.237	15.422

The Municipality experienced 6.64% decrease in taxable assessment.

4. The 2010 Tax Rate Bylaw includes \$200 minimum for the Hamlet Vacant Residential land and \$400 minimum for the Hamlet Vacant Non-Residential land.

COSTS & SOURCE OF FUNDING:

2010 Operating Budget

Author: _____ Review Date: _____ CAO _____

RECOMMENDED ACTION:

Motion 1: (requires 2/3)

That first reading be given to Bylaw 761/10 being a tax rate bylaw for the Mackenzie County.

Motion 2: (requires 2/3)

That second reading be given to Bylaw 761/10 being a tax rate bylaw for the Mackenzie County.

Motion 3: (requires unanimous)

That consideration be given to go to third reading of Bylaw 761/10 being a tax rate bylaw for the Mackenzie County.

Motion 4: (requires 2/3)

That third reading be given to Bylaw 761/10 being a tax rate bylaw for the Mackenzie County.

Author: _____ Review Date: _____ CAO _____

BYLAW NO. 761/10

**BEING A BYLAW OF THE MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE RATES OF
TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY
WITHIN THE MACKENZIE COUNTY FOR THE 2010 TAXATION YEAR**

WHEREAS, the Mackenzie County in the province of Alberta, has prepared and adopted detailed estimates of the municipal revenue, expenses and expenditures as required, at the Council meeting held on April 28, 2010; and

WHEREAS, the estimated municipal operating revenues from all sources other than property taxation total \$4,334,610; and

WHEREAS, the estimated municipal expenses (excluding non-cash items) and including requisitions set put in the annual budget for the Mackenzie County for 2010 total \$27,950,874; and the balance of \$23,616,264 is to be raised by general municipal property taxation; and

WHEREAS, the estimated amount required to repay principal debt to be raised by general municipal taxation is \$1,709,972; and

WHEREAS, the estimated amount required for current year capital expenditures to be raised by general municipal taxation is \$3,174,346; and

WHEREAS, the estimated amount required for future financial plans to be raised by municipal taxation is \$2,411,000; and

THEREFORE, the total amount to be raised by general municipal taxation is \$30,911,582; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund Requisition:

	Base	Over/Under Levy	Total
Residential and Farmland	\$1,110,891	\$2,209.61	\$1,113,100
Non-Residential	\$5,628,753	\$4,995.39	\$5,448,045
Total	\$6,765,748	\$7,205.00	\$6,561,145

Opted Out School Board:

	Base	Over/Under Levy	Total
Residential and Farmland	\$4,397	\$8.74	\$4,406
Non-Residential	\$669	\$.61	\$670
Total	\$4,558	\$9.36	\$5,076

Total School Requisitions	\$6,768,922	\$7,214.35	\$6,566,221
----------------------------------	--------------------	-------------------	--------------------

Lodge Requisition:

	Base	Over/Under Levy	Total
Total Lodge Requisitions	\$720,470	\$1,626.53	\$722,097

WHEREAS, the Council of the Mackenzie County is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenses, expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act (MGA), Revised Statutes of Alberta, 2000, Chapter M-26; and

WHEREAS, the assessed value of all property in the Mackenzie County for school requisition and municipal purposes as shown on the assessment roll is:

Assessment:

Residential	\$425,309,570
Farmland	\$42,752,670
Non-Residential	\$1,759,413,170
Total	\$2,227,475,410

NOW THEREFORE, under the authority of the Municipal Government Act, the Council of the Mackenzie County in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized and directed to levy the following rates of taxation of the assessed value of all property as shown on the assessment roll of the Mackenzie County:

General Municipal	Tax Levy	Assessment	Tax Rate
Residential	\$3,094,319	\$425,309,570	0.007275
Farmland	\$311,045	\$42,752,670	0.007275
Non-Residential	\$20,217,901	\$1,759,413,170	0.011491
Total General Municipal	\$23,623,264	\$2,227,475,410	

Notwithstanding the foregoing, the minimum tax for:

Vacant Hamlet Residential shall be **\$200** (two hundred dollars)
 Vacant Hamlet Non-residential shall be **\$400** (four hundred dollars)

	Tax Levy	Taxable Assessment	Tax Rate
Alberta School Foundation Fund:			
Residential and Farmland	\$1,113,100	\$464,118,313	0.002398
Non-Residential	\$5,448,045	\$1,306,015,799	0.004172

Opted Out School:			
Residential and Farmland	\$4,406	\$1,837,186	0.002398
Non-Residential	\$670	\$160,600	0.004172
Exempt:			
Machinery & Equipment 100%	0	\$389,913,840	0.000000
Seniors Self Contain 100%	0	\$2,106,740	0.000000
Electric Power Generation 100%	0	\$63,322,930	0.000000
Total ASFF	\$6,758,736	\$2,227,475,410	
Lodge Requisition	\$722,097	\$2,227,475,410	0.000324

Grand Total	\$30,911,582
--------------------	---------------------

2. That this bylaw shall take effect on the date of the third and final reading.

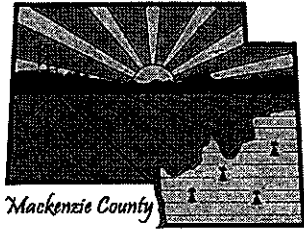
READ a first time this _____ day of _____, 2010.

READ a second time this _____ day of _____, 2010.

READ a third time and finally passed this _____ day of _____, 2010.

 Greg Newman
 Reeve

 William Kostiw
 Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Emergency Reserve Policy – RESV 07

BACKGROUND / PROPOSAL:

Council established Emergency Reserve Policy RESV07.

OPTIONS & BENEFITS:

The policy states that the minimum annual contribution shall be \$225,000.

The initial annual contribution was \$150,000. The policy was revised on November 9, 2005 to include an additional \$75,000 annual contribution towards the ambulance services.

At December 11, 2006 Council Special Meeting, a request for decision for presented to Council regarding increasing the annual contribution by an additional \$75,000 towards establishing a fund for the Tompkins Fire Hall. Although the December 11, 2006 minutes state that “the contribution to the annual emergency reserve will be increased by \$75,000 for the La Crete Fire Rescue Tompkins District for the period of six years”, no policy amendment took place. Subsequently, during the January 2007 final budget review, Council approved the budget with the additional annual \$50,000 contribution to the EMS reserve towards the Tompkins Fire Hall. Although the policy was not amended by Council, the intent remained to continue contributing to the Reserve towards the Tompkins Fire Hall. Therefore, all subsequent budgets included and were approved with the \$50,000 annual contribution towards the Tompkins Fire Hall.

Administration requests Council's decision/direction regarding the following:

1. Since the County is no longer responsible for the ambulance services provision, it may be appropriate to reduce the annual contribution to the original \$150,000 per year.

Author: _____ **Review Date:** _____ **CAO** _____

2. Since no official amendment to the Policy took place to reflect the \$50,000 additional annual contribution towards the Tompkins Fire Hall, and the minutes state that the intent was to proceed with this contribution for the period of six years, administration requests a decision regarding either proceeding with the appropriate amendment, or due to the fact that the Tompkins Fire Hall construction is scheduled for 2010, discontinue the \$50,000 annual contribution to this reserve in the 2012 budget year.

Please note that the Policy also refers to an annual in-depth review of the five-year capital expenditures plan in order to determine the appropriate yearly amount to place in the vehicle replacement reserve. Most of the reserves policies were established ten years ago and some practices referenced in these have changed. Administration suggests that, during the next business plan review, Council provides direction to the Finance Committee and directs the Committee and administration to undertake thorough review of all reserves contribution policies, inclusive of analyzing the appropriate minimum annual contributions required to be set aside in order to continue maintaining and upgrading the County infrastructure.

COSTS & SOURCE OF FUNDING:

Operating budgets

RECOMMENDED ACTION: (requires 2/3)

That the Emergency Reserve Policy RESV 07 be amended as presented.

Author: _____ Review Date: _____ CAO _____

Municipal District of Mackenzie No. 23 Mackenzie County

Title	Emergency Service Reserve	Policy No.	RESV 07
--------------	---------------------------	-------------------	---------

Account Code	23-765
---------------------	--------

Purpose

To establish an emergency service reserve. This reserve will provide funding in order to retain a stable municipal taxation structure and to fund emergency service capital expenditures items in such areas as buildings, equipment and vehicles. Emergency services cover the fire, ~~ambulance and~~ enforcement functions.

Targeted Minimum	\$300,000
-------------------------	-----------

Targeted Maximum	\$1,000,000
-------------------------	-------------

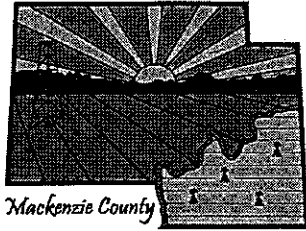
Funding

As part of the annual budget process, an in-depth review is to be undertaken of the five (5) year capital expenditures plan to determine the appropriate yearly amount to place in the vehicle replacement reserve. A minimum of ~~\$225,000~~ \$200,000 should be budgeted as a contribution to this reserve.

Policy Statement and Guidelines

1. The Chief Administrative Officer will ensure the overall effective administration of dedicated reserves in accordance with this policy; recommending changes in policy or guidelines to Council to ensure they are employed to the benefit of the County MD.
2. Annually, in conjunction with the budget process and the presentation of the audited financial statements to County MD council, a list indicating the current and previous year-end balances for this reserve will be provided.
3. The use of this reserve to fund any expenditure must be by way of a Council resolution or motion.

	Date	Resolution Number
Approved	June 6, 2001	01-320
Amended	Nov. 9, 2005	05-603
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Compensation for Seasonal (Summer) Staff

BACKGROUND / PROPOSAL:

The County hires about 15 seasonal staff per year to assist during summer months. Most of these employees are engaged in the roads, utilities and parks and playgrounds departments.

OPTIONS & BENEFITS:

Council established Policy ADM046 – Hiring Policy. The Policy ADM 046 sets out the levels of compensation for seasonal staff (please see the attached policy).

Prior to establishing this policy, the seasonal staff was compensated at the same rates as for unionized employees. Due to concerns regarding competition with other businesses and organizations to find seasonal staff, the new compensation rates for the seasonal staff were established within the Hiring Policy ADM 046. In particular, the main concern was that the County offers higher pay rates, therefore other organizations were not able to find any seasonal staff as they could not afford paying the similar rates.

It was brought to administration’s attention, that due to paying lower rates, the County is not able to find seasonal employees in order to satisfactory complete its summer programs and activities.

COSTS & SOURCE OF FUNDING:

Operating budgets

RECOMMENDED ACTION:

For discussion

Author: _____ Review Date: _____ CAO _____

Mackenzie County

Title	Hiring Policy	Policy No:	ADM046
--------------	----------------------	-------------------	---------------

Legislation Reference	MGA, Part 5, Division 6 and Part 6
------------------------------	---

Purpose

Mackenzie County believes it is necessary to have a policy in place to govern and regulate hiring procedures, including the hiring of relatives of Members of Council, Committees and Municipal Employees.

Policy Statement and Guidelines

Mackenzie County is an equal employment opportunity employer committed to hiring practices that will provide the municipality with the best combination of training, experience and cost.

The municipality supports and practices a policy of non-discrimination in all human resource practices related to recruitment, hiring, compensation, training, transfers or promotions, benefits and all other terms of employment. We support the intent of all related federal and provincial legislation regarding non-discrimination related to race, religion, gender, sexual orientation, age, handicap, color or national origin.

Guidelines:

1. All union positions must be posted internally for 10 calendar days. External advertising (i.e. local papers, professional organizations, and the County website) can be concurrent with internal posting. External advertising should be for a period of at least two weeks.
2. Human Resources (further referred to as "HR") will be responsible for all job postings with input from the appropriate party i.e. Department Supervisors/Directors/CAO/Council.
3. All resumes and application forms are to be submitted to HR.
4. All resumes and applications will be reviewed by HR, a Director or Manager and one member of the department and a short-list will be made.
5. HR, a Director or Manager and one member of the department shall conduct interviews and hire for all unionized position. In accordance with the AUPE Collective Agreement, Article 10.01, if all qualifications are the same, preference may be given to present Employees over external applicants.

6. Council shall conduct interviews and hire for the position of Chief Administrative Officer. HR may assist as required.
7. The Chief Administrative Officer shall conduct interviews and hire for all Executive positions. HR may assist as required.
8. Compensation for unionized positions at initial hiring will be at Level 1 unless deemed otherwise by the CAO.
9. Compensation for seasonal staff shall be established as follows:
 - Seasonal (Summer) Staff will be hired for a period of less than 4 months;
 - All seasonal staff must possess a valid driver's license;
 - During the hiring process, preference will be given to the university/college students;
 - The pay grid for all Seasonal Staff is as follows:
 - 1st year – MW plus \$1.00
 - 2nd year – MW plus \$2.00
 - 3rd year – MW plus \$3.00
 - 4th year – MW plus \$4.00

(MW – Minimum Wage as established by the Province of Alberta)

Employment of Family Members

Family member means an Employee's spouse (including common-in-law spouse), parents, guardian, parent-in-law, grandparent, grandchild, son, daughter, brother, sister, or the husband or wife of any of them. Article 2(g) of the AUPE Collective Agreement.

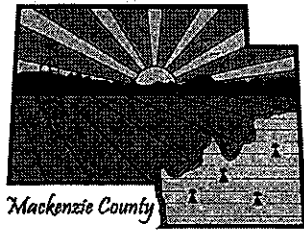
- (a) The County will not show preference nor will it discriminate either in favour for or against any relatives of employees, elected representatives or appointed representatives who wish to apply for employment.
- (b) Any member of the hiring team will declare a familial relationship as defined under the definition of Family Members as soon as he/she becomes aware that a relative has applied for the position. He/she will exclude him/herself from the selection process. Another individual will be selected to fill the vacancy.
- (c) A familial relationship that has been reported will have no bearing on the hiring decision as long as they will not be reporting directly to a family member.
- (d) Recommendations are permissible, under no circumstances shall employees, elected or appointed representatives' place any undue pressure or interference in the selection process.

Reporting Relationship

A person shall not hire or directly supervise one of their relatives. A direct reporting relationship is one where an employee has responsibility for and authority over another employee to assign and schedule duties and conduct performance evaluations.

Any familial direct reporting relationships that may exist at the time this policy is adopted by Council and those which come into being by means other than initial hiring will be allowed to continue. However, in the event that a direct reporting relationship between relatives is the result of a personal decision (e.g. marriage) or job change, every effort will be made to transfer one of the affected employees, to a comparable position within the organization.

	Date	Resolution Number
Approved	July 25, 2007	07-07-683
Amended	April 23, 2008	08-04-282
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Bylaw 760/10 Assessment Review Boards

BACKGROUND / PROPOSAL:

Due to recent legislation changes the County is required to amend its Assessment Review Board bylaw.

The major legislation changes include:

- Hearings at one level.
- Two Assessment Review Boards created for each municipality.
 - Local Assessment Review Board (LARB)
 - Hears complaints regarding non-assessment matters, residential assessments with three or less dwelling units, and farmland.
 - Composite Assessment Review Board (CARB)
 - One provincially-appointed person as the chair of the panel.
 - Hears complaints regarding non-residential assessments, and residential assessments with four or more dwelling units.
 - One member LARB or CARB if established by Bylaw.
 - Allows for flexibility with high volume of complaints.
 - Limited authority under the Regulation (eg. scheduling, disclosure, adjournments)
- No appeal to the Municipal Government Board (MGB)
- 60 day complaint period.
- Standard complaint form and maximum fees.
- Timelines for disclosure of evidence.
- Written decisions with reasons.
- Mandatory training for all ARB members.

Author: C. Gabriel Review by: _____ CAO 

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That first reading be given to Bylaw 760/10 Assessment Review Boards.

Author: C. Gabriel Review by: _____ CAO _____

BY-LAW NO. 760/10

**BEING A BY-LAW OF
MACKENZIE COUNTY,
IN THE PROVINCE OF ALBERTA,**

TO ESTABLISH ASSESSMENT REVIEW BOARDS

WHEREAS, the Municipal Government Act R.S.A. 2000, Chapter M-26 and amendments thereto requires the establishment of Assessment Review Boards.

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

TITLE

1. This Bylaw may be cited as the "Assessment Review Board Bylaw".

DEFINITIONS

2. In this Bylaw:

- a. "Council" means the duly elected Council of Mackenzie County.
- b. "Complainant" means the person who files a complaint regarding an assessment of property within Mackenzie County.
- c. "Composite Assessment Review Board" (CARB) means an Assessment Review Board that hears Complaints about any matter referred to in Section 460(5) of the Municipal Government Act that is shown on an Assessment Notice for property other than that heard by the Local Assessment Review Board.
- d. "Designated Officer" means the person appointed to carry out the duties and functions of the Clerk of the assessment review board as required under section 455 of the Municipal Government Act.
- e. "Local Assessment Review Board" (LARB) means an Assessment Review Board that hears Complaints about any matter referred to in Section 460(5) of the Municipal Government Act that is shown on the Assessment Notice, or a tax notice other than a property tax notice, for residential property of three (3) or fewer dwelling units, or farmland.

- f. "Member" means a member of an Assessment Review Board duly appointed by the Council of Mackenzie County or the Province of Alberta, in accordance with the Municipal Government Act.

ASSESSMENT REVIEW BOARDS

3. Council hereby establishes the following Assessment Review Boards for Mackenzie County:
 - a. Local Assessment Review Boards that shall consist of a panel of three (3) members.
 - b. Composite Assessment Review Boards that shall consist of a panel of two (2) members plus one (1) member appointed by the Province of Alberta;
4. The Assessment Review Boards shall carry out the duties and responsibilities as set out in the Municipal Government Act and the Assessment Complaints Regulation.
5. The Designated Officer may select any combination of members to sit on a panel.

MEMBERSHIP

6. Membership terms will be no longer than three (3) years and will be made in such a manner that the expiry dates of the members are staggered.
7. All membership vacancies shall be advertised to request formal submission of application.
8. Appointments to the Board shall be made by resolution of Council.
9. There will be no automatic succession of appointments.
10. A member may be re-appointed to the Board at the expiration of his/her term.
11. Members may not participate in a hearing of the Board unless the member has successfully completed a training program set or approved by the Minister.
12. Members shall be compensated according to the Honorariums and Expense Reimbursement Bylaw in effect for Mackenzie County.

CLERK OF THE ASSESSMENT REVIEW BOARD

13. Council hereby appoints the Executive Assistant as the Clerk of the Assessment Review Boards.

COMMENCEMENT OF APPEALS

14. A taxpayer may commence an assessment appeal by:

- a. Mailing or delivering to the address specified on the assessment or tax notice a complaint in the form set out in the "Matters Relating to Assessment Complaints" regulation and within the time specified in the Municipal Government Act; and
- b. Paying the applicable complaint fees as set out in Schedule "A".

REFUND OF FEES

15. If the Assessment Review Board decides in favour of the complainant, the fees paid by the complainant shall be refunded.

16. If the Complainant withdraws the complaint in writing and is received by the Clerk on or before the seventh (7th) day prior to the scheduled Assessment Review Board hearing, the fees paid by the Complainant shall be refunded.

17. If the Complainant attends the Assessment Review Board hearing at the time scheduled for the Board to hear the complaint, the fees paid by the Complainant shall be refunded regardless of the decision made by the Board.

ENACTMENT

18. That Bylaw 285/01 is hereby rescinded.

19. That this Bylaw come into full force and effect upon third and final reading.

First Reading given on the _____ day of _____, 2010.

Second Reading given on the _____ day of _____, 2010.

Third Reading and Assent given on the _____ day of _____, 2010.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

SCHEDULE "A"

Assessment Review Boards
 Complaint Fees

Local Assessment Review Board	
Residential – 3 or fewer dwellings and farmland	<i>To be determined by Council (up to \$50.00)</i>
Business Tax	<i>To be determined by Council (up to \$50.00)</i>
Tax Notices (other than business tax)	<i>To be determined by Council (up to \$30.00)</i>
Composite Assessment Review Board	
Residential – 4 or more dwellings	<i>To be determined by Council (up to \$650.00)</i>
Non-Residential	<i>To be determined by Council (up to \$650.00)</i>

BYLAW NO. 285/01

**BEING A BY-LAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO ESTABLISH FEES FOR FILING COMPLAINTS AGAINST
ASSESSMENT OF PROPERTY**

WHEREAS, Section 481 of the Municipal Government Act, being Chapter M-26.1 of the Revised Statutes of Alberta, 1994, hereinafter referred to as the "M.G.A." provides Council with the authority to collect fees for filing complaints against assessment of property, and

WHEREAS, the Assessment Review Board has determined that a fee schedule is necessary to reduce the number of complaints where the complainant does not attend the Assessment Review Board Hearing, and

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23, duly assembled, enacts as follows:

Part 1 Definitions

1. The following words and phrases mean:
 - (a) **Clerk** – the Clerk to be appointed pursuant to Section 455 of the Municipal Government Act.
 - (b) **Complainant** – the person who files a complaint regarding an assessment of property within the M.D. of Mackenzie No. 23.
 - (c) **Complaint** – a complaint regarding an assessment of property within the Municipal District of Mackenzie No. 23.
 - (d) **Council** – the duly elected Council of the Municipal District of Mackenzie No. 23.

Part II Filing Fees

1. All complaints must be filed with the Clerk on or before the deadline as shown on the assessment or tax notice and must be accompanied by the fee calculated in accordance with Schedule "A".

2. Any complaints received or postmarked after the deadline shown on the assessment or tax notice shall not be accepted by the Clerk.
3. Any complaints not accompanied by the appropriate fee, shall not be accepted by the Clerk.

Part III **Refund of Fees**

1. If the Assessment Review Board decides in favour of the complainant, the fees paid by the complainant under Section 1 shall be refunded.
2. If the complainant withdraws the complaint in writing and is received by the Clerk on or before the seventh (7th) day prior to the scheduled Assessment Review Board hearing, the fees paid by the complainant under Section 1 shall be refunded.
3. If the complainant attends the Assessment Review Board hearing at the time scheduled for the Board to hear the complaint, the fees paid by the complainant under Section 1 shall be refunded regardless of the decision made by the Board.

First Reading given on this 27th day of November, 2001.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"E. Schmidt" (Signed)
Eva Schmidt, Executive Assistant

Second Reading given on this 27th day of November, 2001.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"E. Schmidt" (Signed)
Eva Schmidt, Executive Assistant

Third Reading and Assent given on this 27th day of November, 2001.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

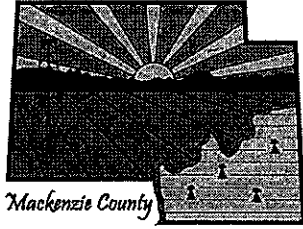
"E. Schmidt" (Signed)
Eva Schmidt, Executive Assistant

MUNICIPAL DISTRICT OF MACKENZIE NO. 23

BYLAW 285/01

SCHEDULE A

DESCRIPTION	ASSESSMENT VALUATION	FEE
Residential	0 - 200,000	\$ 50.00
	200,001 - 400,000	\$ 50.00
	400,001 - 600,000	\$ 75.00
	600,000 +	\$100.00 per parcel
Farmland	0 - 200,000	\$ 50.00
	200,001 - 400,000	\$ 50.00
	400,001 - 600,000	\$ 75.00
	600,000 +	\$100.00 per parcel
Non-residential	0 - 100,000	\$ 50.00
	100,001 - 200,000	\$100.00
	200,001 - 300,000	\$150.00
	300,001 - 400,000	\$200.00
	400,000 +	\$250.00



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Rail Freight Service Review – Draft Submission

BACKGROUND / PROPOSAL:

For discussion. A copy of the draft submission is attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel Review by: _____ CAO

Carol Gabriel

ec agenda

From: Stein G Jahnsen [steing@telusplanet.net]
Sent: Tuesday, April 20, 2010 9:26 PM
To: Greg Newman; Bill Kostiw; wkostiw@mackenziecounty.com; Joulia Whittleton
Cc: george de Rappard
Subject: RailFreight Service Review - Draft Submission
Attachments: Draft Mackenzie County Submission.doc; ATT09150.txt

Greg/Bill/Joulia,
Attached please find the proposed draft for the County's submission to the Rail Freight Review Panel. Please review very critically in terms of acceptability as a County submission - both overall and by individual components. Remember - this will become a public document under the County's letterhead.

Changes, additions, deletions please.

Sorry for being a day late, but I got sick with a virus infection on my way home from Fort Vermilion and spent the rest of the week in bed.

We still need to do a cover letter on official stationary etc. The submission can be faxed - next Friday, April 30 is the deadline.

regards,
Stein Jahnsen

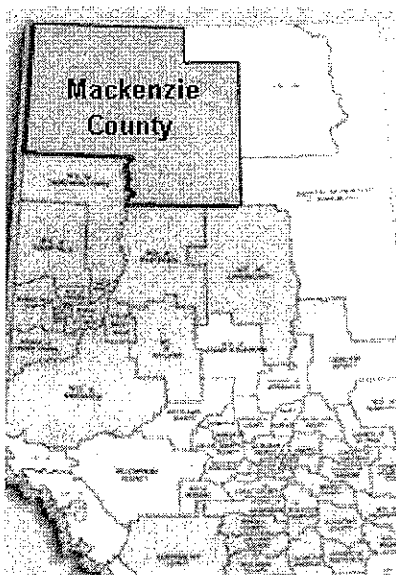
Mackenzie County Submission to the Rail Freight Service Review

DRAFT

Background

Mackenzie County is located in the northwestern corner of the Province of Alberta, 800 kilometers north from Edmonton. The county comprises 12 per cent of Alberta's entire landmass, or about 50,000 square kilometres, larger than the province of Prince Edward Island.

The county offers a mix of flat arable land with boreal forest, thus accounting for active agriculture, forestry, and tourism industries. Oil and gas also play a significant role in the area's economy. It is largely responsible for the establishment and growth of three of the area's five main communities, being High Level, Zama City, and Rainbow Lake. Fort Vermilion and La Crete are more driven by forestry and agriculture. Mackenzie County holds 36 per cent of the Peace Region's natural gas reserves, and 80 per cent of its light-medium crude oil reserves.



There are many active grain farmers in the area. La Crete boasts the largest United Farmers of Alberta retail outlet in Alberta, giving just one indication of how active the local agriculture industry is.

There are several sawmills within the county, the largest being La Crete Sawmills and Ridgeview Mills in La Crete, and Tolko Industries in High Level. Footner Forest Industries operates an OSB board mill just south of High Level. These mills are essentially rail dependent to remain competitive in domestic, US and international markets.

There is approximately 250,000MT to 300,000MT of grain produced in the County. As a result of the rationalization and consolidation of country grain elevators in the late 1990s, only one elevator remains in the County. The Viterra elevator in High Level handles approximately 105,000MY per year, and is reportedly at capacity.

The remaining production is loaded in producer grain cars, or is trucked to either Rycroft or Dawson Creek. A small amount is trucked to local markets in the greater Edmonton region, mostly feed. It is estimated that as much as 50% of production is moved out by truck, at higher cost than what prevailed prior to elevator rationalization

With regard to inbound rail movements, the railway has traditionally carried fuel destined for NWT and the County. With diamond mines coming on stream in NWT. The three operating mines demand approximately 162 million litres of fuel (approximately 160,000 MT), 50,000 MT of cement and a similar tonnage of ammonia nitrate. The fuel is currently moved by rail, while the cement and ammonia nitrate are moved in by truck. Starting in 2011, it is anticipated that the cement and ammonia nitrate will move to High Level in bulk, where the products will be bagged and moved to NWT by truck. High Level is thus in its early stages of becoming a significant inbound rail-based staging point for NWT diamond mines. It is expected that an additional three diamond mines will be developed in NWT, essentially doubling annual fuel, cement and ammonia nitrate tonnage.

Thus, there is every expectation of future growth of traffic on the rail line tied to expanded agricultural production, as High Level's position as a staging and supply point for NWT mines solidifies and accelerates, and as the forest industry emerges out of its downturn.

The rail line between Edmonton and Hay River has a long history, dating back to the early 20th century. It was the transportation link that opened up the Peace Country and connected it to the rest of Canada. From 1929 until 1981, it was jointly owned by CN and CP. When CN bought out CP in 1981, CP retained marketing rights for traffic on the line. However, this right was never exercised. In 1998, CN Rail sold the line to Rail Link, which subsequently sold it to Rail America. In January 2006, CN Rail re-acquired the line.

The line is 264,000 lbs rail from Edmonton to High Level, and 220,000 lbs north of High Level. Mainline standard is now 286,000 lbs for the most part. In 2004, then owner Rail America estimated that some \$59 million were required to upgrade the line from Smith to High Level (track rehabilitation, bridge work) and to upgrade to 286 to High Level. Most Canadian grain cars are still rated at 264,000lbs.

In preparation for this submission, Mackenzie County consulted with a cross section of rail users in the County, representative of the freight being carried on the line. We have also familiarized ourselves with the background research reports undertaken for review, and we have read all submissions posted to date. The coincidence of problems identified in the background research, problems raised in Review submissions, and problems enunciated by Mackenzie County rail users seem to indicate that there are a number of systemic problems in Canada's rail transportation mode that need to be addressed and dealt with. These problems seem to span a number of products and geographic regions.

On the positive side, rail users in Mackenzie County are of the opinion that rail service has improved since CN Rail re-acquired the line in early 2006.

Mackenzie County is pleased to have this opportunity to provide a submission to the Review. Two of our three major industry sectors – agriculture and forestry – are almost entirely rail dependent. Because of our distance from major markets, much of future economic activity and development in the County will be dependent upon a competitive, cost effective, efficient, and responsive rail transportation mode. We believe the Review represents a unique opportunity to define and enunciate problems and issues in Canada's rail system that in many cases have a direct impact on the country's economic performance, and to find solutions for the betterment of all participants in our rail based logistics systems.

Issues and Problems

Car spotting problems/car supply and possible solutions

Car spotting and supply problems are the same in Mackenzie County as those described in numerous submissions to the review panel, that is, cars do not arrive when promised or scheduled, and the cars supplied are often shorted from that ordered or promised. Mackenzie County shippers and consignees

reported this as a problem that has direct and immediate adverse financial consequences. For example, many grain producer car loaders hire commercial grain trucks to bring product to the loading site in anticipation of car arrivals to ensure the cars are loaded within the 24 hour demurrage free period, only to find that cars do not arrive. Trucks then have to return to the farm and be unloaded. This is reportedly happening with such frequency that it becomes impossible or financially prohibitive to pre-book commercial grain trucks for delivery to producer car loading sites at supposed car arrival times. A number of producer car loaders are now booking commercial grain trucks only when cars have physically arrived. This results in a premium price having to be paid, or an inability to obtain service on short notice – again incurring extra, unnecessary costs.

Just as frequently as CN Rail fails to deliver cars on time in quantities ordered, are stories of grain cars being stored on sidings for weeks and months on end without moving. These stories are too numerous, too frequent and too geographically diverse across Western Canada not to contain elements of truth.

For grain, it goes to utilization of the grain car fleet, particularly that portion of the fleet supplied by the Canadian Wheat Board/Government of Canada and provincially financed and supplied cars.

Solutions: Mackenzie County recommends that several actions be taken to improve grain car spotting/car supply. There are several potential solutions to the car spotting/car supply problems. These include:

- Provide for – preferably through regulation – penalties for underutilization of grain cars when it can be demonstrated that cars sit idle while car spotting are delayed and cars shorted on delivery. For example, if a given car is found to have been sitting idle and stationary – for say a week – while at the same time there are car spotting delays and shorting of cars on delivery, a penalty should be imposed on the railway. Historical crop and shipment data, and sophisticated current year crop forecasting models should greatly assist in ensuring that adequate equipment is allocated to, and available in various geographic regions to meet expected demand.
- Provide for an expanded role for the Grain Monitor to include real time monitoring of car status (e.g. moving or stationary) and location to assist in enforcing the penalty regime. This could be done by ensuring that the Monitor has real time access to read-outs from railway car readers, or alternatively using a satellite tracking system for rail grain cars similar to that used in the trucking industry.

CN Rail internal and external communications improvements

Although the situation seems to be improving, rail users in Mackenzie County suggest that there is room for considerable improvement in communications with regard to CN Rail, both externally with customers and internally in the railway.

With regard to external communications between CN Rail and its customers, customer service representatives need to be more knowledgeable and precise with regard to interaction with rail users.

A seeming lack of internal communication within CN Rail contributes to frustrations and uncertainty with regard to car spotting and number of cars to be delivered. In this regard, there seems to be a disconnect and lack of information flowing between customer service representatives and CN personnel on the ground responsible for assembling and dispatching trains.

Rail users in Mackenzie County feel strongly that there should be a local contact person designated by CN Rail on the ground at Roma Junction/Peace River, where trains are assembled for the trip north. This would facilitate accurate information about car spotting and car deliveries approximately 12 hours prior to train arrival in High Level rather than not knowing what is arriving until the train gets there.

Need for continued infrastructure maintenance and upgrading

Collector systems off rail mainlines collectively generate the majority of tonnage moved on the rails, be it grain, coal and other mining products, potash, sulphur, forest products and the like, products which are a major factor in Canada's export performance, current account balances and contribution to Canada's Gross Domestic Product.

For Mackenzie County, being heavily rail dependent, it is important that the line to Edmonton has a multiyear program of maintenance and upgrading, to ensure that rail infrastructure becomes a positive contributor to economic growth, rather than a detriment. Moreover, it would be a positive sign of trust and cooperation if such plans would be shared with the County and its rail users.

CN Rail/Rail user balanced accountability

Mackenzie County supports the concept of balanced accountability between railways and rail shippers/consignees. While a host of ancillary charges are imposed on shippers by railways for non-performance, non-performance by railways have no consequences.

- If (grain) cars are spotted 6 weeks late, there is no consequence for the railway
- If car cycle times for shipper leased chemical cars have more than doubled over the past several years (with corresponding increases in car lease costs for chemical shippers), there is no consequence for the railway
- If railways split "single order/multiple container" movements between different trains and thereby cause part of the order to miss a vessel sailing date and thereby causing a switch in suppliers by overseas importers, there is no consequence for the railway

- If railways fail to meet Just-in-Time (JIT) delivery deadlines, there is no consequence for the railway
- If railways cause serious congestion and delays at port container terminals by allocating insufficient cars or other operational deficiencies, there is no consequence for the railway

While there may well be mutual accountability built into some current confidential contracts, this is a concept that should be applied universally to rail transportation and to participants in rail logistics chains.

Such a concept of mutual accountability should be grounded in regulations. With respect to specific charges, there are several alternatives. A starting point might be to mirror the railways' tariffs of Ancillary Charges, and have them also apply to the railways. For example, if a car is supposed to be spotted on a specific day and it is a day late, the railway would pay \$75 demurrage. If the car is five days late, demurrage would be \$375. This could also apply to shorted cars, and loaded cars which are not picked up as originally scheduled or promised. Thus, we could have a system of equal accountability and equal penalties for the same "offences" for both railways and rail users.

Demurrage and ancillary charges

Rail users in Mackenzie County would like to see the current 24 hour demurrage free period extended to 48 to 96 hours, as this would provide a bit more flexibility in loading/unloading.

There is considerable dissatisfaction with how ancillary charges are invoiced. Rail users report that they are often assessed demurrage for car numbers that have never been delivered to them. The practice of requiring rail users to demonstrate mistakes in invoices for ancillary charges before adjustments are made, is also troublesome, as it puts the onus entirely on rail users and give railways a free pass to be sloppy and inaccurate in their billing procedures. This also increases administrative costs for rail users.

Monopoly pricing of freight rates

Rail users in Mackenzie County are concerned about the railways' ability to impose monopoly pricing on lines and at points where there is no intra-modal railway competition. There is a substantial need, particularly for rail users located in distant economic regions like Mackenzie County, for a mechanism that would facilitate and provide for reasonable and competitive rates where there is a rail monopoly.

Division of Northwest Alberta into two shipping blocks for allocation of rail grain cars

Northwest Alberta should be divided into two blocks for car allocation purposes to ensure that an adequate number of rail grain cars are allocated and delivered to County loading sites. The County and a

DRAFT

number of grain shippers are concerned that Viterra will order as many cars as possible to their new terminal at Sexsmith due to open in 2011 to the detriment of car supply for their High Level terminal, thereby further worsening the car supply situation for County producers and driving up costs unnecessarily.

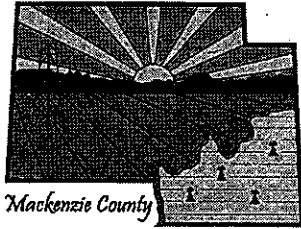
Running Rights

Running rights, or joint running rights have been strenuously opposed by the country's two rail carriers. Yet, when it seems to be to their benefit – like in BC's Fraser Canyon to alleviate capacity constraints – they embrace the idea and cooperate.

In not too many years, there could be – for a number of reasons - serious capacity constraints throughout the Canadian rail system which would make joint running rights a palatable option. While Mackenzie County is not at all advocating a forced and immediate system of running rights, we would suggest that it would be prudent to examine options and alternatives with regard to running rights – with attendant marketing/freight solicitation rights - which would result in win-win situations and leave the railways financially no worse or better off than under the status quo.

The purpose of raising the issue here is to try and initiate a rational discussion and debate around the concept. Many permutations are possible, but it could include some kind of a public-private partnership with regard to infrastructure (track, terminals, signalling, control systems etc). Alternatively, current railway companies could split their corporations into an infrastructure entity and a train operating entity, where the infrastructure entity would charge for use and occupancy of the infrastructure. There are probably many other concepts that could be acceptable and workable.

The Review Panel is faced with a most important task. Canada's rail transportation system is a critical component and force in the generation of the nation's gross domestic product, in our export performance and by extension our current account balance. The problems are many, but they are well defined. We believe, with good will and a willingness to cooperate, solutions acceptable to all parties are possible and within reach in moving forward.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Water & Sewer Agreement – Tall Cree

BACKGROUND / PROPOSAL:

The County and Tall Cree have been operating on an informal, unsigned, draft agreement which has served okay to date.

OPTIONS & BENEFITS:

The option is to negotiate and sign a formal utilities agreement inclusive of water, sewer, and garbage for the residential area adjacent to Fort Vermilion.

COSTS & SOURCE OF FUNDING:

The service should be at a full cost recovery basis.

RECOMMENDED ACTION:

That a Council Committee be established to negotiate a new water and sewer agreement with Tall Cree.

Author: W. Kostiw Review by: _____ CAO _____

cc agenda RFD

WATER AND SEWER AGREEMENT

An Agreement entered between the Parties stated herein on ___ day of _____, 1996.

BETWEEN:

Tallcree Tribal Government
(Hereinafter referred to as "Tallcree")

of the First Part

- and -

Municipal District of Mackenzie No. 23
(Hereinafter referred to as "M.D.")

of the Second Part

PREAMBLE:

WHEREAS the Tallcree Fort Vermilion Reserve (hereinafter referred to as the "Reserve") is located adjacent to the Hamlet of Fort Vermilion (hereinafter referred to as "Fort Vermilion");

WHEREAS Tallcree has responsibility for the provision of water and sewer services on the Reserve and the M.D. has responsibility for the provision of water and sewer services in Fort Vermilion;

AND WHEREAS a coordinated approach to the provision of water and sewer services is desirable on the Reserve and in Fort Vermilion by Tallcree and the M.D. respectively;

AND WHEREAS the Parties agree to cooperate in the provision of water and sewer services and to connect the water and sewer infrastructure on the reserve with the water and sewer infrastructure in Fort Vermilion;

NOW THEREFORE it is mutually agreed that:

M.D. of McKenzie No. 23 and Tallcree First Nation

1.1 Tallcree agrees that it will:

- i) use the water system of the M.D. as its source of water for the Reserve, and
- ii) use the sewer system of the M.D. as the disposal system for sewage from the Reserve.

1.2 The M.D. agrees that:

- i) Tallcree can connect the Reserve water system of the M.D., and draw water from the M.D. water system; and
- ii) Tallcree can connect the Reserve sewage system to the sewage system of the M.D. and dispose of sewage from the Reserve through the M.D. sewage system.

Tallcree First Nation

- 2.1 Tallcree is responsible for the construction of the water and sewer system on the Reserve including all costs related to construction of the system.
- 2.2 Tallcree agrees to provide copies of the plan for its water and sewer system to the M.D. and commence construction of the water and sewer hookup in 1996.
- 2.3 Tallcree grants access to the M.D., its employees and agents to the Reserve for the purpose of taking readings from and servicing of any metering devices measuring water consumption or sewage disposal.
- 2.4 Tallcree will assume responsibility for the operation of the water and sewer system on the Reserve including all costs related to operation of the system.
- 2.5 Tallcree shall operate the water and sewer system site in accordance with applicable federal or First Nations' environmental and health standards for the operation of water and sewer systems. In the absence of federal or First Nations' water and sewer standards, Tallcree agrees to maintain the water and sewer system at a standard comparable to the standards applicable to the M.D.'s Fort Vermilion water and sewer system.
- 2.6 Tallcree agrees to construct the off reserve portion of the water and sewer hookup in accordance with applicable provincial and municipal standards.
- 2.7 Tallcree shall assume responsibility for any property damage which occurs on the Reserve as a result of the operation of the water and sewer system on the Reserve.

Municipal District of Mackenzie No.23

- 3.1 The **M.D.** consents to **Tallcree** connecting the Reserve water and sewer system to the water and sewer system in Fort Vermilion.
- 3.2 The **M.D.** agrees that **Tallcree** can draw water and dispose of sewage through the connection between the Reserve water and sewer system and the Fort Vermilion water and sewer system.
- 3.3 The **M.D.** will be responsible for all costs associated with the operation of the water and sewer system in the Fort Vermilion and **Tallcree** will not be required to make any contribution to the operation of the Fort Vermilion water and sewer system.
- 3.4 **Tallcree** will not be required to make any contribution to the **M.D.** should capital improvements or repairs be required for the Fort Vermilion water and sewer system including capital improvements or repairs to the water intake and treatment facilities and to the sewage treatment facilities.

Financial Matters

- 4.1 **Tallcree** agrees to pay the **M.D.** for the delivery of water and disposal of sewage at double the current rates as at the time of this signing of this Agreement which are as follows:
- 1) Water @ \$1.12 per cubic meter;
 - 2) Sewer @ \$0.37 per cubic meter;
- 4.2 The **M.D.** agrees that **Tallcree** shall not be charged more than double, the most favourable rate the **M.D.** provides to any of its water or sewer users.
- 4.3 The **M.D.** agrees that the payment by **Tallcree** water and sewer at double rates is in lieu of **Tallcree** making any contribution towards the operation or capital costs of the water and sewer system in Fort Vermilion.
- 4.4 **Tallcree**, in its sole discretion, may levy fees or charges on the persons and entities which receive water and sewer services on the Reserve in order to recover **Tallcree's** costs in relation to the construction, operation, repair, expenses or administration of the Reserve water and sewer system. **Tallcree** will not be obligated to pay to the **M.D.** any amount collected nor will **Tallcree** be an agent of the **M.D.** in the collection of the aforesaid amounts.

4.5 Where the term of this Agreement expires, the Agreement shall continue in effect until either the **M.D.** or Tallcree gives one months notice of an intention to terminate this Agreement.

4.6 Where the **M.D.** intends to increase the rates for water and sewer for its users either by a decision of the **M.D.** or by a by-law of the **M.D.** it agrees to give Tallcree at least one month notice of the increase.

4.7 Where the **M.D.** has increased the rates for its users; and the **M.D.** has given notice to Tallcree pursuant to clause 4.6, the new rate for Tallcree would be:

1) Water per cubic meter @ \$1.12 times 2 plus the amount of the increase in the rate charged by the **M.D.** for its own water users.

2) Sewage @ \$0.37 per cubic meter times 2 plus the amount of the increase charged by the **M.D.** for its own service customers.

Garbage

This rate is not current

Penalties and Interests

5.1 All overdue amounts shall be subject to interest. If any account has not been paid in full to the **M.D.** by the 31st day of December in the year in which it becomes due, the **M.D.** shall have the right to terminate this Agreement upon 30 days notice. The **M.D.**'s right to terminate this Agreement shall be without prejudice to any other remedy which may be available.

Other Matters

6.1 Tallcree will assume responsibility for the construction and costs for the portion of the connection of the water and sewer system to the Fort Vermilion water system which is off the Reserve.

6.2 The **M.D.** will obtain any necessary easements or right of way for the connection of the Reserve water and sewer system with the Fort Vermilion Water and sewer system which is off the Reserve.

6.3 The **M.D.** will assume responsibility for the maintenance and operation of that portion of the connection of the Reserve water and sewer system which is off the Reserve.

6.4 The **M.D.** agrees that there will be no connections made to the water or sewer lines between the water and sewer metering devices and the Reserve water and sewer system if the metering devices are located off the Reserve in order that

the metering devices will only record Reserve usage.

- 6.5 Where water is required for emergency fire or other emergency services, the water consumption metering devices may be by-passed and no charge will be levied for water consumption by the **M.D.** for emergency fire or other emergency services.

Governing Law

- 7.1 Subject to Section 35 of the *Constitution Act*, 1982, this Agreement shall be governed by and construed in accordance with the laws of the Province of Alberta and the applicable laws of Canada.

Term of Agreement

- 8.1 This Agreement shall be in effect from August 1, 1996 to April 1, 2001.
- 8.2 Where this Agreement has not been amended and the term expires, this Agreement shall continue in effect from year to year.

Termination of Agreement

- 9.1 Should one party breach any covenants or undertakings set out in this Agreement, and if breach continues for 30 days unrectified, then the other party may give written notification to terminate the Agreement.

Arbitration

- 10.1 In the event of any dispute regarding the interpretation or enforcement of this Agreement, the matter may, with consent of both parties, be referred to arbitration to be conducted in accordance with the *Commercial Arbitration Act* (Canada).

Amendment

- 11.1 This Agreement may be amended from time to time by the written agreement of both of the Parties.

This Agreement is duly signed by the representatives of the parties hereto:

For the M.D. of McKenzie No. 23

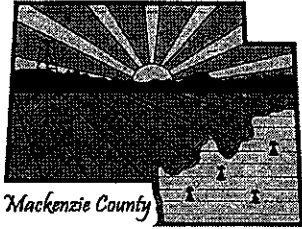
Witness

Signature by authorized Representative

For Tallcree First Nation:

Witness

Signature by authorized Representative



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Public Lands

BACKGROUND / PROPOSAL:

Council has been reviewing the status of public lands for years with a view towards a more expeditious process. It seems the province agrees and has moved Public Lands administration to Parks & Recreation.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That Council advise the Province of its wish to have Public Lands moved under Agriculture.

Author: W. Kostiw

Review by: _____

CAO 

Carol Gabriel

From: ACNMail@gov.ab.ca
Sent: Friday, March 26, 2010 1:02 PM
To: Carol Gabriel
Subject: Orders in Council - Approved Orders in Council ~28059~

Orders in Council

March 26, 2010

Approved Orders in Council

Cabinet Meeting - March 24, 2010
Orders Approved - March 25, 2010

HONOURABLE MRS. ADY 67/2010 TRAVEL ALBERTA ACT (section 4) - Reappoints Bryon Dickie, Steven Glover, Rick LeLacheur and Sandra Thornton as directors of Travel Alberta, each for a term to expire on March 31, 2013.

HONOURABLE MR. GOUDREAU 68/2010 MUNICIPAL GOVERNMENT ACT (sections 125 and 138) - Orders the separation of certain land from Lamont County and the annexation of that land, approximately 906 hectares (2240 acres), to the Village of Chipman, effective January 1, 2010.

HONOURABLE MR. HAYDEN 69/2010 GOVERNMENT ORGANIZATION ACT (section 13) - Makes the Agriculture and Rural Development Grant Amendment Regulation to extend the expiry date to March 31, 2020.

70/2010 RURAL UTILITIES ACT (section 55) - Makes the Rural Utilities Amendment Regulation.

HONOURABLE MR. HORNER 71/2010 APPRENTICESHIP AND INDUSTRY TRAINING ACT (section 2) - Reappoints Allen Petersen as a member for a term to expire on June 12, 2013; and effective April 1, 2010, appoints Raymond Massey as chair, and J. Peter Wyatt and Duane Mather as members, each for a term to expire on March 31, 2013, and appoints Frank Light for a term to expire on March 31, 2012 as a member of the Alberta Apprenticeship and Industry Training Board.

HONOURABLE MR. HORNER HONOURABLE DR. MORTON 72/2010 POST-SECONDARY LEARNING ACT (section 73); **FINANCIAL ADMINISTRATION ACT** (section 81) - Approves the borrowing by The Governors of The University of Calgary from the Alberta Capital Financial Authority of not more than \$15 000 000 in Canadian funds for a term not to exceed 20 years and at an interest rate not to exceed 5.5% per annum to develop the Downtown Campus (tenant improvements project).

HONOURABLE MRS. JABLONSKI 73/2010 PROCLAMATION - Proclaiming the Supportive Living Accommodation Licensing Act in force on April 1, 2010.

74/2010 SENIORS ADVISORY COUNCIL FOR ALBERTA ACT (section 3) - Appoints Dr. J. Guy Gokiert as a member of the Seniors Advisory Council for Alberta for a 3 year term to expire on March 24, 2013.

HONOURABLE MR. KNIGHT 75/2010 FORESTS ACT (section 4); **PUBLIC LANDS ACT** (sections 8 and 71.1) - Makes the Sustainable Resource Development Regulations Amendment Regulation.

76/2010 PUBLIC LANDS ACT (sections 8 and 9) - Makes the Unauthorized Use of Public Land and Recovery of Penalty Regulation.

77/2010 PUBLIC LANDS ACT (section 7) - Transfers the administration of public land from the Minister of Sustainable Resource Development to the Minister of Tourism, Parks and Recreation.

78/2010 PUBLIC LANDS ACT (section 7) - Authorizes the Minister of Sustainable Resource Development to sell certain public land to the Municipal District of Bonnyville No. 87 for \$1.00.

79/2010 PUBLIC LANDS ACT (section 7) - Authorizes the Minister of Sustainable Resource Development to sell certain public land to Brazeau County for \$1.00.

80/2010 PUBLIC LANDS ACT (section 7) - Authorizes the Minister of Sustainable Resource Development to sell certain public land to the City of Brooks for \$1.00.

81/2010 PUBLIC LANDS ACT (section 7) - Authorizes the Minister of Sustainable Resource Development to sell certain public land to the Town of Canmore for \$1.00.

82/2010 PUBLIC LANDS ACT (section 7) - Authorizes the Minister of Sustainable Resource Development to sell certain public land to Clear Hills County for \$1.00.

83/2010 PUBLIC LANDS ACT (section 7) - Authorizes the Minister of Sustainable Resource Development to sell certain public land to the County of Grande Prairie No. 1 for \$1.00.

84/2010 PUBLIC LANDS ACT (section 7) - Authorizes the Minister of Sustainable Resource Development to sell certain public land to Lac Ste. Anne County for \$1.00.

85/2010 PUBLIC LANDS ACT (section 7) - Authorizes the Minister of

Sustainable Resource Development to sell certain public land to Mackenzie County for \$1.00. 86/2010 PUBLIC LANDS ACT (section 7) - Authorizes the Minister of Sustainable Resource Development to sell certain public land (Lagoon Site Area "B") to the Municipal District of Opportunity No. 17 for \$1.00. 87/2010 PUBLIC LANDS ACT (section 7) - Authorizes the Minister of Sustainable Resource Development to sell certain public land (Red Earth Creek Lagoon Site Settlement) to the Municipal District of Opportunity No. 17 for \$1.00. 88/2010 PUBLIC LANDS ACT (section 7) - Authorizes the Minister of Sustainable Resource Development to sell certain public land to the Town of Whitecourt for \$1.00. 89/2010 EXPROPRIATION ACT (section 25) - Reappoints Morley Blanch and Terry Usselman as members of the Land Compensation Board, each for a term to expire on March 31, 2011. 90/2010 SURFACE RIGHTS ACT (section 3) - Reappoints Morley Blanch and Terry Usselman as members of the Surface Rights Board, each for a term to expire on March 31, 2011. 91/2010 SURFACE RIGHTS ACT (section 3) - Reappoints David Mike Broda as a member and redesignates him as vice-chair of the Surface Rights Board for a term to expire on March 31, 2011. **HONOURABLE MR. LIEPERT** 92/2010 ALBERTA UTILITIES COMMISSION ACT (section 4) - Nominates Vernon A. Hartwell for a term to expire on March 31, 2011 as a person who may be selected by the Chair of the Alberta Utilities Commission as an acting member of the Commission. 93/2010 ALBERTA UTILITIES COMMISSION ACT (section 8) - Orders the Alberta Utilities Commission to inquire into and report to the Minister of Energy on Hydro Electric Power Generation Development, the Alberta Smart Grid, and the harmonization of the Regulated Rate Option and Default Gas Supply Regulations. 94/2010 MINES AND MINERALS ACT (section 9) - Authorizes the Minister of Energy on behalf of the Crown in right of Alberta to enter into the OSUM Oil Sands Corp. Lease Extension Agreement. **HONOURABLE MR. LIEPERT / HONOURABLE MR. RENNER** 95/2010 CLIMATE CHANGE AND EMISSIONS MANAGEMENT ACT (section 60) - Makes the Renewable Fuels Standard Regulation. **HONOURABLE MR. LUKASZUK** 96/2010 PROCLAMATION - Proclaiming section 11 of the Income and Employment Supports Act in force on the date of issue of the Proclamation. 97/2010 INCOME AND EMPLOYMENT SUPPORTS ACT (section 18) - Makes the Employment and Training Benefits for Persons with Disabilities Amendment Regulation to extend the expiry date to March 31, 2012. 98/2010 INCOME AND EMPLOYMENT SUPPORTS ACT (section 18) - Makes the Income Supports, Health and Training Benefits (MOBIUS) Amendment Regulation. 99/2010 INCOME AND EMPLOYMENT SUPPORTS ACT (section 18) - Makes the Income Supports, Health and Training Benefits Amendment Regulation, and extends the expiry date to March 31, 2012. 100/2010 INCOME AND EMPLOYMENT SUPPORTS ACT (section 27) - Makes the Temporary Employment and Job Creation Programs Regulation. 101/2010 INCOME AND EMPLOYMENT SUPPORTS ACT (section 33) - Makes the Child and Adult Support Services Amendment Regulation and extends the expiry date to March 31, 2012. 102/2010 INCOME AND EMPLOYMENT SUPPORTS ACT (section 42) - Makes the Recovery, Administrative Penalties and Appeals Amendment Regulation to extend the expiry date to March 31, 2012. 103/2010 LABOUR RELATIONS CODE (section 8) - Appoints Gary Carew, Warren Fraleigh, David Harrigan, Alan Konkin, Albert Schuster, Harry Tostowaryk, Rick Eichel, Carol Graham, Mike Kozieliec, Kurt Moench, Wayne Olmstead, Diane Wyntjes and Brent Bish as members of the Labour Relations Board, each for a term to expire on March 24, 2013. 104/2010 OCCUPATIONAL HEALTH AND SAFETY ACT (section 39) - Prescribes the amount of \$27 694 000 to be paid to the Crown under agreement by The Workers' Compensation Board for the purpose of defraying part of the Crown's costs during the fiscal year 2010-2011 of administering the Occupational Health and Safety Act. 105/2010 REGULATED ACCOUNTING PROFESSION ACT (sections 20 and 21) - Reappoints Dru Edmiston, Jim McCartney and Charlotte Robb as public members to the roster for the discipline and appeal tribunals and sanction agreement panels of the Institute of Chartered Accountants of Alberta, each for a term to expire on April 22, 2012. 106/2010 WORKERS' COMPENSATION ACT (section 10) - Appoints Benjamin Ayorech, Gordon Bogstie, Andrea Fugeman-Millar, Barry Whistlecraft, Guy Delisle, Leon Lubin, Jerry McKenna, Lynn Parish and Robert Reimer as appeals commissioners to the Appeals Commission under the Workers' Compensation Act, each for a term to expire on April 30, 2011. **HONOURABLE DR. MORTON** 107/2010 INSURANCE ACT (sections 16 and 498) - Makes the Insurance Agents and Adjusters Amendment Regulation. 108/2010 PUBLIC SECTOR PENSION PLANS ACT (Schedule 1, section 12); PUBLIC SECTOR PENSION PLANS (LEGISLATIVE PROVISIONS) REGULATION (section 5, and Schedule 1, section 3) - Appoints Chris Good as a member of the Local Authorities Pension Plan Board of Trustees for a term to expire on December 31, 2013. 109/2010 SECURITIES ACT (section 11) - Reappoints Kenneth B. Potter, Glen D. Roane and Roderick J. McKay as members of the Alberta Securities Commission, each for a term to expire on March 31, 2013. 110/2010 SECURITIES ACT (section 13) - Redesignates A. L. Edgeworth, P. Eng., as the lead independent member of the Alberta Securities Commission for a term to expire on March 31, 2011. **HONOURABLE MS REDFORD - HONOURABLE MR. DENIS (ACTING)** 111/2010 PROVINCIAL COURT ACT (section 9.1) - Appoints Laura Louise Burt as a judge of The Provincial Court of Alberta, effective April 12, 2010. 112/2010 PROVINCIAL COURT ACT (section 9.24) - Reappoints Judge Gary Gene Cioni as a part-time judge of The Provincial Court of Alberta for a term to expire in accordance with section 9.24(8)(c) of the Provincial Court Act. 113/2010 REGULATIONS ACT (section 10) - Makes the Miscellaneous

Corrections Regulation to correct clerical and grammatical errors in various regulations. **HONOURABLE MR. ZWOZDESKY** 114/2010 HEALTH DISCIPLINES ACT (section 3) - Designates Margaret Johnson as Chair of the Health Disciplines Board for a term to expire on May 26, 2012. 115/2010 HEALTH INSURANCE PREMIUMS ACT (section 21) - Makes the Health Insurance Premiums Amendment Regulation. 116/2010 MENTAL HEALTH ACT (section 45) - Reappoints Sandra Harrison as the Mental Health Patient Advocate for a term to expire on March 31, 2011.

-30-

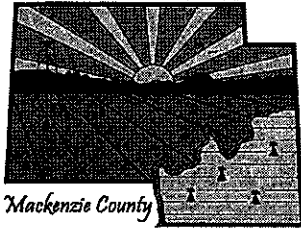
Orders in Council can now be viewed on the Queen's Printer website at:
<http://www.qp.alberta.ca/507.cfm>

Visit the Government of Alberta newsroom <http://newsroom.alberta.ca>.

Share this online

To remove yourself from this subscription, please visit the following link:
<http://alberta.ca/home/newsSubscriptions.cfm?xID=17667&strEmail=cgabriel@mackenziecounty.com>

=====
This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, would be deleted or destroyed.
=====



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	County Ratepayer Meeting Format

BACKGROUND / PROPOSAL:

Council has historically held ratepayer meetings in several locations with an informal barbeque and a short formal presentation of the annual audited financial statement.

OPTIONS & BENEFITS:

The options are many and varied.

COSTS & SOURCE OF FUNDING:

Estimated cost is \$15,000 from the operating budget.

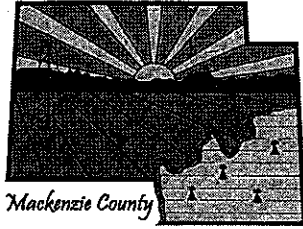
RECOMMENDED ACTION:

That Council continue with the same ratepayer meeting format with the exception of the Chair being elected at large and exempting the local Councillor as Chair.

Author: W. Kostiw

Review by: _____

CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Fort Vermilion Recreation Board – Election Process

BACKGROUND / PROPOSAL:

See attached letter from the Fort Vermilion Recreation Board.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel Review by: _____ CAO 

CC *agelund*
R.R.D

Fort Vermilion Recreation Board
Box 115
Fort Vermilion AB
T0H 1N0

Mackenzie County #23
Box 640
Fort Vermilion AB
T0H 1N0

April 20, 2010

Every year at our annual meeting there is confusion about who is eligible to vote and become member or directors of the Fort Vermilion Recreation.

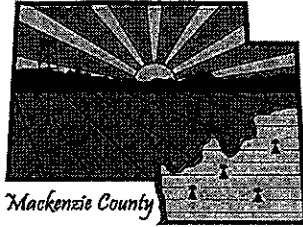
We are proposing to clarify our bylaws that those First Nations people who live on reserves and want to be part of our recreation board will be allowed to. Could this possibility affect funding from the MD Council to the Fort Vermilion Recreation Board?

We are also planning to change our structure to elect three directors a year for three year terms. The executive would then be chosen from amongst the directors by the directors. We trust you will give us clear direction as to who is eligible to be a member and director of the Fort Vermilion Recreation Board.

Thank you for your attention to this matter.

Regards,

Fort Vermilion Recreation Board



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	AAMD&C Zone Meeting (August 13, 2010)

BACKGROUND / PROPOSAL:

Council approved hosting the AAMD&C Zone meeting on August 13, 2010. The Heritage Centre has been booked in La Crete for this meeting.

In order to start planning this event administration is seeking direction from Council regarding the following:

- Hosting a meet and greet open house on the evening of August 12th with a tour of the La Crete office.
- Purchase gifts for each delegate in attendance (ex. travel mug, etc.)
- Discuss potential sponsors for coffee break refreshments, etc.

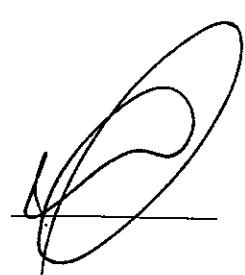
OPTIONS & BENEFITS:

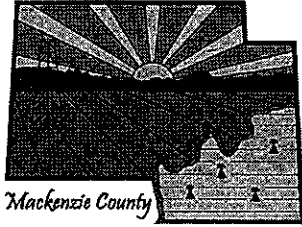
COSTS & SOURCE OF FUNDING:

To be funded from the operating budget.

RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel Review by: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Mackenzie Regional Waste Management Commission – Letter of Support

BACKGROUND / PROPOSAL:

The Mackenzie Regional Waste Management Commission is seeking a letter of support for their paint recycling program. A draft letter is attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That Council send a letter of support for the Mackenzie Regional Waste Management Commission's paint recycling program.

Author: C. Gabriel Review by: _____ CAO 

Carol Gabriel

From: Peter F. Braun [peter@mackenziecounty.com]
Sent: Thursday, April 15, 2010 12:19 PM
To: Greg Newman; Bill Kostiw
Subject: FW: Paint Recycling Letter
Attachments: Draft MC Paint Recycling Letter 2010.doc

See attached a letter that Mackenzie Waste would like for the county to support us on.

Peter F. Braun
LaCrete, Ab.
Councilor
Mackenzie County
780-926-6238

From: Pat Sliworsky [mailto:psliworsky@xplornet.com]
Sent: Thursday, April 15, 2010 9:32 AM
To: Peter Braun
Subject: Paint Recycling Letter

Good Morning Peter,

I am sending you this draft letter to pass on to your staff in order to paste it on Mackenzie County's letterhead before the Reeve signs it and it is sent in the mail.

Thanks,

Pat Sliworsky
Manager
Mackenzie Regional Waste Management Commission
Box 235
High Level, AB T0H-1Z0
Phone: 780-926-2958
Fax: 780-841-0152
Cell: 780-841-5900
E-mail: psliworsky@xplornet.com
Web: www.mrwmc.com
'Everything we create becomes waste'

No virus found in this incoming message.
Checked by AVG - www.avg.com
Version: 9.0.801 / Virus Database: 271.1.1/2811 - Release Date: 04/14/10 12:31:00

DRAFT

cc agenda

April 13, 2010

Legislature Office
Attn: MLA for Peace River
Hon. Frank Oberle
#402 Legislature Building
10800 - 97 Avenue
Edmonton, AB, T5K 2B6

Re: Paint Recycling Program

Dear Sir,

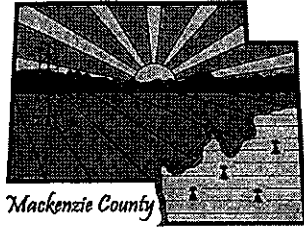
As you may or may not be aware, Alberta Recycling Management Authority (ARMA) has recently imposed a 15% reduction of fees paid to the Processors for the foreseeable future. This reduction is, of course, being passed on directly to the collectors of this material.

Mackenzie County agrees that this is a great program, but it has always been with the understanding that the recycling fees collected for paint would cover the cost of recycling the paint and the containers.

Mackenzie County would like the Alberta Government to assist ARMA until the recycling fees they are collecting catches up with the costs of collecting and processing the paint and the containers.

Yours truly,

Greg Newman, Reeve
Mackenzie County



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Subdivision Maintenance

BACKGROUND / PROPOSAL:

The County has several development agreements where we provide road maintenance, some prior to final acceptance.

OPTIONS & BENEFITS:

The options are to continue this ad-hoc practice, stick to the Developer's Agreement, or amend our procedures for development agreements.

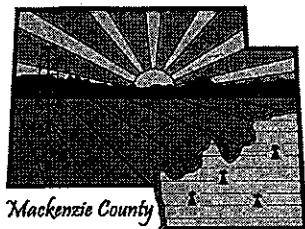
COSTS & SOURCE OF FUNDING:

The cost is included in our regular road maintenance but the demand is growing.

RECOMMENDED ACTION:

That Council instruct the Municipal Planning Commission to review the subdivision maintenance procedures and format a Developer's Agreement and advise Council of the recommended changes.

Author: W. Kostiw Review by: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Bridge File 76279 (NW 28-109-12-W5)

BACKGROUND / PROPOSAL:

This bridge is in rough condition and needs attention soon.

OPTIONS & BENEFITS:

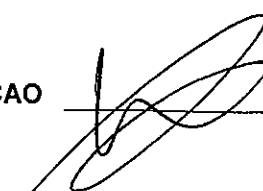
The best option is to get Alberta Transportation funding approval and then tender for repair this year.

COSTS & SOURCE OF FUNDING:

Estimated cost is \$90,000.00

RECOMMENDED ACTION:

That Council instruct administration to proceed to tender Bridge File 76279 (NW 28-109-12-W5) subject to Alberta Transportation approval.

Author: W. Kostiw Review by: _____ CAO 

April 9, 2010

GENIVAR File: 3010007
Bridge File: 76279

Mackenzie County
4511-46 Avenue
Box 640
Fort Vermilion, AB T0H 1N0

Attn.: Bill Kostiw, Chief Administrative Officer

**RE: Bridge Assessment (Finalized) – BF 76279, RGE RD 124 over a Tributary to
Caribou River, NW 28-109-12-5**

Attached is the Bridge Assessment Report for BF 76279 at the above noted location. A Level 2 Girder and Coring Inspection, including a confirmation BIM, were completed on January 6, 2010.

The superstructure is in less than adequate condition with BIM rating of '4' (below adequate). This rating is due to a single girder with spalls in both legs combined with bridge rail that was installed 100 mm too low.

The substructure is in less than adequate condition with BIM rating of '2' (very poor). This rating is due to the East cap crushing at the North Abutment. There is also a single pile (North Abutment, Pile 6) rated '3' due to rot.

As part of this Assessment, Minor Repairs, Major Repairs and Bridge Replacement options were investigated. Minor Repairs include replacing caps, steel H-pile stub repairs, partial depth repairs on the bridge deck, cleaning clogged drains, installing new Bridgerail / Guardrail and lowering the abutment sheathing at both abutments.

Minor Repairs are anticipated to extend the life of the structure by about 10 years. It is recommended that the Minor Repairs be completed in 2010 and the structure be replaced at the end of its useful life.

Please contact the undersigned at (780) 410-6740 if you have any questions.

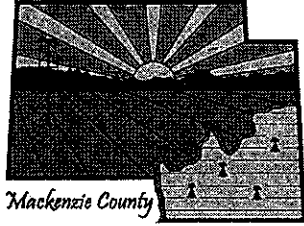
Sincerely,



Michael Bird, B.Sc., E.I.T.
Bridge Designer
GENIVAR Consultants, LP

Enclosure

c: Shahid Gill, Bridge Engineer, Government of Alberta – Peace Region
Mark Onaba, GENIVAR – La Crete



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Council Road Inspection Tour

BACKGROUND / PROPOSAL:

Historically Council conducted a County-wide road inspection tour and invited Alberta Transportation.

OPTIONS & BENEFITS:

The benefit is all Council and administration get to visually see the infrastructure and get a direct insight.

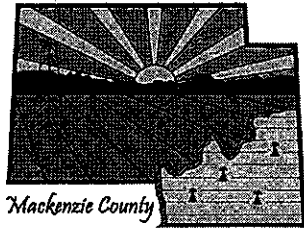
COSTS & SOURCE OF FUNDING:

Estimated cost is \$5,000.00

RECOMMENDED ACTION:

That Council conduct a road inspection tour with Alberta Transportation officials and administration.

Author: W. Kostiw Review by: _____ CAO 



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	Mary Jo Van Order, Director, Planning & Development
Title:	Postponement of Area Structure Plan Update for the Hamlets of Fort Vermilion, La Crete and Zama

BACKGROUND / PROPOSAL:

On September 23, 2009, Council was presented a proposal by ISL Engineering for the review and update of the County Land Use Bylaw and Hamlet Area Structure Plans. At that meeting Council resolved

That the proposal for the County Land Use Bylaw prepared by ISL Engineering be approved as presented with funding coming from the surplus from the Municipal Development Plan. Motion 09-09-792

Council's resolution did not explicitly include the Area Structure Plans. Recently an engagement letter was solicited from ISL Engineering to begin this work. It is basically the same as what was proposed last September except the time line is changed to April to October 29, 2010.

The work would involve updating the ASPs to align with the recently completed Municipal Development Plan as well as describe existing physical features and development constraints; illustrate a future land use concept, describe future land uses and identify population levels consistent with the MDP; describe objectives and policies; describe the disposition of municipal reserve; provide a general description of the proposed transportation network and servicing concepts for the area; and a map showing the proposed phasing of development.

The work was proposed to be done in 5 Phases:

Phase 1: Project Administration & Startup

Phase 2: Data Collection/Environmental Analysis & Public Consultation

Author: M.J. Van Order, Director,
Planning & Development

Reviewed by: _____

CAO _____

- Phase 3: Concept Plan Development & Draft ASP
- Phase 4: Preferred Land Use Concepts & Public Review
- Phase 5: Final ASPs & Approvals

Our current Area Structure Plans were done by Urban Systems and are dated as follows.

Hamlet	Document Date	Bylaw	Final Reading
Fort Vermilion ASP	February 2006	537/05	08FEB06
La Crete ASP	July 2005	508/05	27JUL05
Zama ASP	October 2005	512/05	11OCT05

OPTIONS & BENEFITS:

Given that we are still working on updating our Land Use Bylaw, on preparing the AVPA, reviewing our Municipal Improvements Standards and are conducting a Census, along with undergoing changes to staffing in the Planning and Development Department, it is suggested that this project be postponed and incorporated into the 2011 budget.

COSTS & SOURCE OF FUNDING:

Because Mackenzie County had retained the services of ISL Engineering for the Municipal Development Plan update, it was felt that the information collected during that project would reduce costs to the County for the Land Use Bylaw and Area Structure Plan updates.

The MDP and LUB projects came in under budget, however, the LUB is still not complete.

ISL's proposal for the three Area Structure Plans is \$123,270 plus 8% for expenses which equals \$133,131.60.

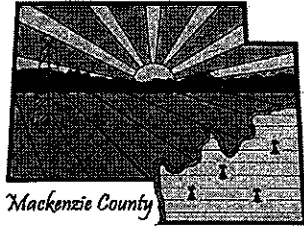
RECOMMENDED ACTION:

That the Area Structure Plans for the hamlets of Fort Vermilion, La Crete and Zama be postponed for reconsideration in the 2011 budget.

Author: M.J. Van Order, Director,
Planning & Development

Reviewed by: _____

CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	Mary Jo Van Order, Director, Planning & Development
Title:	Planning Policy Review Road Extension to Woodland RV Park, Range Road 15-2 (South of La Crete Boundary)

BACKGROUND / PROPOSAL:

The County has been involved in discussions with ratepayers to extend an existing portion of road between the east half of 34-105-15-W5 and west half of 35-105-15-W5 south to Woodland RV Park. The road allowance is Range Road 15-2. The portion of road already in place is approximately 400 meters long and not to standard.

Woodland RV Park is located on the west half of SW35-105-15-W5 with access to its southeast corner via an easement across adjacent property. The discussion was initiated by the owner of the RV Park and the owner of the adjacent property with the easement.

County Policy PW019 defines road construction eligibility and priorities and although not explicitly stated, the understanding seems to be that it is County policy to not build roads to subdivisions. The primary purpose appears to be for access to lands in agricultural use or for rural residences, with consideration for industrial access on a case-by-case basis. (Case-by-case consideration for Commercial use was removed in the most recent revision of this policy.) That is why ratepayers were approached to determine the level of interest in contributing to the cost of construction.

These discussions found that the adjacent landowners are generally in agreement about the need for the road and are willing to contribute to construction cost if the County will allow development on these lands.

Administration was asked to review County planning policy for development on these lands. A detailed review was conducted and is appended.

Author: M.J. Van Order, Director,
Planning & Development

Reviewed by: _____

CAO

The policy review identifies that the first consideration in allowing development on these lands would be to lift the moratorium on Rural Country Residential development for either this area only or County-wide. That is the decision requested today.

OPTIONS & BENEFITS:

If the moratorium was lifted for this area only, further action would include other planning policy adjustments, such as rezoning the area and clarifying the requirements for development proposals (particularly for Storm Water Management Plans).

The planning recommendation presented in the review is for the County to include this area in the proposed hamlet ASP update as part of a new rural to urban transition area, postpone road construction until then and consider including all of the east half of Section 34 and west half of Section 35 (e.g., Buffalo Estates).

Including these lands in the ASP update process would allow the County to take a broader perspective on setting priorities for investment in all the rural to urban transition areas around the hamlet so as to meet the Objectives and Policies for Hamlet Expansion outlined in the Hamlet of La Crete Area Structure Plan.

COSTS & SOURCE OF FUNDING:

To be determined.

RECOMMENDED ACTION:

For discussion.

Author: M.J. Van Order, Director,
Planning & Development

Reviewed by: _____

CAO _____

**Planning Policy Review
Proposed Road Extension to RV Park
(Between East Half of 34-105-15 W5 and West Half of 35-105-15 W5)**

Location, Context, Features

The subject lands, shown outlined in red, are located within one mile of the south boundary of the Hamlet of La Crete. The proposed road extension would follow a government road allowance. There are existing subdivided parcels in the area and the land is fragmented by a water body that also presents a potential constraint to development. To the south west is Mustus Lake and to the south east is La Crete Sawmills Ltd.



**Planning Policy Review
Proposed Road Extension to RV Park
(Between East Half of 34-105-15 W5 and West Half of 35-105-15 W5)**

Policies

Municipal Development Plan (MDP) Bylaw 735/09

Map 2 – Soil Classification in the MDP identifies the soil on these lands to be Canada Land Inventory Class O – Organic (30% or more organic, 12 inches or more of consolidated organic material, soil capability classification is not applied due to lack of information). Soil suitability for agriculture is not known, however, clearly there is wet land in the area.

Section 3.2, General Development Policies, provides some guidance, particularly the following excerpted subsections.

3.2.1 Mackenzie County shall conform to the policies of the Province of Alberta and the Provincial Land-use Framework and any subsequent Regional Plan when considering MDP updates, MDP amendments, Land Use Bylaw amendments, or other development proposals.

3.2.3 Future development in Mackenzie County shall conform to the Policy Areas illustrated on Map 3. Maps 4 – 7 provide more detailed information about Policy Areas, however each map is designed to provide the County with a broad framework for development and are not intended to be interpreted on a site-by-site basis.

3.2.5 Mackenzie County shall discourage the removal of Better Agricultural Land from production, or its fragmentation.

3.2.7 Mackenzie County may require the adoption of an Area Structure Plan..., or the approval of a Neighbourhood Structure Plan, or an Outline Plan prior to subdivision or development. These Plans shall address the following issues to the satisfaction of the County...

g) suitability of the development site in terms of soil stability, groundwater level, and drainage;

h) a method by which developers pay for off-site costs... .

3.2.9 The order of development staging shall give first priority to infilling of existing serviced areas followed by areas where infrastructure can be economically extended.

a) Infill development of any land use type should be attuned to the scale and design of the surrounding built environment to integrate the proposed developments into existing areas.

Map 5 – Greater La Crete Policy Areas, shows the subject lands to be in the following Policy Areas (illustration appended).

East half of NE34	Parks / Institutional Country Residential
East half of SE34	Agricultural
West half of SW35	Agricultural
West half of NW35	Agricultural Country Residential

The Resident Survey done for the MDP seems to indicate support for

- environmental stewardship and parks/open space/nature,

**Planning Policy Review
Proposed Road Extension to RV Park
(Between East Half of 34-105-15 W5 and West Half of 35-105-15 W5)**

- careful subdivision of agricultural lands to avoid loss and fragmentation, and
- country residential development near designated growth areas.

There was no request for a road extension on RV Park Road (Range Road 15-2) in the survey.

These survey results should be used with caution because there were no controls on who could respond to it or on how many times 'anyone' could respond.

Land Use Bylaw (LUB) 462/04

The lands on each side of the proposed road are currently zoned Agricultural with a small portion of Rural Country Residential District 2 (RC2) (illustration appended).

The general purpose of Rural Country Residential District 2 (RC2, Section 7.31 LUB) is to provide for the development of multi-lot parcels for mobile homes on a minimum lot area of 3 acres and a maximum lot area of 5 acres.

The following supplementary regulations from the LUB are also relevant.

Section	Summary
1.3, 4.7	<p>Water Bodies and Water Courses</p> <p>"NATURAL WATER COURSE" means a river, stream, lake, creek, swamp, marsh or other natural body of water marked by the shore weather it contains or conveys water continuously or intermittently. A natural water course does not include a canal, reservoir or other manmade surface feature intended to contain water for a specified use.</p> <p>"WATER BODY" means a natural or man-made feature such as a river, lake, marsh, or pond that contains water throughout the year.</p> <p>Where a parcel of land borders on or contains a water body the building setback from the top of the bank of the water body shall not be less than 30.5 metres (100 feet) from a water body.</p> <p>In making a decision on the setback from a water body, the Development Authority may refer the application for a Development Permit to Alberta Environmental Protection for comments prior to issuing a permit. If Alberta Environmental Protection requires that the setback be greater than stated in this Bylaw, the provincial standard will apply.</p>
4.12	<p>Environmental Audit [a comprehensive site analysis to determine hazard and/or risk]</p> <p>The Development Officer may require an applicant to conduct an environmental audit, and to submit an environmental audit report. This report shall be referred to Alberta Environment for comment and recommendations. These recommendations may be used as a basis for making a decision (i.e., approval, refusal).</p>
4.13	<p>Environmental Impact Assessment (EIA) [a comprehensive site analysis to determine potential impact of development,</p>

**Planning Policy Review
Proposed Road Extension to RV Park
(Between East Half of 34-105-15 W5 and West Half of 35-105-15 W5)**

	<p>particularly the environmental impact]</p> <p>The Development Officer may require an applicant to conduct an EIA, and to submit an EIA report. This report shall be referred to Alberta Environment for comment and recommendations. These recommendations may be used as basis for making a decision (i.e., approval, refusal).</p>
4.13	<p>Environmentally Sensitive Lands</p> <p>Development on lands, which are designated or deemed by the Municipal District to be environmentally sensitive, shall be discouraged. These are areas that fall in one or more of the following categories:</p> <ol style="list-style-type: none"> 1) areas having exceedingly steep or unstable slopes; 2) river valleys and lands, or those situated close to lakes, watercourses, and other types of water body, and land subject to flooding; 3) areas classified as having a high water table, or situated on sensitive aquifers; 4) areas having soils subject to erosion, slippage, or subsidence of similar hazards; 5) wetlands, unique wildlife, or fisheries habitat, or those areas having high levels of peat contents, or land incapable of meeting percolation requirements; and 6) areas having stands of unique or mature nature vegetation or land features. 7) other environmentally sensitive areas identified by Alberta Environment or by a study undertaken or commissioned by the Municipal District. <p>As part of the development permit application, the Development Officer may require a geo-technical study, prepared by a qualified geo-technical engineer, addressing the proposed development. The geo-technical study will establish building setbacks from property lines based upon the land characteristics of the subject property.</p>
4.16	<p>Flood Prone Lands</p> <p>Special conditions and approval processes will be required for developments located within Flood Prone Areas. Development on land, which may be subject to flooding shall not be permitted, especially on lands that are within the 1:100 year flood plain, as determined by Alberta Environment and the Municipal District. Development on lands which have been designated as a two-zone (floodway/flood-fringe) flood area, shall be restricted, generally to exclude residential, and/or with flood damage reduction measures.</p>

Hamlet of La Crete Area Structure Plan (HLC ASP) Bylaw 508/05

This planning document provides little direction on the subject lands as they are outside of its planning area. However, under Sections 4.2 and 5.7, it does state the following. (The Boundary Expansion area it refers to has since been incorporated into the hamlet boundaries, but the policies described for the expansion area can provide some guidance for the subject lands.)

**4.2 Hamlet Expansion
Background**

As discussed in Section 2 – Population and Growth, La Crete has been experiencing rapid growth for the past 10 years. In order to

**Planning Policy Review
Proposed Road Extension to RV Park
(Between East Half of 34-105-15 W5 and West Half of 35-105-15 W5)**

accommodate continued growth in the future, land surrounding the Hamlet has been designated for expansion as illustrated in Schedule B: Boundary Expansion. This will help property owners, residents, and businesses make decisions related to development with better information as to where the Municipal District will support growth over the long term.

Objectives

The Municipal District's objectives are to:

- a. Clearly identify lands for future expansion of the Hamlet.
- b. Support the effective and sensitive transition of land from rural to urban use for the future expansion of the Hamlet.

Policies

The Municipal District's policies are to:

- a. Support the retention of land in the expansion area in agricultural production until such time as the land is required for Hamlet expansion.
- b. Allow only low impact, non-hazardous uses of a temporary nature in the expansion area so as not to adversely affect the growth of the community.

5.7 Public/Institutional

...Tourism Facilities

- w. In conjunction with the La Crete Chamber of Commerce, promote the development of tourism attractions in the La Crete area.
- x. Encourage the development of Recreation Vehicle campgrounds to serve the traveling public.
- y. Undertake a Community Entrance Enhancement Program.
- z. Support the development of a tourist information booth and other related tourist services.
- aa. Continue to explore and grow partnerships with Alberta Environment and other agencies to achieve and maintain the long-term health of a recreation lake and its shores adjacent to the community.

Moratorium

On June 25, 2007, Mackenzie County Council resolved that a moratorium be placed on Rural Country Residential Subdivision until the Land Use Bylaw Review is completed [07-06-564, appended].

The general purpose of Rural Country Residential Districts is to provide for the development of multi-lot parcels on a minimum lot area of 3 acres and a maximum lot area of 5 acres to accommodate residential use. In these districts, a front yard setback on the proposed road would be 135 feet.

**Planning Policy Review
Proposed Road Extension to RV Park
(Between East Half of 34-105-15 W5 and West Half of 35-105-15 W5)**

The four Rural Country Residential Districts (RCR) defined in the LUB are compared in the following table.

Rural Country Residential District 1 "RC1"	Rural Country Residential District 2 "RC2"	Rural Country Residential District 3 "RC3"	Rural Country Residential District 4 "RC4"
Intended for multi-lot country residential	Intended for multi-lot country residential	Intended for multi-lot country residential	Intended for multi-lot country residential
Permitted Uses	Permitted Uses	Permitted Uses	Permitted Uses
Ancillary building or use	Ancillary building or use	Ancillary building or use	Ancillary building or use
Dwelling - Single detached	Mobile home	Owner/Operator business	Owner/Operator business
		Shop	Single detached dwelling
		Single detached dwelling	
Discretionary Uses	Discretionary Uses	Discretionary Uses	Discretionary Uses
Bed and breakfast	Bed and breakfast	Bed and breakfast	Bed and breakfast
Garden suite	Garden suite	Garden suite	Cabin
Home based business	Home based business	Home based business	Cottage
Intensive recreation use	Intensive recreation use	Intensive recreation use	Garden suite
Modular home	Modular homes	Modular home	Home based business
Public use	Public use	Mobile home	Intensive recreation use
	Single Family Dwelling	Public use	Public use

Note especially the following requirements for development proposals in RCR Districts.

I. REZONING REQUIREMENTS

(1) In order to ensure a firm commitment for development has been received the following are requirements for the rezoning application:

- a) An Area Structure Plan for the parcel.
- b) A minimum of 10 parcels per rezoning application, or where the total area to be rezoned is less than 20.2 hectares (50 acres), the total developable area must be subdivided.

**Planning Policy Review
Proposed Road Extension to RV Park
(Between East Half of 34-105-15 W5 and West Half of 35-105-15 W5)**

- c) The subdivision must have legal access that meets Municipal District of Mackenzie standards.
 - d) Where the existing municipal road is not up to the standard required for the parcel, a road request or upgrade must be part of the subdivision application.
- (2) Once approval has been granted, the developer shall have a period of one (1) year, or as required by the Development Authority, to develop the subdivision including, but not limited to, the installation of utilities, roads and plan registration.

J.SUBDIVISION REQUIREMENTS

1. The Developer shall enter into a Developer's Agreement with the Municipality for payment of off-site levies, if required, for rural multi-lot subdivisions.
2. No subdivision shall be approved unless utility services, including water supply and sewage disposal, can be provided with sufficient capacity to accommodate development of the proposed parcel(s).
3. The Developer shall submit, along with his subdivision application, a Water Management Plan as required by the Water Act RSA 2000 Chapter W-3.
4. The Subdivision Authority may require a sewage collection report from a qualified plumbing inspector to ensure sewage disposal will not have a negative impact on the parcel and/or adjacent land or water resources.
5. Municipal Reserve money in the amount of 10% of market value of the proposed subdivision land or 10% land if required for parks or schools.
6. A Traffic Impact Assessment may be required to identify the traffic impact onto the existing infrastructure.

Discussion

The Municipal Development Plan places the undeveloped north east quarter of Section 34-105-15-W5 in the Parks / Institutional Policy Area (currently zoned Agricultural). The remainder of the subject lands are a mix of Agricultural and Country Residential under both the MDP and LUB.

These lands are within a mile of the hamlet boundary so can be considered to be in the rural to urban transition area. Past policy for hamlet fringe lands outlined in the HLC ASP suggests that the County needs to evaluate if these lands are appropriate for future expansion of the hamlet and until then the lands should remain in agricultural production or in temporary, low-impact, non-hazardous uses.

A good portion of these lands are constrained by water body. We do not know how much, or if any, developable land is there or the characteristics of the water body.

**Planning Policy Review
Proposed Road Extension to RV Park
(Between East Half of 34-105-15 W5 and West Half of 35-105-15 W5)**

The Land Use Bylaw Review is not complete so the moratorium on Rural Country Residential Subdivision is still in effect. Can we rationalize lifting it for this area but not for other areas? The subject lands could be argued to have soils that are probably not suitable for agriculture, are already fragmented and lie within a mile of the hamlet. However, the original concern behind the moratorium arose from development being pushed onto slough lands as an outcome of agricultural land preservation.

If development was allowed as RCR, thorough plans would be required with the application, as prescribed in the LUB.

Summary

Allowing development of Rural Country Residential on the subject lands would require the following considerations, where steps 2) and 3) would require a Public Hearing.

- 1) Lift the moratorium on Rural Country Residential development, either for this area only or County-wide.
- 2) Modify the MDP Policy Area for NE34 105-15-W5.
- 3) Rezone the subject lands to Rural Country Residential. Will this require rezoning for all of the east half of Section 34 and west half of Section 35 (e.g., Buffalo Estates)?
- 4) Clarify requirements for development proposals, such as the minimum number of lots and studies that would be part of the Plan submitted with any development proposal (e.g., Storm Water Management Plans (SWMP)).

An example of another possible kind of development on these lands is illustrated below.



Figure 1 Canmore boardwalk

**Planning Policy Review
Proposed Road Extension to RV Park
(Between East Half of 34-105-15 W5 and West Half of 35-105-15 W5)**

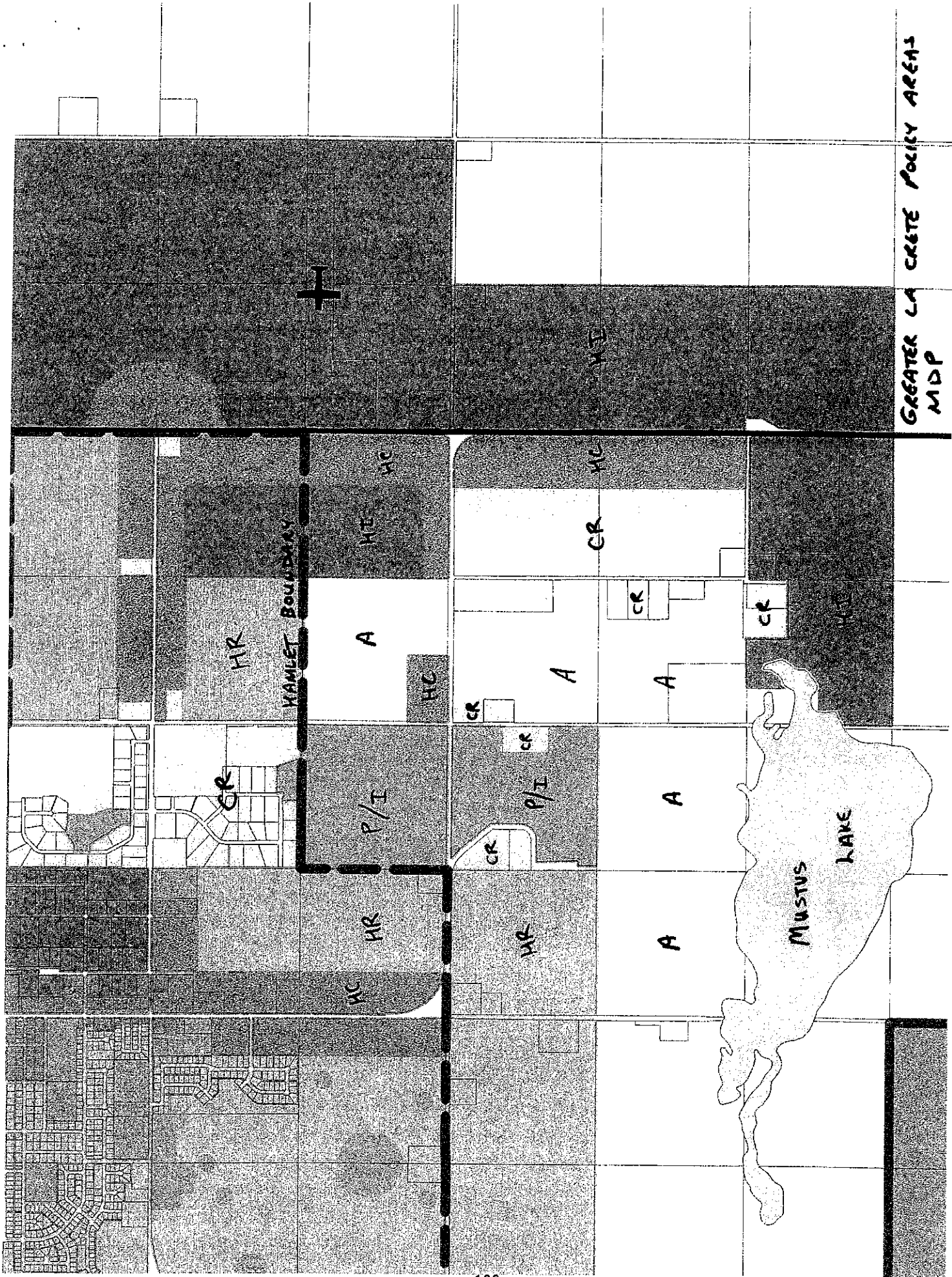
Alternative Solutions

- (a) Allow development on the subject lands with additional study, such as SWMP and the studies suggested in the Land Use Bylaw, to be completed by each individual developer as part of an Area Structure Plan for their proposed development. Note that under current rules they would need to have 10 lots or develop all of any development area less than 50 acres for RCR.
- (b) Allow development on the subject lands but the County does the additional study, such as SWMP and the studies suggested in the Land Use Bylaw, prepares an Area Structure Plan for the area and includes the cost in the cost recovery formula for the road.
- (c) Delay development so the County can include this area in the proposed hamlet ASP update as part of a new rural to urban transition area and postpone road construction until then. Consider including all of the east half of Section 34 and west half of Section 35 (e.g., Buffalo Estates).
- (d) The County re-examines the original problem and looks at other solutions. One alternative solution might be to bring the access road in from the next road to the west using a strip parcel along the north boundary of the crown parcel to the west of the RV Park. A second alternative would be to rezone the RV Park as Recreational and reconsider its road construction eligibility as promotion of tourism attractions (HLC ASP).

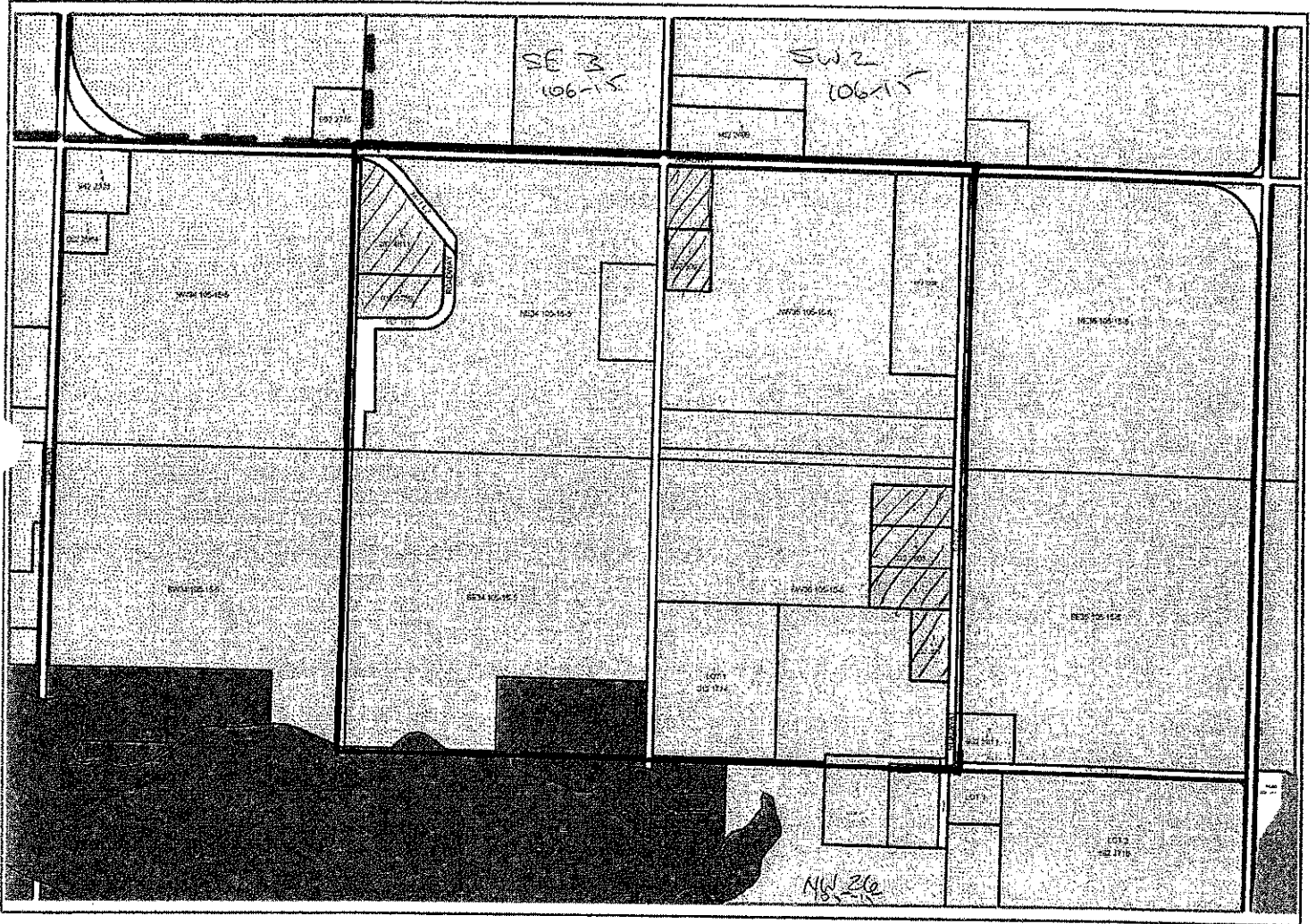
Recommendation

Solution c), the County includes this area in the proposed hamlet ASP update as part of a new rural to urban transition area, postpones road construction until then and considers including all of the east half of Section 34 and west half of Section 35 (e.g., Buffalo Estates).

Including these lands in the ASP update process would allow the County to take a broader perspective on setting priorities for investment in all the rural to urban transition areas around the hamlet so as to meet the Objectives and Policies for Hamlet Expansion outlined in the HLC ASP.



CURRENT ZONING



RC2

Meeting

MOTION 07-06-562 **MOVED** by Councillor Thompson

That the minutes of the June 12, 2007 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) **None**

9. d) **Country Residential Subdivisions**

MOTION 07-06-563 **MOVED** by Councillor Driedger

That first reading be given to Bylaw 637/07 being a Land Use Bylaw Amendment to replace Land Use Bylaw 462/04 Section 7.3 Agricultural District "A1" section "C" and "E" as amended.

CARRIED UNANIMOUSLY

MOTION 07-06-564 **MOVED** by Councillor Wardley

That a moratorium be placed on Rural Country Residential Subdivisions until the Land Use Bylaw Review is completed.

CARRIED

GENERAL REPORTS: 6. a) **Agricultural Service Board Meeting Minutes of March 9, 2007**

MOTION 07-06-565 **MOVED** by Councillor Wardley

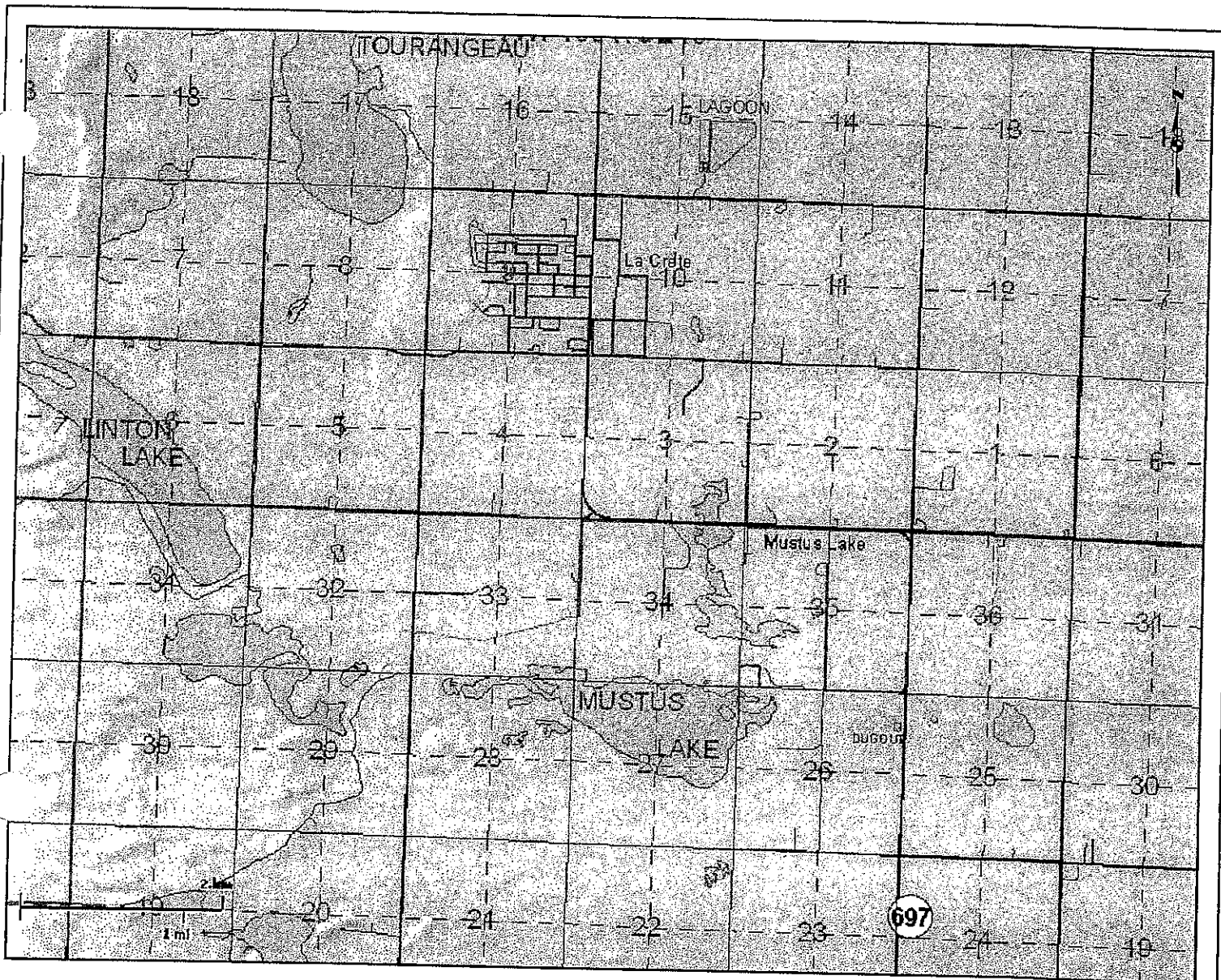
That the Agricultural Service Board Meeting minutes of March 9, 2007 be received for information.

CARRIED

6. b) **Municipal Planning Commission Meeting Minutes of May 24, 2007**







MOTION 07-06-566 **MOVED** by Councillor Thompson

That the Municipal Planning Commission meeting minutes of May 24, 2007 be received for information.



(NO INFORMATION AVAIL.)

Legend

-  Floodway
-  Overland Flow
-  855.00 m Cross Section and Design Flood Level
-  Flood Fringe
-  Under Review
-  Water body

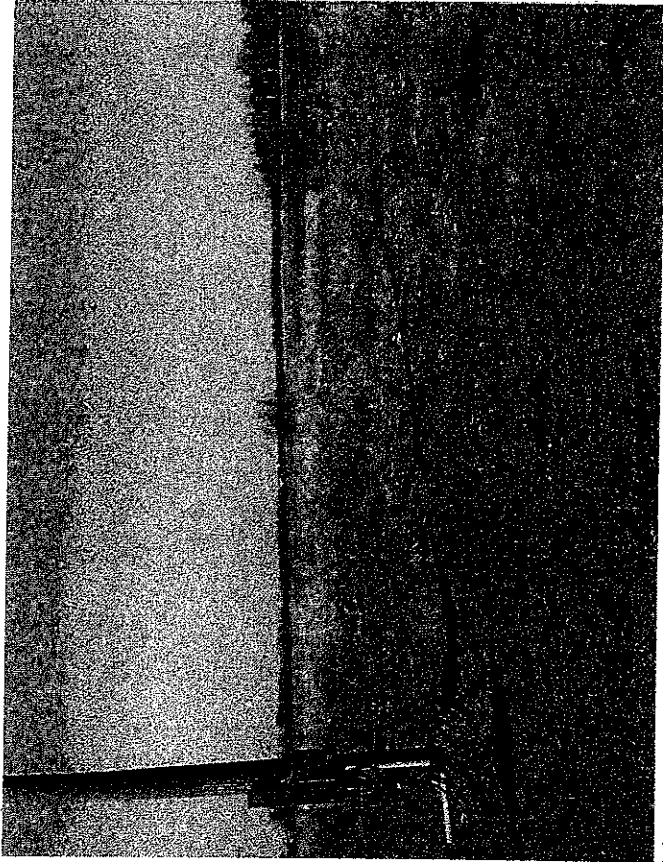
Information as depicted is subject to change, therefore the Government of Alberta assumes no responsibility for discrepancies at time of use.

Base Data provided by Spatial Data Warehouse Ltd.

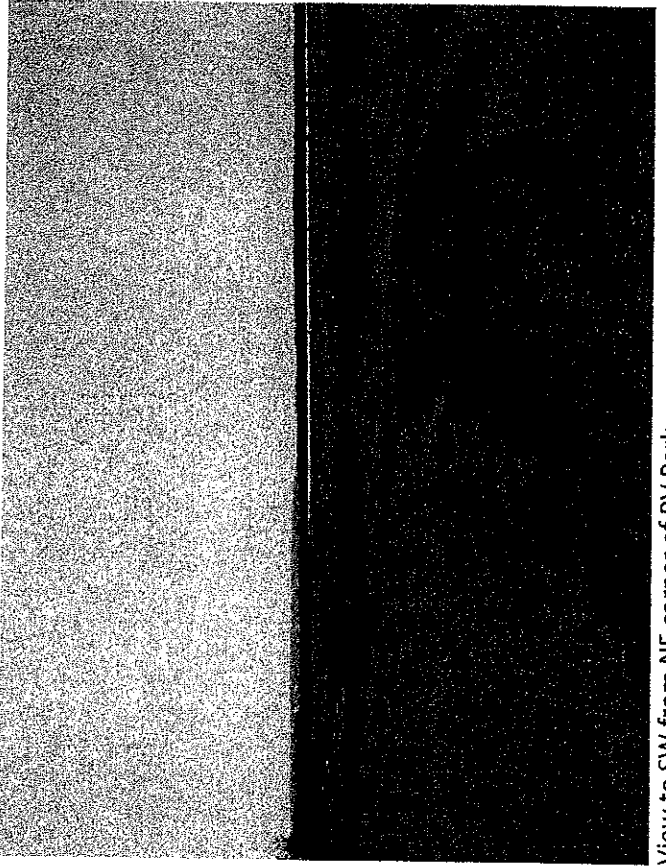
Alberta Environment

© 2009 Government of Alberta

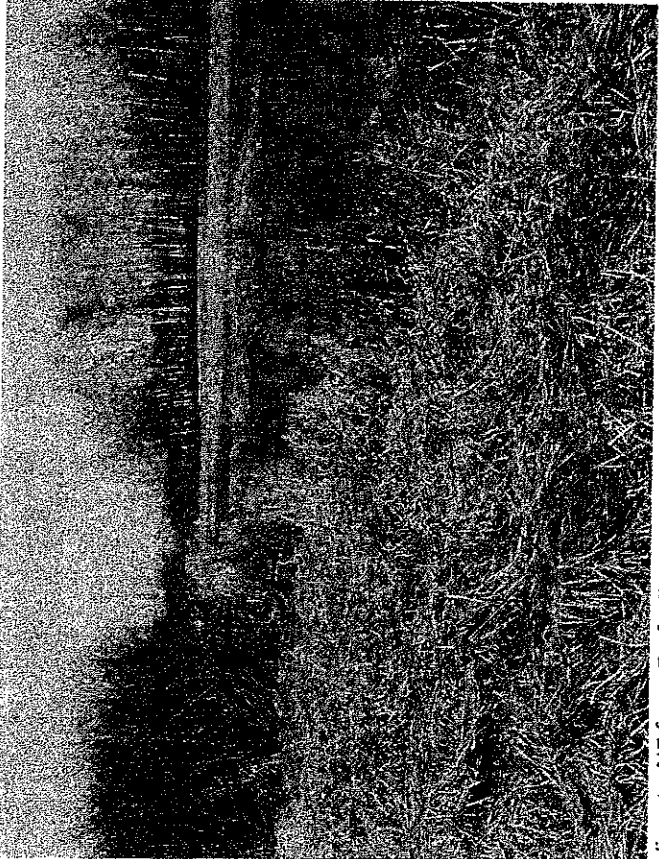
Flood Hazard Map		
Projector ALBERTA 10TM	Datum NAD 83	Date 2010-Apr-12
http://www.envinfo.gov.ab.ca/FloodHazard/#		



View to NW from NE corner of RV Park



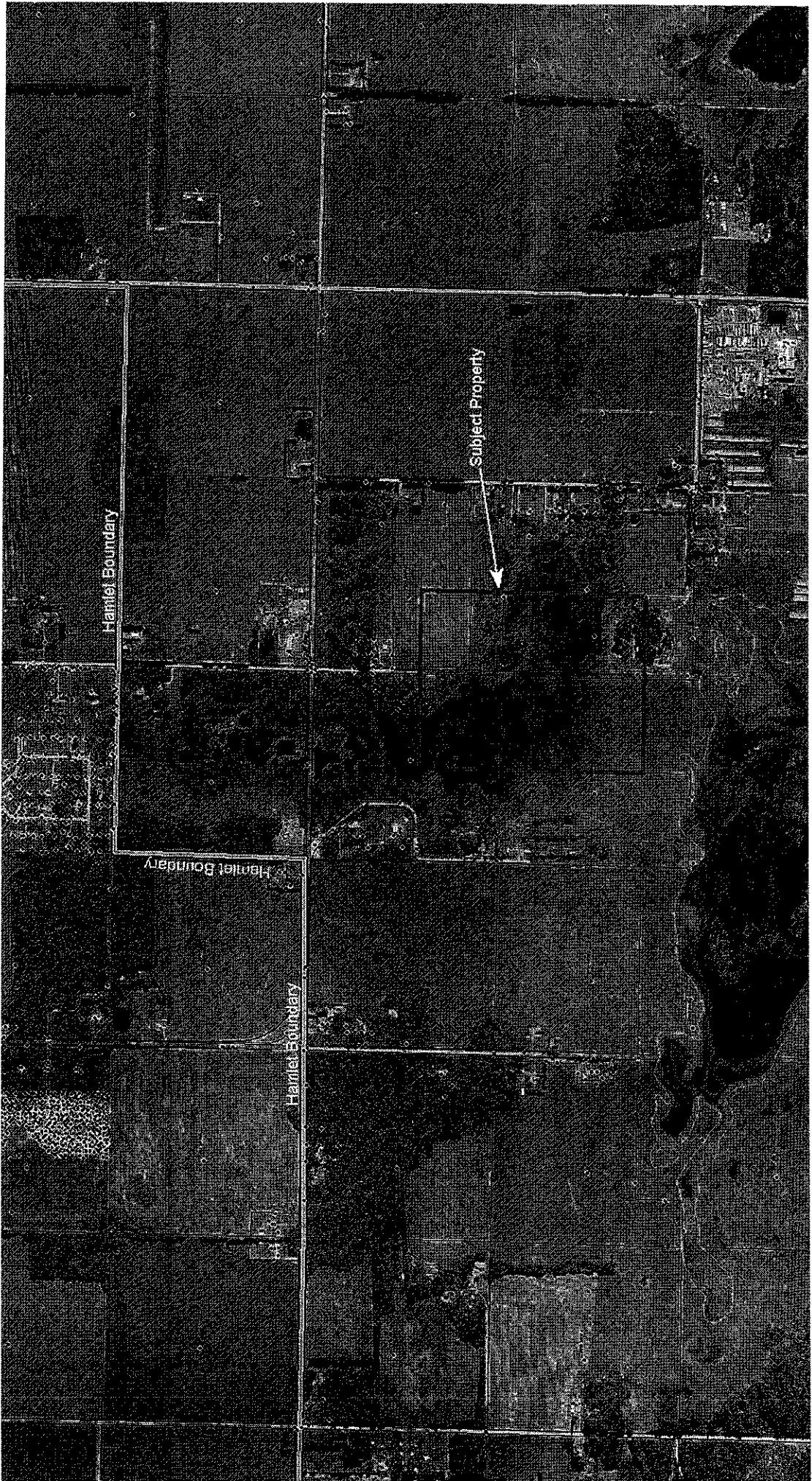
View to SW from NE corner of RV Park

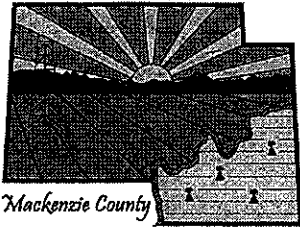


View to NE from E of NE corner of RV Park



View to N from NW corner of RV Park





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	Mary Jo Van Order, Director, Planning & Development
Title:	Survey Costs for Land Dedication Agreement Portion of NW9-106-15-W5 (Vanguard Realty Ltd.) La Crete

BACKGROUND / PROPOSAL:

A Memorandum of Understanding (MOU) was drafted to formalize the outcome of the informal meeting held February 8 that resolved the location and size of land to be dedicated by this developer. (The land dedication agreement was approved by Council March 9, 2010, 10-03-199.)

In preparing the MOU it became apparent that it would be necessary to survey most of the Municipal Reserve lands in question in order to transfer the land to the County. The decision presented today is for the cost of the surveying.

The developer agreed to pay for half of the survey costs for the large MR parcels in the northeast corner of the quarter. However, when this was discussed with him, it was not clear that most of the remainder of the MR in the quarter would need to be surveyed too. The decision to pay for most of the survey and transfer costs was presented to MPC April 12.

MPC made the following motion:

That Administration move forward with this Memorandum of Understanding (MOU) with Mackenzie County paying for most of the survey, caveat and transfer costs (half of the large northeast MR parcels and for all of the remainder MR as described in the MOU). [10-65]

The developer signed the MOU and faxed it back April 16th. If Council approves the survey costs today, Administration will proceed with signing the MOU, have the survey done and proceed to transfer most of the MR lands to the County, place a Caveat Forbidding

Author: M.J. Van Order, Director,
Planning & Development

Reviewed by: _____

CAO

Registration on the remaining portion of MR (tot lot), and proceed with this developer's current subdivision application (07-SUB-10).

OPTIONS & BENEFITS:

This agreement allows us to move ahead with development in this quarter which has been on hold for at least a year (due to the historical dispute over the location and size of the land to be dedicated for the large park desired for use as a baseball park in this quarter).

The survey costs are not included in the budget.

COSTS & SOURCE OF FUNDING:

A written estimate for the survey is appended. The estimate for the large MR parcels in the northeast of the quarter is \$3,500 and for the remainder of the MR is \$1,500.

RECOMMENDED ACTION:

That Administration move forward with this Memorandum of Understanding (MOU) with Mackenzie County paying for most of the survey, caveat and transfer costs (half of the large northeast MR parcels and for all of the remainder MR as described in the MOU).

Author: M.J. Van Order, Director,
Planning & Development

Reviewed by: _____

CAO _____

FROM :

04/16/2010 09:53 7829283E3E

FAX NO. : 306 236 2848
MACKENZIE COUNTY

Apr. 16 2010 9:54PM P2
PAGE 02/08

MEMORANDUM OF UNDERSTANDING

BETWEEN

MACKENZIE COUNTY

4511-46 AVENUE, BOX 240

FORT VERMILION AB T0H 1N0

a municipal corporation (herein after referred to as "the County")

AND

VANGARD REALTY LTD.

BOX 119

RAPID VIEW SK S0M 2M0

a body corporate duly authorized to carry on business in the Province of Alberta,
(hereinafter referred to as "the Developer")

MEMORANDUM OF UNDERSTANDING dated this 16 day of April 2010
prepared in accordance with and in reflection of the agreement made March 8th, 2010 at the
La Crete County Office (10107-94 Avenue).

1. PURPOSE AND OBJECTIVE

For the purpose of clearly outlining the provision of Municipal Reserve lands within NW 9-106-15-W5M.

2. DEFINITIONS

"Lands" means the un-subdivided portion of NW 9-106-15-W5M as shown in the attached Schedule "A" and forming part of this Agreement.

3. TERMS AND CONDITIONS OF THIS AGREEMENT

- (a) The Developer and the County agree that on NW 9-106-15-W5M, the deferred and future Municipal Reserve totals 14.942 acres (10% of 160 = 10.58).
- (b) It is agreed that the Developer has contributed cash-in-lieu for Municipal Reserve on the subdivided portion of NW 9-106-15-W5M equivalent to 1.022 acres, leaving 13.92 acres owed to the County.
- (c) The Developer has agreed to provide the remainder of the Municipal Reserve owed to the County, in the form of land to be provided as follows:
 - 1) 1.1 acre in the form of a tot lot within the Phase 7A, as shown on the attached Schedule "B" as #1.

INITIALS: MACKENZIE COUNTY
March 27/10 MW

INITIALS: VANGARD REALTY LTD.



Memorandum of Understanding
NW 9-106-15-W5M

- 2) 10 meters parallel to and directly east of the west quarter line of NW 9-106-15-W5M as shown on the attached Schedule "B" as #2. A portion of this has already been provided as follows:

- Plan 032 1401 = 0.4059 acres (0.164 hectares),
- Plan 052 5689 = 0.264 acres (0.107 hectares), and
- Plan 062 6292 0.222 acres (0.09 hectares).

Total = 0.8919 acres (0.36 hectares)

For the purposes of calculations in this agreement, the amount of Municipal Reserve still owed to the County for this area is 1 acre, so total Municipal Reserve credited for this area is $1 + 0.9 = 1.9$ acres. The final amount of Municipal Reserve for this portion of dedication is subject to Section 3, Subsection (g).

- 3) 10 meters parallel to and directly south of the north quarter line of NW 9-106-15-W5M as shown on the attached Schedule "B" as #3. This shall be provided in the form of a Public Utility Lot and the Developer will get credit for providing 1 acre as Municipal Reserve, and
- 4) the remainder of Municipal Reserve owed to the County, approximately 9.92 acres, shall be provided within the northeast corner of NW 9-106-15-W5M, lying west of Plan 072 9326, Block 27, Lot 9 and north of Utility Right-of-Way Plan 032 4681 as shown on the attached Schedule "B" as #4. This parcel shall be registered as two parcels, one being delineated by a line 150 feet parallel to and directly west of Plan 072 9326, Block 27, Lot 9 and the other being the remainder of the Municipal Reserve being provided in the northeast corner of NW 9-106-15-W5M.
- (d) The County and the Developer agree to share the cost of surveying and registering the two parcels of Municipal Reserve described in Section 3, Subsection (c) 4), within the northeast portion of the Lands.
- (e) Mackenzie County will waive the \$2900 subdivision application fee for Subdivision Application 07-SUB-10 under the strict provision that the Developer will sign the Transfer of Land and Consent to Register documents to be provided by the County after survey of the Municipal Reserve and Public Utility Lots described in Section 3, Subsection (c) 2), 3) and 4) (shown as Schedule B #2, #3 and #4), excepting thereout any portions already provided as Municipal Reserve as outlined in Section 3, Subsection (c) 2), or to be provided in the proposed subdivision 07-SUB-10.

INITIALS: MACKENZIE COUNTY
March 26/10 MK

INITIALS: VANGARD REALTY LTD.

Memorandum of Understanding
NW 9-106-15 WSM

- (f) A Caveat Forbidding Registration shall be registered against the Lands for the remaining Municipal Reserve owed to the County, described in Section 3, Subsection (c) 1), after the survey described in Section 3, Subsection (a)
- (g) The Municipal Reserve amounts contained within this agreement are approximate only, except for the amounts listed in Section 3, Subsections (a) and (b), and may be subject to change to reflect the survey data. Both the Developer and the County agree that minor adjustments to these amounts may be needed and that these changes will not serve to vary or change any other provisions or conditions of this agreement. This agreement will be updated after completion of the survey for Schedule B #2, #3 and #4 as described in Section 3, Subsection (c), and any changes will be completed in accordance with Section 5

4. TIMELINE

Time shall in all respects be of the essence in this agreement. The terms and conditions of this understanding shall be completed prior to the registration of the proposed subdivision 07-SUB-10.

5. MODIFICATION OF MEMORANDUM OF UNDERSTANDING

No part of this agreement may be varied unless agreed to in writing by the parties outlined herein.

6. SIGNATURES

Witness/Seal



Witness/Seal

Henry Jay Enns
Henry Jay Enns, Vanguard Realty Ltd.

Designated Officer, Mackenzie County

INITIALS: MACKENZIE COUNTY
March 26/10 MK

INITIALS: VANGARD REALTY LTD.



Schedule "A"

LAND TITLE CERTIFICATE

5
VINC
0031 957 167 SHORT LEGAL
S/15/106/9,NW

TITLE NUMBER
062 462 534 +13

LEGAL DESCRIPTION

MERIDIAN 5 RANGE 16 TOWNSHIP 166
SECTION 9
QUARTER NORTH WEST
CONTAINING 14.7 HECTARES (160 ACRES) MORE OR LESS
EXCEPTING THEREOUT:

PLAN	SUBDIVISION	HECTARES (ACRES)	MORE OR LESS
A)	PLAN 8522227	3.20	5.44
B) ALL THAT PORTION COMMENCING AT THE NORTH EAST CORNER OF THE SAID QUARTER SECTION, THENCE WESTERLY ALONG THE NORTH BOUNDARY 33 METRES; THENCE SOUTHERLY AND AT RIGHT ANGLES TO THE SAID NORTH BOUNDARY 209 METRES; THENCE WESTERLY AND PARALLEL TO THE NORTH BOUNDARY 208 METRES; THENCE SOUTHERLY AND AT RIGHT ANGLES TO THE NORTH BOUNDARY 118 METRES; THENCE EASTERLY AND PARALLEL TO THE SAID BOUNDARY TO A POINT ON THE EAST BOUNDARY; THENCE NORTHERLY ALONG THE EAST BOUNDARY TO THE POINT OF COMMENCEMENT, CONTAINING			
C)	PLAN 9323026	4.28	10.58
D)	PLAN 9422756	1.94	4.78
E)	PLAN 9621378	2.27	5.61
F)	PLAN 9623430	1.94	4.79
G)	PLAN 9820401	1.92	4.74
H)	PLAN 9825937	2.543	6.35
I)	PLAN 9920049	3.14	5.39
J)	PLAN 0123572	0.359	0.89
K)	PLAN 0321401	0.483	1.19
L)	PLAN 0325174	2.446	6.04
M)	PLAN 0425759	1.209	2.93
N)	PLAN 0522329	3.045	7.52
O)	PLAN 0523766	2.671	6.60
P)	PLAN 0526689	1.38	3.41
Q)	PLAN 0626292	1.70	4.20
		1.53	3.78

EXCEPTING THEREOUT ALL MINES AND MINERALS AND THE RIGHT TO WORK THE SAME

ESTATE: FEE SIMPLE

MUNICIPALITY: MACKENZIE COUNTY

REFERENCE NUMBER: 052 472 269 +13

(CONTINUED)

FROM :

04/16/2010 08:59 7829283636

FAX NO. :306 236 2848
MACKENZIE COUNTY

Apr. 16 2010 9:56PM P6
PAGE 06/09

PAGE 2
062 462 534 +11

REGISTRATION	DATE(DMY)	REGISTERED OWNER(S) DOCUMENT TYPE	VALUE	CONSIDERATION
--------------	-----------	--------------------------------------	-------	---------------

062 462 534	12/10/2006	SUBDIVISION PLAN		
-------------	------------	------------------	--	--

OWNERS

VANGARD REALTY LTD.,
OF P.O. BOX 126
LA CRETE
ALBERTA T0H 2H0

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
------------------------	--------------	-------------

002 012 168	13/02/1980	UTILITY RIGHT OF WAY GRANTEE - NORTHERN LIGHTS GAS CO-OP LTD.
002 070 227	26/02/2003	UTILITY RIGHT OF WAY GRANTEE - THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23. AS TO PORTION OR PLAN-0321021
032 350 123	17/09/2003	UTILITY RIGHT OF WAY GRANTEE - THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23. AS TO PORTION OR PLAN:0324691
032 399 262	14/10/2003	UTILITY RIGHT OF WAY GRANTEE - THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23. AS TO PORTION OR PLAN:0325175 "ENDORSED BY 052473283 ON 20061028"
042 455 430	18/10/2004	UTILITY RIGHT OF WAY GRANTEE - THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23.

(CONTINUED)

FROM :

04/16/2010 08:58

782928363E

FAX NO. :306 236 2848

MACKENZIE COUNTY

Apr. 16 2010 9:56PM P7

PAGE 07/08

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS	PAGE) # 062 462 534 411
---------------------	--------------	-------------	-----------------------------

AS TO PORTION OR PLAN:0422760

062 462 535	12/13/2008	CAVEAT RE : DEFERRED RESERVE CAVEATOR - THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23. BOX 1690 LA CRETE ALBERTA T0H2H0	
-------------	------------	--	--

TOTAL INSTRUMENTS: 006

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 26 DAY OF MARCH, 2010 AT 08:11 A.M.

ORDER NUMBER:16146438

CUSTOMER FILE NUMBER: LC Dev

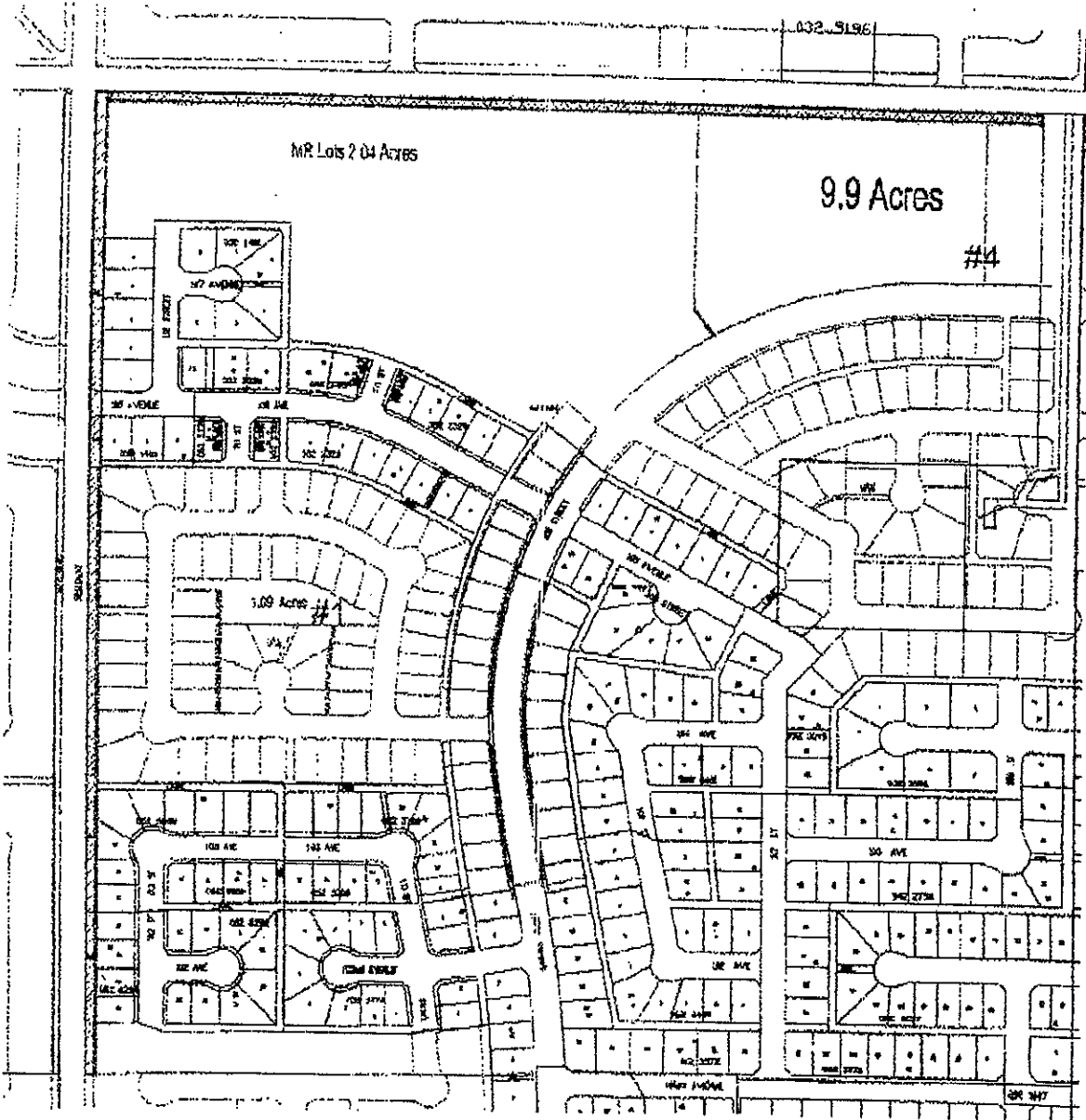


END OF CERTIFICATE

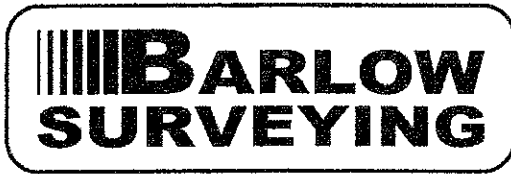
THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER, SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION, APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).

Schedule "B"



[Handwritten signature]



Professional Land Surveyors

P.O. Box 190
La Crete, Alberta, T0H 2H0
Office: 780 928-4890
Fax: 780 928-4891

Email: wbarlow@barlowsurveying.ca

April 15, 2010

File: 056-101

Mackenzie County
Box 1690
La Crete, AB
T0H 2H0
Fax: (780) 928-3636

Attention: Mary Jo Van Order
Director of Planning & Development
mjvanorder@mackenziecounty.com

**Re: Two Lot Subdivision, Two 10 metre wide MR Lots & One 10 metre PUL Lot
NW ¼ Sec. 9-106-15 W5M, Hamlet of La Crete, Mackenzie County, AB**

Barlow Surveying Inc. is pleased to submit our cost proposal to perform a legal survey for the above noted Lots in La Crete.

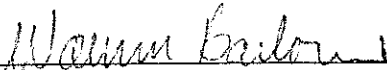
Cost Proposal

The project time to complete the survey fieldwork, process, calculate and draft the Plan of Survey, we estimate, will take approximately 20 hours of field time and about 12 hours of office processing time.

Based on the above time estimates and expenses that will be incurred, our cost proposal to complete the project is \$5,000.00 plus GST. Land Titles registration fees and MD plan endorsement fees if any will be billed at costs and are not included in our quote.

We look forward to performing this survey and can begin the field work starting this week. If there are any questions, please contact me at our office in La Crete or by cell phone.

Yours truly,
Barlow Surveying Inc.


Warren Barlow, A.L.S., C.L.S.
Cell: (780) 926-0001

www.barlowsurveying.ca

1-866-928-4890



Professional Land Surveyors

P.O. Box 190
La Crete, Alberta, T0H 2H0
Office: 780 928-4890
Fax: 780 928-4891
Email: wbarlow@barlowsurveying.ca

April 15, 2010

File: 056-101

**Mackenzie County
Box 1690
La Crete, AB
T0H 2H0
Fax: (780) 928-3636**

**Attention: Mary Jo Van Order
Director of Planning & Development
mjvanorder@mackenziecounty.com**

**Re: Two Lot Subdivision, Two 10 metre wide MR Lots & One 10 metre PUL Lot
NW ¼ Sec. 9-106-15 W5M, Hamlet of La Crete, Mackenzie County, AB**

Barlow Surveying Inc. is pleased to submit our cost proposal to perform a legal survey for the above noted Lots in La Crete.

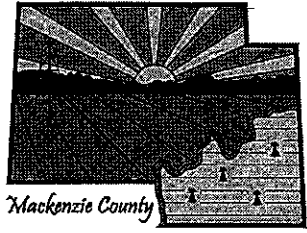
Survey Cost Proposal Breakdown

1. Two Lot Subdivision survey.....	\$3,500.00
2. Two 10 metre MR Lots & One 10 metre PUL Lot survey.....	\$1,500.00
Total Cost Proposal for survey.....	\$5,000.00

Thanks,

Yours truly,
Barlow Surveying Inc.

Warren Barlow, A.L.S., C.L.S.
Cell: (780) 926-0001



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	Mary Jo Van Order, Director of Planning and Development
Title:	Development Permit 62-DP-10 Woodland RV Park (La Crete Rural)

BACKGROUND / PROPOSAL:

Mackenzie County received a development permit application for a Single Detached Dwelling with Attached Garage and Front and Side Covered Deck and Ancillary Building (Detached Garage) on Part of SW 35-105-15-W5M (Plan 012 1774, Lot 1). The subject property, known as the Woodland RV Park, is zoned Agricultural District 1 (A1) and both the proposed Dwelling and Detached Garage are permitted uses in this zoning. Under normal circumstances, this permit would be approved without Council involvement however, in light of the ongoing deliberations regarding the extension of Range Road 15-2 to serve the subject lands, the Planning Department requests direction from Council for processing this permit.

The proposed development complies with the County Land Use Bylaw and therefore, no reason exists for refusing the permit. The existing access was previously approved. The normal Development Permit approval with conditions is attached.

OPTIONS & BENEFITS:

The lands are currently accessed via an easement across the adjacent lands lying east of the subject property. This easement will continue to serve the subject lands if the extension of Range Road 15-2 is not commenced. If Range Road 15-2 is extended, the access easement for the Woodland RV Park would no longer be required.

Author: Marion Krahn,
Development Officer

Reviewed by: Mary Jo Van Order,
Director of Planning
and Development

CAO

COSTS & SOURCE OF FUNDING:

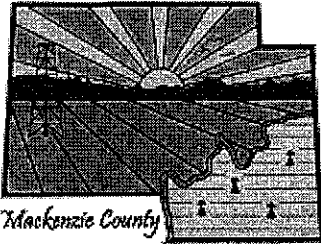
All costs will be borne by the applicant.

RECOMMENDED ACTION:

For discussion.

Author: Marion Krahn,
Development Officer

Reviewed by: Mary Jo Van Order, **CAO**
Director of Planning
and Development



Mackenzie County
P.O Box 1690, La Crete, AB T0H 2H0
Phone (780) 928-3983 Fax (780) 928-3636

Development Approving Authority

Application No.: **62-DP-10**
Legal Description: Part of SW 35-105-15-W5M (Plan 012 1774, Lot 1)
Applicant: Walter Derksen
Address: Box 459
La Crete AB T0H 2H0
Development: **Single Detached Dwelling with Attached Garage and Front and Side Covered Deck**
DECISION: **APPROVED (See Attached Conditions)**

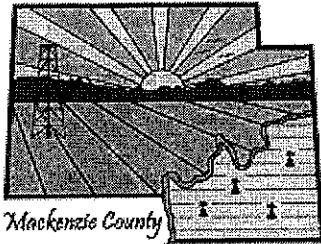
Development Permit

This permit is issued subject to the following conditions:

- (a) That the development or construction shall comply with the conditions of the decision herein contained or attached.
- (b) That the development or construction will be carried out in accordance with the approved plans and application.
- (c) This permit is valid for a period of 12 months from the date of issue or the date of an approved decision of the Subdivision and Development Appeal Board. If at the expiry of this period the development or construction has not been commenced or carried out with reasonable diligence this permit shall be invalid.

Dated April 28, 2010

Mary Jo Van Order, Director
Planning and Development



Mackenzie County

P.O Box 1690, La Crete, AB T0H 2H0
Phone (780) 928-3983 Fax (780) 928-3636

Development Approving Authority

62-DP-10

CONDITIONS OF APPROVAL

FAILURE TO COMPLY WITH ONE OR MORE OF THE ATTACHED CONDITIONS SHALL RENDER THIS PERMIT NULL AND VOID

1. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.
2. The maximum area of the Ancillary Building (detached garage) shall be 1023 square feet.
3. The highest point of the Ancillary Building (detached garage) shall be no more than 15 feet in height from grade to roof peak.
4. This Ancillary Building (detached garage) is approved for personal purposes only and no commercial activity is permitted in this building or district. If the developer/owner/resident intends to use the Ancillary Building (detached garage) for commercial use, a rezoning or Land Use Bylaw amendment application must be submitted and approved. Upon approval of the rezoning or Land Use Bylaw amendment, a new development permit must be received and approved prior to the commencement of a commercial use.
5. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
6. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
7. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

Please note

1. Mackenzie County does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Mackenzie County, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
2. Obtain all the required Safety Codes Permits pertaining to your development. These permits consist of Building, Gas (Propane), Electrical, Plumbing and Private Sewage Disposal Systems.
3. Call 'Alberta-One-Call' before you dig. (1-800-242-3447).

It is the responsibility of the developer to ensure that the proposed development meets the requirements of the provincial Safety Codes Act. For more information on the necessary Safety Codes Permits, contact Mackenzie County's Permit Clerk at 780-928-3983.

April 28, 2010
Date of Issue of Notice of Decision

Mary Jo Van Order, Director
Planning and Development



Range Road 15-2

Proposed Single Detached Dwelling w/Attached Garage

Existing Access Easement



Development Permit Application

APPLICANT INFORMATION

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the supporting information submitted which will form part of this application.

I/We understand that this application will not be accepted without the following: (a) appropriate development information
\$25 (residential, farm, public institution)
\$50 (commercial, industrial, home based business)

Name of Applicant	Mailing Address	Postal Code	Phone Number
WALTER DERKSEN	Box 459 LA CRETE, AB T0H 2H0		780-928-2544

Registered Landowner	Mailing Address	Postal Code	Phone Number
SAME			

QTR./L.S.	SEC	TWP	RG	M	PLAN NO.	BLK	LOT	Civic Address
SW	35	105	15	W5	0121774		1	

Quarter Section
 Hamlet Lot
 Acreage / Size 35 AC
 MLL/MSL/TFA

What is the property currently being used for: RESIDENCE + WOODLAND RV

The proposed development is for:
 Commercial
 Industrial
 Residential
 Farm
 Home Occupation
 Other

Description of proposed development: HOUSE

The property is adjacent to:
 Street/Avenue
 Provincial Highway
 Local (County) Road
 No Road To Be Built

Proposed commencement and completion of development: Start Date: MAY/2010 End Date: MAY/2011

Square footage of development: 1400 Length: 49 Width: 30 Attached Garage = 24x26 = 624sq ft

Approximate construction value (if applicable): \$ 210,000.00 Detached Garage = 28x32 - 10-12' high

NOTE: walls 12' high max maybe lower doors 15' high in total

DECLARATION

I/We hereby declare that the information on this application is, to the best of my/our knowledge, factual and correct.

WALTER DERKSEN Permit Applicant Name (Please print)	Walter Dersken Permit Applicant Signature	Mar 27/2010 Date
--	--	---------------------

WALTER DERKSEN Land Owner Name (Please print)	Walter Dersken Signature of Land Owner	Mar 27/2010 Date
--	---	---------------------

NOTE: The signature of the Registered Land Owner is required if the applicant is not the registered landowner. The signing of this application, by the applicant and/or registered landowner, grants permission for necessary inspections of the property to be conducted by authorized persons of Mackenzie County.

For Administrative Use Only

Development Permit Application No: 62-DP-0 Date Received: March 31/10 Date Accepted: April 16/10

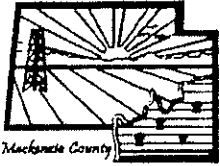
Land Use Classification: A1 Tax Roll No: 074299

Proposed Use of land or Building: Single Detached Dwelling w. Attached Garage and Front + Side Covered Deck

Development Application Fee Enclosed: Yes No Amount \$ 25.00 Receipt No: 116276

La Crete Office: P.O. Box 1690 La Crete AB T0H 2H0 Phone: (780) 928-3983 Fax: (780) 928-3636
 Email: mkrahn@mackenziecounty.com, rhecker@mackenziecounty.com
 Fort Vermillion Office: P.O. Box 640 Fort Vermillion AB T0H 1N0 Phone: (780) 927-3718 Fax: (780) 927-4266
 Email: lambert@mackenziecounty.com

Auxiliary Building (Detached Garage)

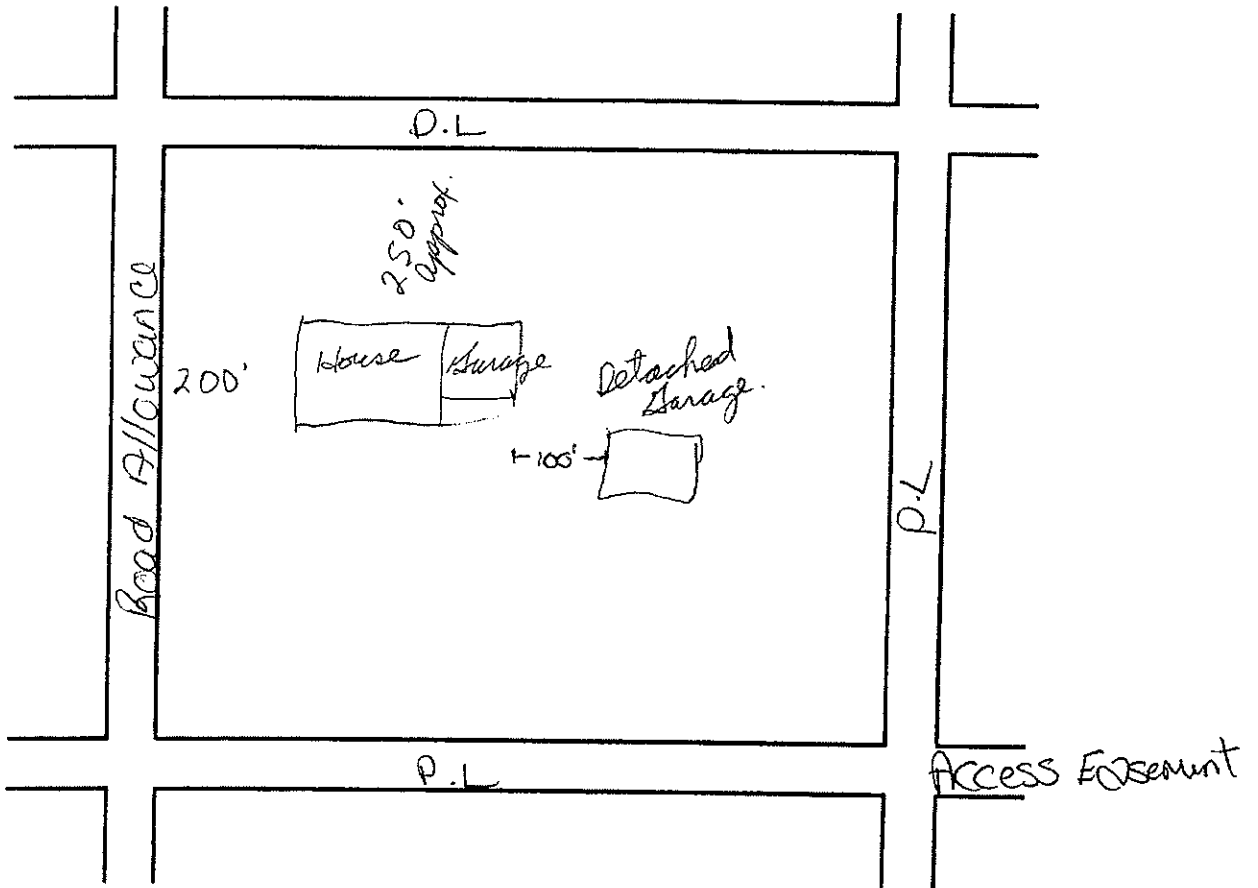


Development Permit Application

SITE PLAN

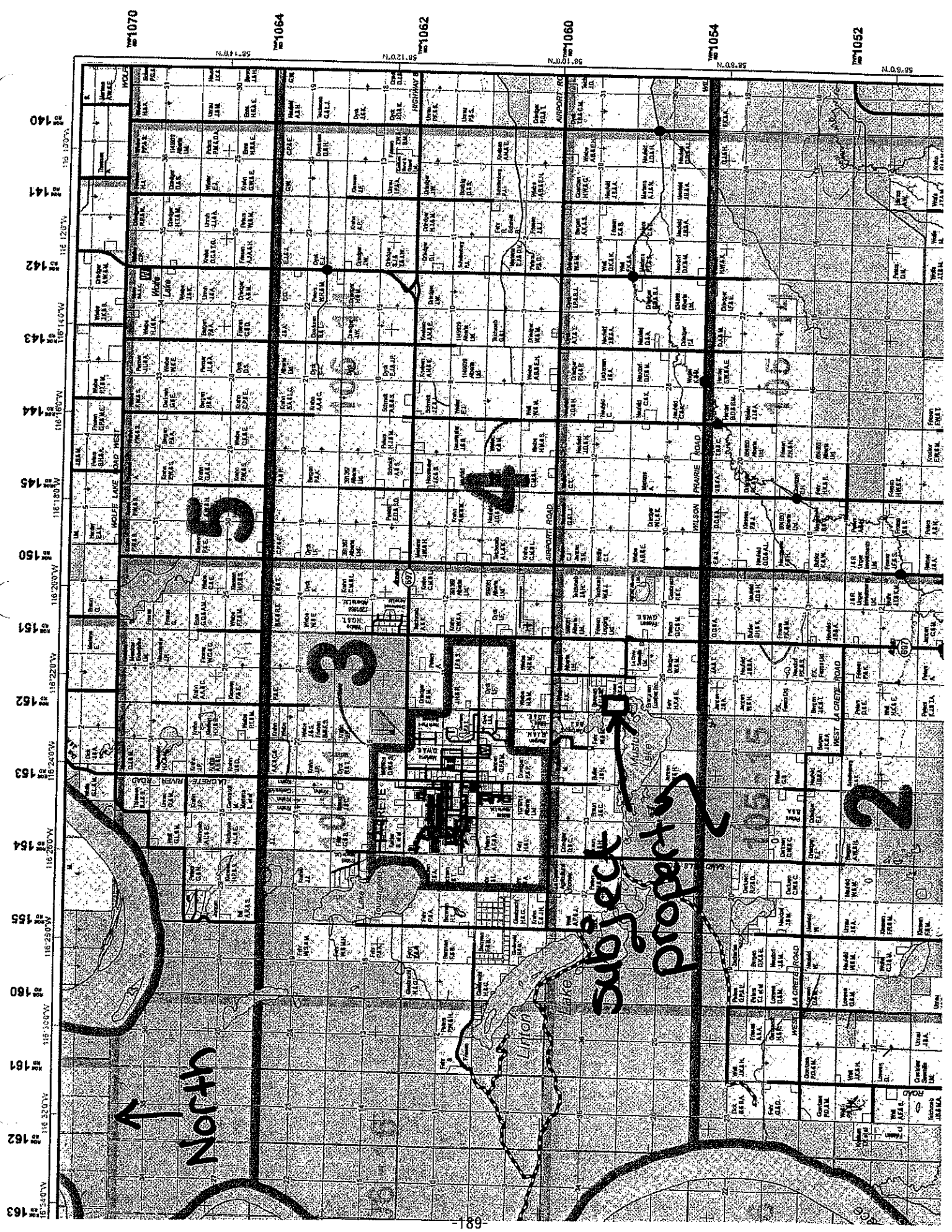
QTR./L.S. SEC TWP RG M PLAN NO. BLK. LOT Size of Parcel
 SW 405 105 15 WS or 0121774 1 and 35 ac. na.
 35

Date of site plan: Mar 27/2010
 Remarks: _____



Information Checklist for site plan

- | | |
|---|--|
| <input type="checkbox"/> location/distance of existing buildings from property lines | <input type="checkbox"/> location/distance of proposed buildings from property lines |
| <input type="checkbox"/> location of access/driveway, and distance from intersections | <input type="checkbox"/> ravines, creeks, lakes, sloughs, and any other water bodies |
| <input type="checkbox"/> location of shelterbelts and/or treed areas | <input type="checkbox"/> location of road(s), road allowances |
| <input type="checkbox"/> location of parking and loading areas | <input type="checkbox"/> length and width of property |



North ↑

subject property

3

1

2

105

163 162 161 160 159 158 157 156 155 154 153 152 151 150 149 148 147 146 145 144 143 142 141 140

116 320 W 116 260 W 116 200 W 115 585 W 115 525 W 115 465 W 115 405 W 115 345 W 115 285 W 115 225 W 115 165 W 115 105 W 114 45 W 113 85 W 113 25 W 112 65 W 112 5 W 111 45 W 110 85 W 110 25 W 109 65 W 109 5 W 108 45 W 107 85 W 107 25 W 106 65 W 106 5 W 105 45 W 104 85 W 104 25 W 103 65 W 103 5 W 102 45 W 101 85 W 101 25 W 100 65 W 99 5 W 98 45 W 97 85 W 97 25 W 96 65 W 96 5 W 95 45 W 94 85 W 94 25 W 93 65 W 93 5 W 92 45 W 91 85 W 91 25 W 90 65 W 89 5 W 88 45 W 87 85 W 87 25 W 86 65 W 86 5 W 85 45 W 84 85 W 84 25 W 83 65 W 83 5 W 82 45 W 81 85 W 81 25 W 80 65 W 80 5 W 79 45 W 78 85 W 78 25 W 77 65 W 77 5 W 76 45 W 75 85 W 75 25 W 74 65 W 74 5 W 73 45 W 72 85 W 72 25 W 71 65 W 71 5 W 70 45 W 69 85 W 69 25 W 68 65 W 68 5 W 67 45 W 66 85 W 66 25 W 65 65 W 65 5 W 64 45 W 63 85 W 63 25 W 62 65 W 62 5 W 61 45 W 60 85 W 60 25 W 59 65 W 59 5 W 58 45 W 57 85 W 57 25 W 56 65 W 56 5 W 55 45 W 54 85 W 54 25 W 53 65 W 53 5 W 52 45 W 51 85 W 51 25 W 50 65 W 50 5 W 49 45 W 48 85 W 48 25 W 47 65 W 47 5 W 46 45 W 45 85 W 45 25 W 44 65 W 44 5 W 43 45 W 42 85 W 42 25 W 41 65 W 41 5 W 40 45 W 39 85 W 39 25 W 38 65 W 38 5 W 37 45 W 36 85 W 36 25 W 35 65 W 35 5 W 34 45 W 33 85 W 33 25 W 32 65 W 32 5 W 31 45 W 30 85 W 30 25 W 29 65 W 29 5 W 28 45 W 27 85 W 27 25 W 26 65 W 26 5 W 25 45 W 24 85 W 24 25 W 23 65 W 23 5 W 22 45 W 21 85 W 21 25 W 20 65 W 20 5 W 19 45 W 18 85 W 18 25 W 17 65 W 17 5 W 16 45 W 15 85 W 15 25 W 14 65 W 14 5 W 13 45 W 12 85 W 12 25 W 11 65 W 11 5 W 10 45 W 9 85 W 9 25 W 8 65 W 8 5 W 7 45 W 6 85 W 6 25 W 5 65 W 5 5 W 4 45 W 3 85 W 3 25 W 2 65 W 2 5 W 1 45 W

1070

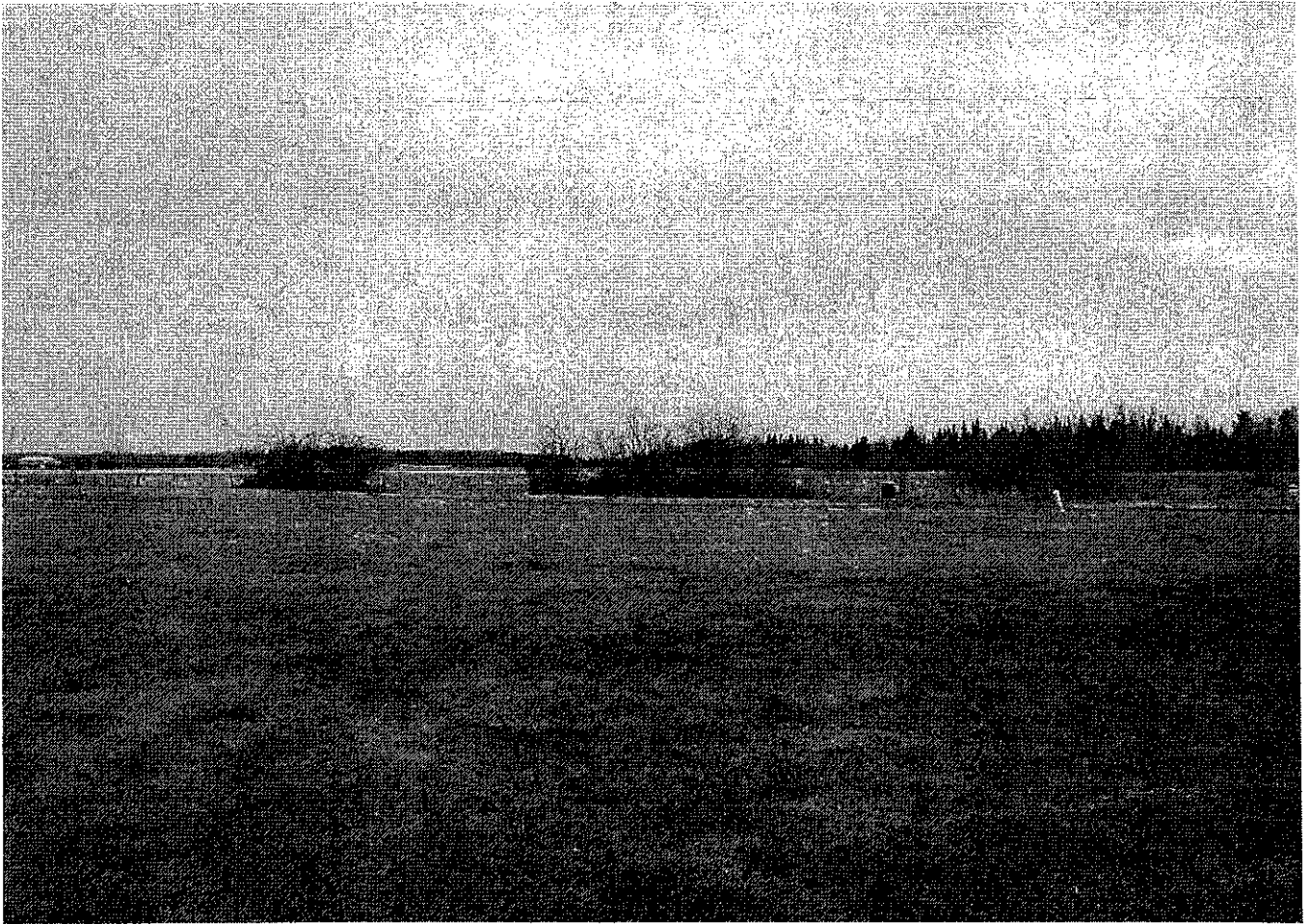
1064

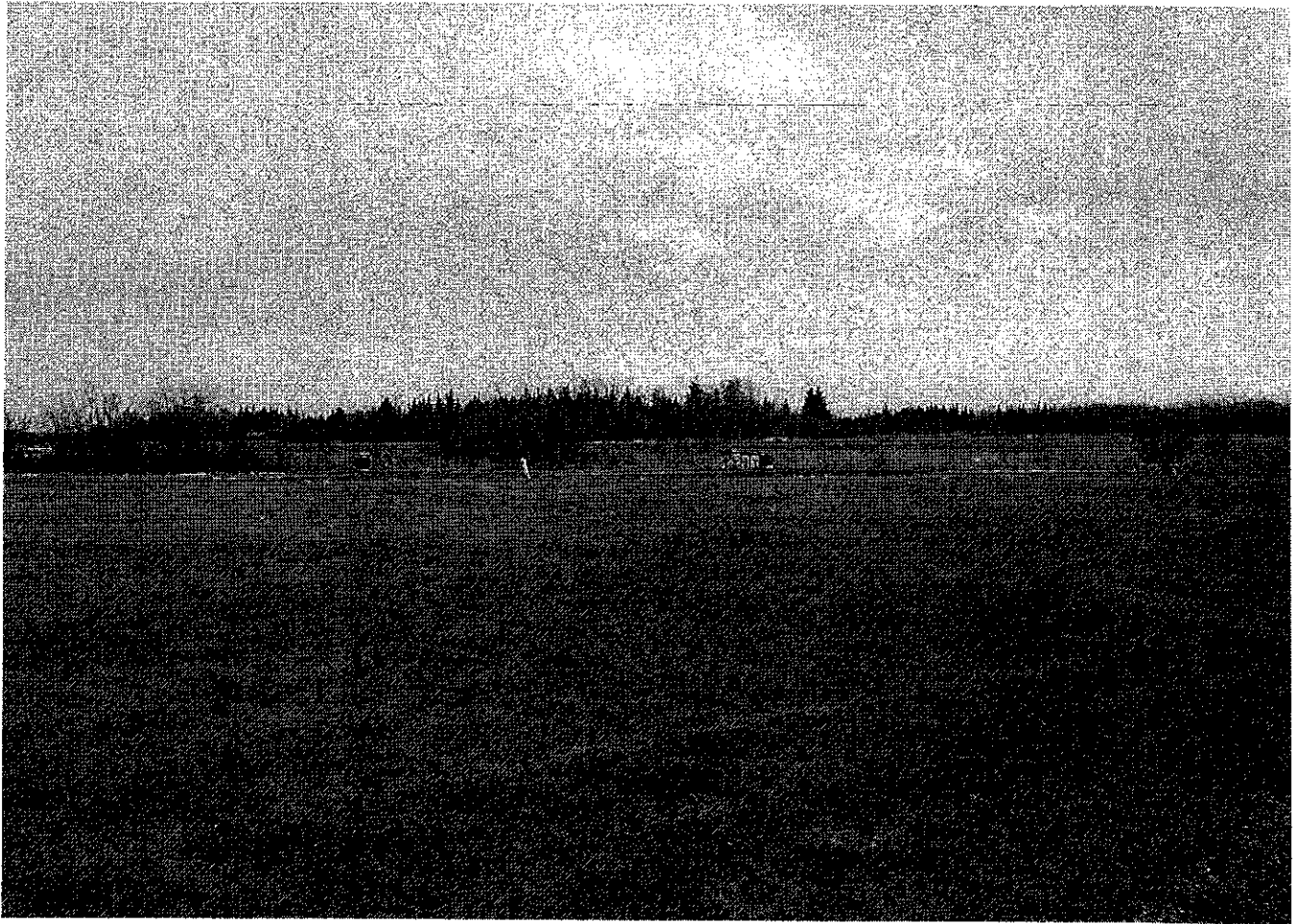
1062

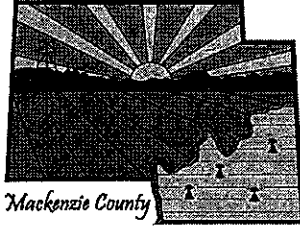
1060

1054

1052







MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Fort Vermilion Fire & Rescue – Appointment of Fire Chief and Deputy Fire Chief

BACKGROUND / PROPOSAL:

As a result of the resignation of both the Fire Chief and the Deputy Fire Chief elections were held on April 19, 2010.

Dave Schmidt was elected as the Fire Chief and Chris Fahey was elected as the Deputy Fire Chief. A copy of the minutes are attached.

OPTIONS & BENEFITS:

As per Bylaw 684/08 Fire Services these appointments must be made by Council.

- 5.2 *The Fire Chief and Deputy Chief shall be appointed by Council for each Fire Service upon recommendation of the Director of Emergency Services and from the Members of the Fire Service for a two year term.*
- 5.3 *The Fire Chief shall be responsible to and report on a regular basis to the Director of Emergency Services.*

COSTS & SOURCE OF FUNDING:

Author: C. Gabriel Review by: _____ CAO 

RECOMMENDED ACTION:

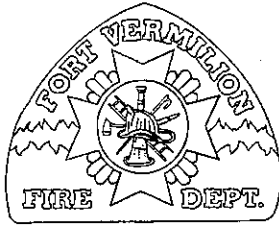
MOTION 1

That Dave Schmidt be appointed as the Fire Chief for the Fort Vermilion Fire & Rescue Department.

MOTION 2

That Chris Fahey be appointed as the Deputy Fire Chief for the Fort Vermilion Fire & Rescue Department.

Author: C. Gabriel **Review by:** _____ **CAO** _____



Fort Vermilion Fire & Rescue

PO Box 547

Fort Vermilion, AB

TOH 1N0

April 19, 2010

CAO Bill Kostiw and Council,

Due to personal reasons, I will be stepping down as Fire Chief of the Fort Vermilion Fire Department. I will remain on the department as an active member in whatever position the membership and new Chief decides.

I will announce this to the membership on the evening of Monday, April 19th and will oversee the process of electing a new Fire Chief on that date. I will have the minutes of the meeting and appropriate documentation sent to you via email on Tuesday, April 20th. The new Fire Chief will take over all responsibilities at the end of the meeting on April 19th.

I have enjoyed serving Mackenzie County as Fire Chief, but at this time must turn my focus to my family and career.

*Note Recommended Chief In Waiting
will be on council agenda
April 28 2010. for
approval.*

Yours Truly

Shane Dempster



April 19th 2010

Meeting Call to Order: 8:05 PM

Present: Shane Dempster, Laurie Young, Sean Price, Chris Fahey, Colin Wright, James Schmidt, Dave Schmidt, Corey Wright, Darwyn Toews, Scott Webber, Dave Gallant, Larry Schartner.

Absent: Daniel O'Neil, Trisha O'Neil, Davey Martens, and Rome Egras.

Resignations:

Shane Dempster (Fire Chief) handed in his resignation as the FVFD Chief.
Dave Gallant has handed in his resignation as FVFD Captain.
Sean Price has handed in his resignation as FVFD Deputy Chief.

Election of Officers:

Call for Nominations for the position of FVFD Chief.

Darwyn Toews nominated Dave Schmidt for the position, seconded by Sean Price; Dave accepted the position. Pending approval by MD Council.

Colin Wright nominated Chris Fahey for position of Deputy Chief, seconded by Shane Dempster; Chris Fahey accepted the position.

Darwyn Toews nominated Colin Wright for position of Safety Officer, seconded by Dave Gallant; Colin Wright accepted the position.

Dave Gallant nominated Shane Dempster for position of Captain, seconded by Dave Schmidt; Shane Dempster accepted the position.

Darwyn Toews nominated Sean Price for position of Captain, seconded by Colin Wright; Sean Price accepted the position.

Darwyn Toews nominated Larry Schartner for position of Lieutenant, seconded by Dave Gallant; Larry Schartner accepted the position.

Shane Dempster nominated Dave Gallant for position of Lieutenant, seconded by Sean Price; Dave Gallant accepted the position.

As of April 20th 2010, FVFD Officers are as follows:

FVFD Chief: Dave Schmidt

FVFD D. Chief: Chris Fahey

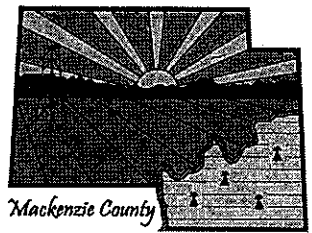
Safety Officer: Colin Wright

Captain: Sean Price

Captain: Shane Dempster

Lieutenant: Larry Schartner

Lieutenant: Dave Gallant



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	John Klassen, Director of Operations-South
Title:	La Crete Fire Department (Deputy Chief Appointment)

BACKGROUND / PROPOSAL:

La Crete Fire & Rescue Stations 1 and 2 held a meeting on Monday, April 12, 2010 at which time two candidates were nominated through a secret ballot vote for Deputy Fire Chief. The results of the secret ballot votes are as follows with the number one candidate receiving the majority of votes.

1. Jack Wiebe
2. Philip Wiebe

OPTIONS & BENEFITS:

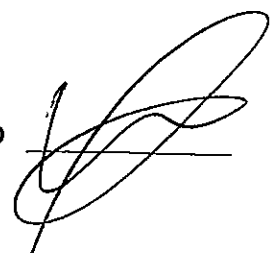
The Deputy Fire Chief will take command in the absence of the Fire Chief and also assists the Fire Chief with various additional duties.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That Jack Wiebe be appointed as Deputy Fire Chief for the La Crete Fire Department.

Author: Pauline Short Review By: _____ CAO 

La Crete Fire and Rescue

April 12, 2010

Minutes of the meeting of La Crete Fire and Rescue held in the Meeting Room of the Fire Hall on Monday, April 12, 2010.

Present:

Fire Department:

Peter Wiebe, Fire Chief	Jack Wiebe, Deputy Chief
Henry Driedger, Captain	Lena Driedger, Fire Fighter
Cornie Wiebe, Fire Lieutenant	Jake Wiebe, Fire Fighter
John Zacharias, Fire Fighter	Frank Zacharias, Fire Fighter
Samuel Peters, Fire Fighter	Darin Janzen, Fire Fighter
Philip Wiebe, Captain	Peter Bergen, Fire Fighter
George Zacharias, Fire Fighter	Jerry Wolfe, Fire Fighter
John Klassen, Probie	Philip Krahn, Probie
Abe Driedger, Probie	Simon Peters, Probie
Stephanie Bratt, Probie	Peter Neufeld, Probie
Stephen Braun, Probie	

Administration:

Sarah Martens	Planning & Emergency Services Administrative Officer
---------------	---

Call to Order:

Peter called the meeting to order at 19:56 hours.

Adoption of Minutes:

The March 8, 2010 meeting minutes be adopted as presented.

Moved by: Jake Wiebe
Second by: Frank Zacharias

Old Business:

- Station Two: Land cleared, brush piles cleared and the blueprints for the new Blue Hills Fire Hall/Public Works Shop are with the architect

- Peter Wiebe is meeting with Sustainable Resource Development on Fire Prevention on April 13, 2010 in High Level and also meeting with Rodney Schmidt (High Level Fire Chief) regarding grants and training.
- Firefighters need to be actively training
- Zama Fire Department received a new Fire Truck, the old truck that Station 2 was supposed to receive was sold prior to Zama ever receiving their new truck.
- When responding to a call, after putting on fire gear, turn around and stand by the line waiting for orders from an officer
- If you feel uncomfortable driving a fire truck, make officers aware of this so they don't make you drive.
- If you haven't driven a fire truck previously do not drive to scenes until you have been properly trained to drive at practices.
- Canada Day Fireworks will be discussed at a later meeting.

New Business:

Elections

- **Deputy Fire Chief Nominations:**
 - 1) **Jack Wiebe**
 - 2) **Philip Wiebe**
- Standard Operating Procedures need to be voted in, once voted in they are effective.
- Discussion on La Crete Fire and Rescue Guidelines 2.35 Dismissal, 2.36 Returning Members, and the changes that have been made to this section.

Amendment to Standard Operating Guidelines

Moved by: Jake Wiebe
Second by: George Zacharias

That the La Crete Fire and Rescue Standard Operating Guidelines Section 2.36 Returning Members Subsections 1, 3 and 4 be amended as discussed. The returning members procedures are in place so that firefighters take the application process and resignation more seriously.

Carried Unanimously

2.36 Returning Member's Letter to Return

- Letter from Ed Froese was read and discussed
 - o Voted by ballot (100% No)
- Peter Wiebe, Henry Driedger, and Jake Wiebe attended the Northwest Fire Conference in Peace River on April 8 – 11th, 2010.
- Learned a lot of new techniques at the Northwest Fire Conference and would like to use some of these at practices and scenes.
- Fire Chief would like all firefighters to go to HL to experience the C-Can at some point.

Probation

Philip Krahn has completed the 4 month probationary period.

CONGRATULATIONS, WELCOME ABOARD!!

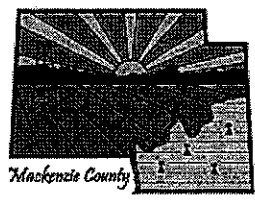
Stephanie Bratt's probationary period will be extended until the August 2010 Meeting. (Application process has to be completed)

- If any firefighters are nearing the expiration date on their First Aid, you MUST renew, call Jake Wiebe.
- Emergency Management Training – Wednesday, June 2, 2010 from 8:30 a.m. to 4:30 p.m. in High Level, the following firefighters will attend:
 - o Peter Wiebe
 - o Frank Zacharias
 - o Jack Wiebe
 - o Jake Wiebe
 - o Corny Wiebe
 - o John Klassen
 - o Abe Driedger

- Stephanie Bratt
 - Peter Neufeld
 - Simon Peters
 - Stephen Braun
- Flagging Course – Date and Time to be announced. The following firefighters will be taking it:
- Jake Wiebe
 - Jeremy Klassen
 - Stephen Braun
 - Samuel Peters
 - Stephanie Bratt
 - Simon Peters
 - Peter Neufeld
 - Abe Driedger
 - John Klassen
 - Philip Wiebe

Adjournment

- Peter adjourned the meeting at 21:43 hours



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	John Klassen, Director of Operations - South
Title:	Hamlet Fire Permits/Burn Barrels

BACKGROUND / PROPOSAL:

The La Crete Fire Chief brought to our attention a couple of concerns pertaining to fire pits and burn barrels;

- 1) Fire pits within the trailer park cannot meet the minimum clearance requirements of 15 feet from any building.
- 2) Residents within the Hamlet boundary's but not within or adjacent to a congested area cannot obtain a burn permit from SRD for barrels or leaf burning and are questioning if the County will start issuing permits for this kind of activity.

Attached are the County's Fire Pit Permit and the Fire Services Bylaw for reference.

OPTIONS & BENEFITS:

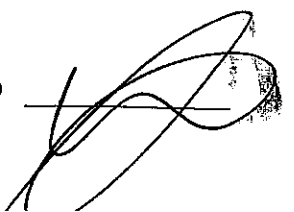
For Discussion

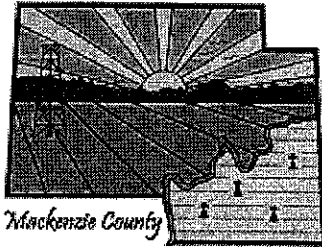
COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

For Discussion

Author: John Klassen **Reviewed By:** _____ **CAO** 



Mackenzie County

Box 640, Fort Vermilion, Alberta, T0H 1N0
Tel.: (780) 927-3718 Fax: (780) 927-4266

Fire Pit Burning Permit

Application Date: _____
To: _____
Mailing Address: _____
Street Address: _____
Phone: _____ Home: _____ Work: _____

Fire Permit Expires when Pit Location or Design Changes.

Conditions: Burn Fire Wood ONLY
Do Not Leave Fire Unattended.
Do Not Burn When Windy.
Have Water Nearby.
9:00 a.m. – 2:00 a.m.

Special Conditions: _____

****FIRE PIT MUST BE A MINIMUM OF 15' FROM ANY BUILDING****

Recommended Fire Pit:

Minimum 18" High.
Maximum 36" in Diameter
12" – 14" of Rock around Outside of Pit
4" – 6 " Rock, Sand or Gravel Base in Pit.

I, _____ have read and fully understand the conditions above and accept full responsibility to ensure these conditions are complied with.

(Signature of Applicant)

Date Inspected/Issued: _____

Issued By (Fire Chief or Deputy Chief): _____

Approved yes no

Fax All Burning Permits to the County Office: Fax (780) 927-4266

BYLAW NO. 684/08

**BEING A BYLAW OF
MACKENZIE COUNTY,
IN THE PROVINCE OF ALBERTA,
FOR THE PURPOSE OF CONTINUING TO PROVIDE FIRE SERVICES
WITHIN MACKENZIE COUNTY**

WHEREAS the Municipal Government Act, RSA 2000, Chapter M-26, provides that a Council of a municipality may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property; and for services provided by or on behalf of the municipality; and

WHEREAS the municipal Council of Mackenzie County has been accredited by the Safety Codes Council in its respective municipality; and

WHEREAS, the Council of Mackenzie County, wishes to continue providing fire services within Mackenzie County and to provide for efficient operation of such fire services;

NOW THEREFORE, the Council of Mackenzie County, in the province of Alberta, duly assembled, hereby enacts as follows:

SECTION 1 NAME OF BYLAW

1.1. This Bylaw may be cited as the "Fire Services Bylaw".

SECTION 2 INTERPRETATION

2.1 Where there is a conflict between this bylaw and any other bylaw pertaining to Fire Services in the Municipality, the provisions of this bylaw shall apply.

SECTION 3 DEFINITIONS

3.1 In this Bylaw:

- (a) "Acceptable Fire Pit" means an outside receptacle that meets the following specifications:
 - i. a minimum of 3 metre clearance, measured from the nearest fire pit edge, is maintained from buildings, property lines, or other combustible material;
 - ii. the fire pit height does not exceed 0.6 metre when measured from the surrounding grade to the top of the pit opening;

- iii. the fire pit opening does not exceed 1 metre in width or diameter when measured between the widest points or outside edges;
 - iv. the fire pit installation has enclosed sides made form bricks, concrete blocks, heavy gauge metal, or other non-combustible materials acceptable to the Fire Chief;
 - v. which fire is set for the purpose of cooking, obtaining warmth or recreation; and
 - vi. such fire may not be fueled with Prohibited Debris.
- (b) "Accepted" means acceptable to the Fire Chief.
- (c) "Accredited" means accredited by the Safety Codes Council in the fire discipline under the authority of the Safety Codes Act.
- (d) "Apparatus" means any vehicle provided with machinery, devices, Equipment or materials for firefighting as well as vehicles used to transport firefighters or supplies.
- (e) "Basic Response" means the provision of Fire Apparatus with firefighters in response to fires as outlined in the current Standard Operating Guidelines (SOG).
- (f) "Bylaw Officer" means a Bylaw Enforcement Officer appointed under section 555(1) of the Municipal Government Act, R.S.A. 2000, c. M-26 and in the execution of enforcement duties, responsible for the preservation and maintenance of the public peace.
- (g) "Council" means the Council of Mackenzie County.
- (h) "CAO" means that person appointed to the position and title of Chief Administrative Officer by the municipal Council of Mackenzie County and includes any person appointed by the Chief Administrative Officer to act as his appointee;
- (i) "Dangerous Goods" means any material or substance that may constitute an immediate or long term adverse effect to life, health, property or the environment when burned, spilled, leaked or otherwise released from its normal use, handling, storage or transportation environment and includes those products, substances and organisms covered by the Transportation of Dangerous Goods regulations.
- (j) "Director of Emergency Services" means the person appointed as Director of Emergency Services for Mackenzie County or their designate.

- (k) "Emergency Unit" means any vehicle operated for emergency purposes by the Fire Service whether on land, water or by air.
- (l) "Equipment" means any tools, devices or material used by the Fire Service to combat an incident or other emergency.
- (m) "False Alarm" means any fire alarm that is set out needlessly, through willful or accidental, human or mechanical error, and to which the Fire Service responds.
- (n) "Fire Chief" means the person appointed by Council as head of either Zama, Fort Vermilion or La Crete fire districts.
- (o) "Fire Ground Commander" means the highest ranking member on the scene of a fire, rescue, Incident, or emergency.
- (p) "Fire Permit" is the written authority for burning in the Hamlets of the Municipality issued pursuant to this bylaw.
- (q) "Fire Permit Application" is the application form for burning in the Hamlets of the Municipality pursuant to this bylaw.
- (r) "Fire Protection" means all aspects of fire safety including but not limited to fire prevention, fire fighting or suppression, pre-fire planning, fire investigation, public education and information, training or other staff development and advising, and any other response to an Incident authorized by Council to respond to from time to time.
- (s) "Fire Service" means Fire Services as established and organized for the Municipality pursuant to the provisions of this Bylaw consisting of, among other things, all persons appointed or recruited to the various positions prescribed herein, all equipment, apparatus, materials and supplies used in the operation, training, maintenance and administration of the Fire Service, including all fire stations.
- (t) "Fire Works" means the fireworks listed in Class 7, Division 1, and Class 7, Division 2, Subsection 1 and 2 in Section 14 of the Explosives Regulations (Canada) and Section 5.8 of the Alberta Fire Code;
- (u) "Hamlet" shall mean the area within the Hamlet boundaries of Fort Vermilion, La Crete or Zama as declared by bylaw.
- (v) "He" shall mean either person of the male or female gender.

- (w) "Highway" has the same meaning as defined in the *Highway Traffic Act* of Alberta.
- (x) "Incident" means a fire or a situation where an explosion is imminent or any other situation where there is a danger or a possible danger to life or property to which the Fire Service may respond.
- (y) "Incinerator Fire" means a fire that is confined within a non-combustible structure or container that has the draft and smoke vents thereof covered with a heavy gauge metal screen having a mesh size not larger than 7 millimeters and which is ventilated in such a manner as to preclude the escape of combustible materials including ash, which fire is set for the purpose of burning refuse, excepting plastic products.
- (z) "Member" means any person who is a duly appointed Member of the Fire Service including persons whom the Fire Ground Commander or his designate appoints as Members at the scene of an Incident.
- (aa) "MGA" means Municipal Government Act, R.S.A. 2000, c. M-26 and amendments thereto.
- (bb) "Municipality" means Mackenzie County.
- (cc) "Open Fire" shall mean any Fire which is not an Incinerator Fire, Pit Fire, Public Park Site Fire and which, without limiting the generality of the foregoing shall include grass fires, forest and brush fires, running fires, structure fires, building fires, wood scrap fires, ground thawing fires and chattel fires.
- (dd) "Peace Officer" means a Bylaw Enforcement Officer, a Special constable, a Municipal Police Officer, a member of the Royal Canadian Mounted Police, or any other person appointed by Council to enforce the provisions of this Bylaw.
- (ee) "Portable Appliance" means any appliance sold or constructed for the purpose of cooking food in the out-of-doors.
- (ff) "Prohibited Debris" means any material that when burned, will result in the release to atmosphere dense smoke or toxic air contaminants in accordance with statutes and bylaws written to protect and enhance the environment, and shall include but not be limited to materials described as:
 - i. animal cadavers;
 - ii. animal manure;

- iii. chemicals and chemical containers;
 - iv. combustible material in automobile bodies;
 - v. combustible material in automobiles;
 - vi. household refuse;
 - vii. non-wooden material;
 - viii. paints and painting materials;
 - ix. pathological waste;
 - x. rubber or plastic, or anything containing or coated with rubber or plastic or similar substances;
 - xi. tires;
 - xii. toxic substances;
 - xiii. used oil; or
 - xiv. wood or wood products containing substances for the purpose of preserving wood.
- (gg) "Public Park Site Fire" means a fire on land owned or leased by the Municipality or its agents for recreational purposes and is confined to a non-combustible container supplied by the Municipality, as approved by a Fire Member, or a portable appliance, which is set for the purpose of cooking food, obtaining warmth or viewing for pleasure. Such fire may only be fueled with seasoned wood, charcoal, coal, natural gas or propane.
- (hh) "Running Fire" means a fire burning without being under the proper control of any person.
- (ii) "Safety Codes Officer" means any member certified by the Safety Codes Council of Alberta as a Safety Codes Officer for the Fire Discipline and given a Designation of Powers pursuant to the Safety Codes Act.
- (jj) "SOG" means Standard Operating Guidelines.
- (kk) "Structure Fire" means a fire confined to and within any building, structure, machine, vehicle, or contents thereof and which will or may cause the destruction of or damage to the said building, structure, machine, vehicle, or the contents thereof or surrounding area, but excluding an incinerator fire.
- (ll) "Support Activities" means those tasks that are conducted in support of Members and which are not carried out in a hazardous area and do not require specialized training or protective clothing.
- (mm) "Violation Ticket" means a ticket or similar document issued by the Municipality pursuant to the Municipal Government Act, Municipal Government Act, R.S.A. 2000, c. M - 26

SECTION 4 JURISDICTION

- 4.1 The Municipality may be divided into Fire Service areas with fire departments so located as deemed necessary by Council for the proper control and prevention of fires and other emergencies.
- 4.2 The Council may enter into a contract for the provision of Fire Services from another municipality.
- 4.3 The limits of the jurisdiction of the Fire Chief, and the officers and Members of the Fire Service will extend to the area and boundaries of the Municipality, and no part of the Apparatus shall be used beyond the limits of the Municipality without the express authorization of a written contract or agreement providing for the supply of Fire Services outside the municipal boundaries, unless permission has been granted by the CAO or designate.

SECTION 5 ORGANIZATION AND ADMINISTRATION

- 5.1 The Fire Service for the Municipality shall consist of the Director of Emergency Services, Fire Chiefs, Members, Buildings, Apparatus, and Equipment as deemed necessary by Council to safeguard the safety, health and welfare of people and protect people and property.
- 5.2 The Fire Chief and Deputy Chief shall be appointed by Council for each Fire Service upon recommendation of the Director of Emergency Services and from the Members of the Fire Service for a two year term.
- 5.3 The Fire Chief shall be responsible to and report on a regular basis to the Director of Emergency Services.
- 5.4 The Fire Service shall comply with any and all policies established by Council pertaining to the Fire Service.
- 5.5 The Fire Service shall be equipped with apparatus and equipment as approved within the annual operating and capital budgets as approved by Council.

SECTION 6 FIRE SERVICE

- 6.1 The Council does hereby establish a Fire Service, for the purpose of:
 - (a) preventing and extinguishing fires;

- (b) investigating the cause of fires in accordance with the Quality Management Plan approved by the Safety Codes Council;
- (c) preserving life and property and protecting persons and property from injury or destruction by fire;
- (d) providing rescue services and medical emergency response;
- (e) preventing, combating and controlling incidents;
- (f) carrying out preventable patrols, pre-fire planning and fire inspections in accordance with the Quality Management Plan approved by the Safety Codes Council;
- (g) entering into agreements with other municipalities or persons for the joint use, control and management of fire extinguishing apparatus and equipment;
- (h) purchasing and operating apparatus and equipment for extinguishing fires or preserving life and property;
- (i) enforcing the provisions of the Safety Codes Act and its regulations; and
- (j) other services as directed by Council.

6.2 The priority of goals in the suppression of fire shall be as follows:

- (a) Preservation of human life shall be the primary responsibility during fires and other emergencies.
- (b) Limit the spread of the fire,
- (c) Extinguish the fire,
- (d) Minimize property damage from fire-related hazards.

SECTION 7 FIRE GUARDIANS

7.1 Each year before the first of April, Council shall appoint a sufficient number of Fire Guardians to enforce the provisions of the *Forest and Prairie Protection Act* (supra) and this Bylaw within the boundaries of Mackenzie County.

SECTION 8 POWERS OF FIRE GUARDIANS

- 8.1 Unless otherwise limited by the Fire Chief, each Fire Guardian shall have the authority and power to:
- (a) issue a Fire Permit in respect of any land with Mackenzie County;
 - (b) issue a Fire Permit unconditionally or impose conditions upon the applicant which the Fire Guardian considers appropriate;
 - (c) may suspend or cancel at any time a Fire Permit and on receiving notice of the suspension or cancellation the person concerned shall immediately extinguish any fire set pursuant to his or her permit;
 - (d) enforce the provisions of the *Forest and Prairie Protection Act* (supra) and this Bylaw within the boundaries of Mackenzie County;
 - (e) refuse issuance of permit on reasonable and probable grounds that a public interest risk exists for the proposed fire.

SECTION 9 THE FIRE CHIEF

- 9.1 The Fire Chief has responsibility over the Fire Service subject to the direction of and collaboration with the Director of Emergency Services.
- 9.2 The Fire Chief shall prescribe rules, regulations and policies for the ongoing organization and administration of the Fire Service including but not limited to:
- (a) the use, care and protection of Fire Service property;
 - (b) the appointment, recruitment, conduct, discipline, duties, and responsibilities of the Members;
 - (c) the efficient operation of the Fire Service;
 - (d) ongoing training requirements
 - (e) ensuring only trained persons are engaged in applicable fire suppression duties.
- 9.3 Regulations, rules or policies, made pursuant to subsection 9.2 of this Bylaw shall not be inconsistent with the legislation and regulations of the Province of Alberta.

- 9.4 The Fire Chief shall develop and propose changes to existing Standard Operating Guidelines as required.
- 9.5 The Standard Operating Guidelines do not come into force until the Director of Emergency Services has accepted them.

SECTION 10 STANDARDS APPLYING TO ALL MEMBERS

- 10.1 All members of the Fire Services located throughout the Municipality, by way of Standard Operating Guidelines, shall be kept informed of, and comply with, expectations for attendance, punctuality; duty performance; compliance with laws, rule, regulations, and procedures; and professional behavior that contribute to the maintenance of a positive work environment.
- 10.2 Any changes to the Standard Operating Guidelines must be relayed to all members of the fire service. A written record that all personnel have been advised must be forwarded to the Director of Emergency Services who will ensure it is kept on record.

SECTION 11 PROHIBITIONS

- 11.1 No person shall:
- (a) enter the boundaries or limits of an area prescribed unless he/she has been authorized to enter by the Fire Ground Commander.
 - (b) impede, obstruct or hinder a member of the Fire Service or other person assisting or acting under the direction of the Fire Ground Commander.
 - (c) falsely represent himself as a Fire Service member, or wear or display any Fire Service badge, cap, button, insignia or other paraphernalia for the purpose of false representation.
 - (d) obstruct or otherwise interfere with access roads or streets or other approaches to any incident, fire alarm, fire hydrant, cistern or body of water designated for firefighting purpose or any connections provided to a fire main, stand pipe, sprinkler system, cistern or other body of water designated for firefighting purposes.
 - (e) light a Pit Fire without first taking sufficient precaution to ensure that the fire can be kept under control at all times;

- (f) light a Pit Fire when the weather conditions are conducive to creating a Running Fire;
- (g) fail to take reasonable steps to control a fire for the purpose of preventing it from becoming a Running Fire or from spreading onto land other than his own;
- (h) deposit, discard or leave any burning matter of substance where it might ignite other material and cause a fire;
- (i) conduct any activity that involves the use of fire that might reasonably be expected to cause a fire, unless he exercises reasonable care to prevent the fire from occurring;
- (j) interfere with the efforts of persons authorized in this Bylaw to extinguish fires or preserve life or property;
- (k) interfere with the operation of any of the Fire Service equipment or apparatus required to extinguish fires or preserve life or property;
- (l) damage or destroy the Fire Service property;
- (m) engage in Open Fire burning in the Hamlets of the Municipality.
- (n) burn contrary to the conditions within a Fire Permit issued in accordance with this Bylaw.

SECTION 12 FIRE PERMIT

- 12.1 This section is only applicable within the Hamlet boundaries located within the Municipality.
- 12.2 No person shall ignite, fuel, supervise, maintain or permit any type of fire upon land owned or occupied by him or under his control within the Hamlets of the Municipality except when he is the holder of a subsisting Fire Permit issued pursuant to this Bylaw, unless:
- (a) the fire has been set by the Fire Service for the purpose of training its members,
 - (b) the fire is a Public Park Site fire, which has an approved permit for all fire pits, or
 - (c) the fire has otherwise been authorized by the Fire Service.

- 12.3 When a fire is lit under the circumstances described in subsection 12.2 when such fire is not permitted pursuant to this Bylaw the owner or occupier of the land or the person having control of the land upon which such fire is lit shall:
- (a) extinguish the fire immediately; or
 - (b) where he is unable to extinguish the fire immediately, report the fire to the Fire Service.
- 12.4 No person shall, either directly or indirectly personally or through an agent, or employee kindle a fire and let it become a Running Fire on any land not his own property or allow a Running Fire to pass from his own property to the property of another.
- 12.5 Any person wishing to obtain a Fire Permit for a Fire Pit must complete a Fire Permit Application with the Municipality through the Fire Service pursuant to this bylaw.
- 12.6 Upon receipt of a proper completed Fire Permit Application with the Municipality through the Fire Service the Fire Chief shall consider the Fire Permit Application, and may, in his discretion:
- (a) grant a Fire Permit upon such terms and conditions as the Fire Service deems appropriate, or
 - (b) refuse to grant a Fire Permit.
- 12.7 A Fire Permit shall not be transferable.
- 12.8 Fire Permits issued pursuant to this Bylaw are valid for such period of time as shall be determined and set by the Fire Chief and the Fire Permit shall have endorsed therein the period of time for which the said Permit is valid.
- 12.9 The Fire Chief may extend the period of time that a Fire Permit is valid, provided the Fire Permit has not expired.
- 12.10 The Fire Chief may, terminate, suspend or cancel a Fire Permit if the conditions surrounding the original issuance change.
- 12.11 Each application for a Fire Permit must contain the following information:
- (a) the name and address of the applicant;

- (b) the legal and civic description of the land on which the applicant proposes to set a fire;
- (c) the type and description of Fire Pit construction proposed to be used;
- (d) the signature of the applicant;
- (e) the signature of the property owner or authorized agent of the owner.

12.12 No person shall provide false, incomplete or misleading information to the Municipality or to the Fire Service on or with respect to the Fire Permit Application.

SECTION 13 CONTROL OF FIRE HAZARDS

- 13.1 This section is only applicable within Hamlet boundaries of the Municipality.
- 13.2 If Council finds within the Hamlet boundaries on privately owned land or occupied public land conditions that in its opinion constitutes a fire hazard, it may order the owner or the person in control of the land on which the fire hazard exists to reduce or remove the hazard within a fixed time and in a manner prescribed by the Council.
- 13.3 When Council finds that the order it made pursuant to subsection 13.2 has not been carried out, it may enter on the land with any equipment and any persons it considers necessary and may perform the work required to eliminate or reduce the fire hazard.
- 13.4 The Owner or the person in control of the land on which work was performed pursuant to subsection 13.2 shall on demand reimburse the Municipality for the cost of the work performed. In default of payment the Municipality may place a lien for the amount against the land and improvements on it.

SECTION 14 REQUIREMENT TO REPORT

- 14.1 The Owner or his authorized agent of any property damaged by fire shall immediately report to the Fire Service particulars of the fires which are satisfactory to the Fire Chief and Director of Emergency Services.
- 14.2 The owner or his authorized agent of any property containing a dangerous good(s) product which sustains an accidental or unplanned release of the dangerous good(s) product shall immediately report to the Fire Service

particulars of the release which are satisfactory to the Fire Chief and Director of Emergency Services.

SECTION 15 RECOVERY OF COSTS

- 15.1 Where the Fire Service has taken any action whatsoever for the purpose of extinguishing a fire or responding to a fire call or Incident within or outside the Municipality for the purpose of preserving life or property from injury, destruction by fire or other Incident within or outside the Municipality, including any such action taken by the Fire Service on a False Alarm, the Municipality shall, in respect of any costs incurred by the Municipality in taking such action, charge any costs incurred by the Municipality:
- (a) to the person who caused the Incident;
 - (b) the owner of the land or in possession where the Incident occurred; or
 - (c) the owner of property where the person in possession and control of property which is the situate of the Incident if not located on privately owned land.
 - (d) Emergency response units responding to an incident but not utilized to rectify the emergency shall not be charged for, subject to the minimum charge as identified in Schedule "A".
- 15.2 Where the Fire Services has provided services for the purpose of, but not be limited to:
- (a) occupant load determination,
 - (b) fire inspections,
 - (c) fire investigations, and
 - (d) fire permits,
 - (e) the Municipality shall, in respect of costs incurred by providing the service, charge such fees as set out in Schedule "A" attached to and forming part of this Bylaw, and such fees shall be due and payable upon receipt of such services.
- 15.3 The schedule of costs and fees to be charged by the Municipality for services rendered pursuant to this Bylaw shall be set out in Schedule "A" attached to and forming part of this Bylaw.

- (a) The fees and charges set out in schedule "A" may be amended by Council as determined from time to time when deemed necessary.

15.4 In respect of the costs or fees described in subsections 15.1, 15.2 and 15.3.

- (a) the Municipality shall recover such cost or fee as a debt due and owing to the Municipality; or
- (b) in the case of action taken by the Fire Service in respect to land within the Municipality, where the cost or fee is not paid upon demand by the Municipality, then in default of payment, such cost or fee shall be charged against the land as taxes due and owing in respect of that land, or
- (c) in the case of action taken by the Fire Service in respect to Incidents involving motor vehicles the municipality shall take any collection action it deems necessary if the amount levied by the municipality is not paid within sixty (60) days after the mailing of an invoice by the municipality, or in the event of an appeal, sixty (60) days of the date of mailing of the decision of Council on the appeal.

SECTION 16 OFFENCES AND PENALTIES

16.1 Every person who violates a provision of this Bylaw is guilty of an offense and is punishable upon summary conviction,

- (a) to a fine not exceeding two thousand dollars (\$2,000.00) or to a term of imprisonment not exceeding one (1) year or to both.

16.2 A Peace Officer who finds a person violating or who has reasonable and probable grounds to believe that a person has violated any provisions of this Bylaw may give a written notice of intention to prosecute, in the form of a Part Two Provincial Violation Ticket, setting forth the date, time, and place of the offence, briefly indicating the nature of the offence.

16.3 The Court convicting a person of a violation of this Bylaw may order that in default of payment of a fine imposed on such conviction, the defendant shall be imprisoned for a period of not more than six months.

SECTION 17 VIOLATION TICKET

17.1 Nothing in this bylaw shall prevent a Peace Officer from:

- (a) immediately issuing a Violation Ticket for the mandatory Court appearance to any person who contravenes any provision of the bylaw, or
- (b) issuing a Voluntary Payment ticket in lieu of a mandatory Court appearance for \$100.00.

SECTION 18 SEVERABILITY

18.1 Should any section or part of this bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded severable from the rest of the bylaw and the bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this bylaw.

SECTION 19 REPEAL

19.1 This bylaw shall repeal Bylaw 580/06.

This bylaw comes into force at the beginning of the day of third and final reading thereof.

First Reading given on the 29th day of October, 2008

Second Reading given on the 29th day of October, 2008.

Third Reading and Assent given on the 29th day of October, 2008

(original signed)

REEVE

(original signed)

CHIEF ADMINISTRATIVE OFFICER

**FIRE SERVICES BYLAW 684/08
SCHEDULE "A"**

RESPONSE FEE INCLUDING MAN POWER:

Pumper Unit		\$200.00 per hour
Ladder Unit (Aerial)		\$200.00 per hour
Tanker Unit		\$200.00 per hour
Rescue Unit		\$200.00 per hour
Contracted Services		Cost plus 15%
(i.e. water haulers, equipment, labor, etc.)		
Response to false alarm	1 st Call	No Charge
(within same year as 1 st Call)	2 nd Call	\$100.00
(within same year as 1 st Call)	3 rd Call	\$200.00
(within same year as 1 st Call)	4 th Call	\$300.00
Consumable items		Cost plus 15%

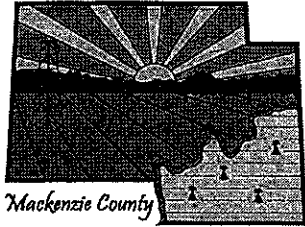
MANPOWER FEE:

If only manpower is requested / needed:		
Officers		\$25.00 per man hour
Firefighter		\$20.00 per man hour

OTHER FEES:

Violation Ticket	1 st offence	\$250.00
	2 nd & additional offence	\$500.00
Fire Works Permit (no charge to non profit groups)		
		\$50.00 per permit
Filling of Air Cylinders (breathing air)		
i)	small cylinder (30 min.)	\$10.00
ii)	cascade cylinder	\$30.00
Water flow testing reports		\$100.00
File search (fire inspections & investigations)		\$35.00 per search
Fire Permit		\$Free

Fire Inspection Services within Municipality	\$50.00 per hour plus expenses
Fire Inspection Services outside Municipality	\$75.00 per hour plus expenses
Re-inspection with outstanding Fire Code Violations	\$50.00 per visit
Training course(s) to other individuals/groups	Cost plus 15% admin. fee
Expert witness services – civil litigation	\$25.00 per hour to a maximum of \$350.00 per day plus expenses
Occupant Load Determination	\$100.00 per certificate Free for Non Profit



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Fire Bans

BACKGROUND / PROPOSAL:

This is an exceptional dry year and the fire risk is extreme in both rural and urban areas. There is also an issue with urban country residential burn barrels.

OPTIONS & BENEFITS:

To ban or not to ban.

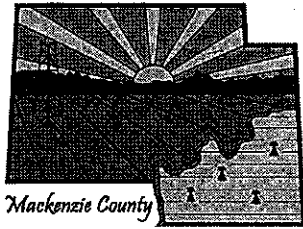
COSTS & SOURCE OF FUNDING:

The cost is unpredictable.

RECOMMENDED ACTION:

That Council issue a County-wide fire ban effective until the weather conditions change as per Council discretion.

Author: W. Kostiw Review by: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Enhanced Policing

BACKGROUND / PROPOSAL:

Council has had discussions with the RCMP regarding an additional Enhanced Policing position. At the January 12, 2010 Council meeting the following motion was made:

MOTION 10-01-051 **MOVED** by Councillor Wardley

That the additional enhanced policing position be deferred to the April budget deliberations and that administration draft a Memorandum of Understanding for discussion.

CARRIED

OPTIONS & BENEFITS:

See attached email correspondence from the RCMP regarding the draft Memorandum of Understanding.

COSTS & SOURCE OF FUNDING:

Estimated annual cost is \$130,000.00.

RECOMMENDED ACTION:

That Council approve a three year funding agreement for a second Enhanced Policing member and instruct administration to negotiate the terms of a final contract.

Author: W. Kostiw Review by: _____ CAO 

MEMORANDUM OF UNDERSTANDING

Between:

Royal Canadian Mounted Police
(hereinafter referred to as the "RCMP")

AND

Mackenzie County
(hereinafter referred to as the "County")

1. PURPOSE AND OBJECTIVE

To provide the duties and responsibilities for the RCMP Alberta Provincial Police Service member assigned to the enhanced policing position(s) pursuant to and required by the Letter of Agreement between Her Majesty the Queen in the right of the Province of Alberta as represented by the Solicitor General and Mackenzie County made this _____ day of _____, 20_____.

2. LIAISON CHANNEL/POINTS OF CONTACT

- 2.1 For the RCMP, the Officer in Charge of Fort Vermillion Detachment, or the person acting in that position, will be responsible for the day to day administration of this Agreement.
- 2.2 For the Mackenzie County, the Chief Administrative Officer or designate will be responsible for the day to day administration of this Agreement.

CONFLICT RESOLUTION

- 2.3 Formal contact channels for this Agreement will be:

For the RCMP:
Officer in Charge
Western Alberta District
10031-103 Avenue
Grande Prairie, AB T8V 6X7

For the Mackenzie County:
Reeve

Mackenzie County
Box 640
4511-46 Avenue
Fort Vermilion, AB T0H 1N0

- 2.4 The NCO i/c Fort Vermilion Detachment or his delegate will meet with the Chief Administrative Officer or designate on a quarterly basis or as requested to discuss matters of mutual interest or concerns. The NCO i/c Fort Vermilion Detachment or his delegate will meet with the Council on an annual basis or as requested to discuss matters concerning this Agreement.

3. AMENDMENTS/CANCELLATION

- 3.1 Amendments to this Agreement must be negotiated by both parties and must be in writing. Cancellation of this agreement will be through the established procedure articulated in the agreement between the Province of Alberta and the RCMP.

4. OBLIGATION OF PARTIES

- 4.1 The RCMP member employed under this Memorandum of Understanding will be under the direction and control of the Non-Commissioned Officer in charge of Fort Vermilion Detachment and will be stationed in the Hamlet of La Crete, working in that Hamlet and surrounding area.
- 4.2 The role of the RCMP member under this Memorandum of Understanding will be to provide an enhanced level of provincial policing pursuant to the duties and responsibilities under the Provincial Police Service Agreement (PPSA) between the Government of Canada and Government of the Province of Alberta. The RCMP member shall not be required to perform any duties or provide any services which are not appropriate to the effective and efficient delivery of police services in the Province, pursuant to Article 2.3 (a) of the PPSA.

Selective enforcement will include but not be limited to:

- (1) Provincial Statutes of Alberta
- (2) Criminal Code of Canada, including investigations of vandalism or mischief

- (3) Federal Statutes.
- (4) By-Laws as agreed to by the County and the RCMP.
- (5) Assist in maintaining public order.

Additionally, the RCMP member, in consultation with the County, may offer other public safety programs including but not limited to:

- (1) Rural Crime Watch
- (2) School/public education programs
- (3) Planning emergency services relating to "special events" and policing of those "special events" in the County.

- 4.3 The RCMP member stationed in the Hamlet of La Crete may assist other RCMP members during emergency situations on the understanding the RCMP will reciprocate with time and/or services provided by the other members/functions.
- 4.4 The RCMP will make every effort to maintain their commitment to provide enhanced policing services while the regular member is on training or leave.
- 4.5 The RCMP, through the Non-Commissioned Officer in charge of Fort Vermilion Detachment, will provide the Chief Administrative Officer with a monthly statistical report to include the number of prosecutions, location of occurrences, costs related to court time, a general overview of their policing activities and revenue summary.
- 4.6 Shift schedules and work plan will be developed by the NCO i/c Fort Vermilion Detachment in consultation with the Chief Administrative Officer or designate. Shifts will be flexible based on the policing requirements recognizing the County is priority.
- 4.7 The RCMP will be responsible for providing all required equipment and training for the RCMP member assigned Enhanced Policing duties. Standard police equipment (including radar/roadside screening device) will be afforded to the assigned RCMP member. Specific equipment or support may be utilized (aircraft, Police Service Dog) as investigations or duties warrant. All related costs are assumed by the RCMP as terms under this agreement.

- 4.8 The County will be responsible for any specialized equipment or training which may be required by these members to perform his/her duties (eg: weigh scales, air certificates, etc.)
- 4.9 The Chief Administrative Officer will be consulted, where possible, in the selection process to fill these positions.

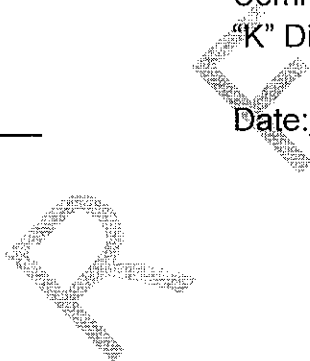
This Memorandum of Understanding comes into force this _____ day of _____, 20 _____.

Greg Newman
Reeve
Mackenzie County

Rod Knecht
Deputy Commissioner
Commanding Officer
"K" Division

Date: _____

Date: _____



Carol Gabriel

From: Wade TROTTIER [Wade.Trottier@rcmp-grc.gc.ca]
Sent: Tuesday, February 09, 2010 1:49 PM
To: Carol Gabriel
Subject: Fwd: RE: Draft MOU
Attachments: Gilbert HENLEY3.vcf

Carol, do you think Bill will want to speak to Emil about this? Thanks, Wade

>>> Gilbert HENLEY 2010-02-09 13:27 >>>

Thanks Wade. Feel free to send Bill's contact direct to Emil at the email below.

Gil

G. M (Gil) Henley, S/Sgt
District Advisory NCO
Western Alberta District
780-831-2356 office
780-814-1793 cell
gilbert.henley@rcmp-grc.gc.ca

>>> Wade TROTTIER 2010-02-09 09:43 >>>

Sir, we have an existing MOU for the first position, but I think the County wants to roll both into the new MOU. I think it would be good for Emil to speak to CAO Bill Kostiw 780-727-3718 because I did mention to Bill there was a process to follow regarding the position callup. The second position is still being reviewed for finances, and Bill wanted to be able to present council a draft MOU to assist them in their decision making - the highlighted points are we will do everything possible to maintain the two member strength in La Crete and assist with bylaws. Thanks, Wade

>>> "Emill Spilchak" <Emill.Spilchak@gov.ab.ca> 2010-02-09 09:06 >>>

Hi everyone: No problem with the draft MOU. However, I have one question? Is this MOU for the existing enhanced position or is it for the second position that Mackenzie County has been thinking about? If it is for the second (additional) position, the County must first request our ministry to draft a financial agreement for that new position. As soon as the financial agreement is signed off by our ADM and the Reeve we (SGPS in consultation with RCMP Client Services) have to call up a position and proceed to the staffing stage. That can take some time, depending on availability of positions, etc. The MOU doesn't take effect until we have the position staffed.

If someone from the County wishes to contact me directly about the financial agreement, please provide them with my name and phone number.

Please advise accordingly.

Thanks

Emill Spilchak
Policing Programs Analyst
Contract Policing and Policing Oversight Public Security Division Alberta Solicitor General
and Public Security 10th Floor North, 10365 - 97th Street Edmonton, Alberta. Canada T5J 3W7
Tel (780) 427-7091 Fax (780) 427-5916 emill.spilchak@gov.ab.ca

-----Original Message-----

From: Arlen MILLER [mailto:Arlen.Miller@rcmp-grc.gc.ca]
Sent: Tuesday, February 09, 2010 8:51 AM
To: Emil Spilchak; Glenn DE GOEIJ
Cc: Gilbert HENLEY; Lise CROUCH; Shane RAMTEEMAL; Wade TROTTIER
Subject: Fwd: Draft MOU

Glenn and Emil, fyi and comments.

Arlen

Arlen Miller, Superintendent
District Officer
Western Alberta District

Office # (780) 831-2341
Cell # (780) 832-1346
Fax # (780) 831-2354

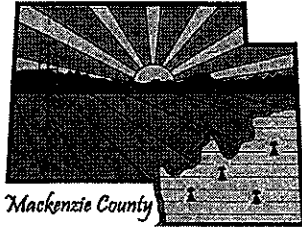
>>> Gilbert HENLEY 2010-02-08 21:25 >>>
Sir,

Please review and forward onto Client Services and Emil Spilchak for their thoughts.

Thanks

Gil

G. M (Gil) Henley, S/Sgt
District Advisory NCO
Western Alberta District
780-831-2356 office
780-814-1793 cell
gilbert.henley@rcmp-grc.gc.ca



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Municipal Emergency Management Program (MEMP) Guide Workshop

BACKGROUND / PROPOSAL:

See attached invitation to attend the MEMP Guide workshop in Grande Prairie.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel Review by: _____ CAO

cc: agenda.

Carol Gabriel

From: Brice Daly [brice.daly@gov.ab.ca]
Sent: Wednesday, April 14, 2010 4:00 PM
Subject: Invitation to MEMP Guide workshop
Attachments: Invitation MEMP Guide workshop-May 5.pdf

Hello everyone,

After more than 2 years in the making, I am happy to report that AEMA is now ready to present the new MEMP (Municipal Emergency Management Program) Guide. There are significant changes from the old MEP template, and the MEMP Guide will change the way that AEMA field staff support your municipal emergency management programs. Please plan to attend this workshop, as we begin to slowly phase in the MEMP Guide over the next 24 months.

Attached is an advertisement for the event, which will take place on **May 5th**, in Grande Prairie at the **Grande Prairie Inn**. There is no charge to attend, but we ask that those planning to attend please register by emailing me or calling me. My contact information is below.

<<Invitation MEMP Guide workshop-May 5.pdf>>

Brice Daly

Field Officer - Northwest Alberta

Alberta Emergency Management Agency

3201, 10320-99 Street

Grande Prairie, AB. T8V 6J4

Office: (780) 538-5295 Long distance call, dial 310-0000, then office number

24 hr: 1-866-618-2362

Cell: (780) 876-2930

Fax: (780) 833-4326

Email: brice.daly@gov.ab.ca

"Alberta - A Province Prepared"

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

You are invited to a District Workshop:

Municipal Emergency Management Program (MEMP) Guide Introduction

The focus of this workshop is to introduce the new generation of emergency management support to Alberta municipalities.

The Workshop will answer the following questions:

- What is the new MEMP Guide?
- Why do we need a new MEMP Guide?
- What will the new MEMP Guide do for municipalities?
- What will change for municipalities?

This workshop is one of seven district workshops across Alberta to introduce the new MEMP Guide. The new guide is different from the Municipal Emergency Plan (MEP) template currently in use.

The district workshops will be followed by regional workshops for all municipal agency members to provide technical information.

When: Wed, May 5, 2010

Where: Grande Prairie Inn

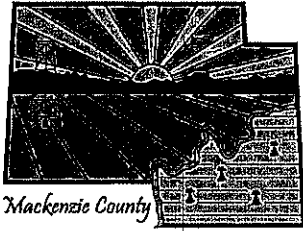
Time: 9:00 am to 3:00 pm
(refreshments and lunch is provided)

Who should attend:

Senior municipal agency members such as:
Directors and Deputy Directors of Municipal Emergency Management Agencies, Council Members, Administrators and Agency Chiefs.

Admission to the Workshop is free, lunch will be provided, registration is limited to four seats per municipality.

RSVP brice.daly@gov.ab.ca or phone Brice Daly at (780) 538-5295 for registration.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 28, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

	Page
• EMS Dispatch Consolidation - Issues Resolution	241
• Alberta Rural Development Network	245
• Peace Country Historical Society	251
• Citizens on Patrol – High Level	255
• Falun Data	257
• SRD – Fire Response Invoice	261
• Water Act – Code of Practice Notification Form for BF 72702	263
• Northern Alberta Elected Leaders (NAEL) Meeting	271
• AEMA Agency Regional Tour	273
• AT Peace Region Golf Tournament	275
• Fireworks	277
• Federation Charity Golf Classic	283
• Alberta – The Way Forward	285
• International Livestock Congress Beef 2010	287
• Alberta Transportation Survey	289
• Fact Sheet on Rural Post Offices	293

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel **Review by:** _____ **CAO** _____



EMS Dispatch Consolidation: Issues Resolution

March 12, 2010 Update from Alberta Health Services EMS

OL agenda at info

The Health Minister's announcement in May 2008 regarding the transition of funding and governance for EMS to Alberta Health Services included the direction to consolidate EMS dispatch across the province. Accordingly, a decision was made to consolidate the 35 dispatch centres in the province down to three. This work is well in hand, with 17 consolidations completed to date and full dispatch consolidation scheduled for completion by April 2011.

As expected with a complex transition such as this, some challenges have been raised both before and after the consolidation of a dispatch centre. Of the consolidations to date, resolution has been found, or is in the process of being found, for all issues that have been brought to the attention of EMS.

Dispatch is a shared responsibility and Alberta Health Services EMS remains committed to working through issues as they arise. However, solutions cannot be found if issues are not brought forward. Open, timely and transparent communication throughout the process is essential to ensuring the appropriate adjustments are made.

Thank you for continuing to bring issues to the attention of EMS as they arise so they can be worked through collaboratively. Working together toward the common goal of ensuring Albertans have a safe and reliable emergency system in place benefits everyone.

To ensure there is clarity regarding the process to use in reporting issues or concerns, specific contact information is included below and on the other side of this page.

Alberta Health Services EMS Operational Directors Team

North/Edmonton Zone

Trevor Maslyk
780-735-1700
Trevor.Maslyk@albertahealthservices.ca

South Zone and Air Ambulance

Howard Snodgrass
403-529-8009
Howard.Snodgrass@albertahealthservices.ca

Central and Calgary Zone

Darren Sandbeck
403-955-9600
Darren.Sandbeck@albertahealthservices.ca

Patient Transportation (Ground)

Lyle McKellar
403-343-4624
Lyle.McKellar@albertahealthservices.ca

Senior Vice President, EMS

Brenda Fischer
403-944-3681
Brenda.Fischer@albertahealthservices.ca

DISPATCH

Urgent Dispatch Issues that require immediate action or action on weekends or public holidays. Examples include event related issues such as locating responding units, units not responding, requirement for extra or specialized resources, requirement to be out of service or inability to respond (team leads), or communications equipment failure.

Northern Communications Centre
Deployment Supervisor 780-625-8314

Central Communications Centre (ask for
Deployment Supervisor) 780-735-1111

Southern Communications Centre
Deployment Supervisor 403-955-9688

Non-urgent Dispatch Issues related to other operational dispatch issues or the dispatch consolidation planning process. Examples include event follow-up related to SSM or response plan compliance, changes to SSM or response plans, crew or communications officer conduct, or data or mapping updates or corrections.

Northern Communications Centre Dispatch
Manager, Jill Thordarson 780-618-3255

Central Communications Centre Dispatch
Manager, Stu Williams 780-644-7901

Southern Communications Centre Dispatch
Manager, Dave Milne 403-955-9628

If, for any reason, you are not satisfied with the response to your dispatch concern, please contact Jim Garland, EMS Director of Dispatch, Alberta Health Services at 780-415-8507 or jim.garland@albertahealthservices.ca.

AMBULANCE

Urgent Ambulance Issues that require immediate action or action on weekends or public holidays.

Northern Alberta EMS Director On Call
(through RAAPID) 1-800-282-9911

Southern Alberta EMS Director On Call
(through RAAPID) 1-800-661-1700

Non-urgent Ambulance Issues or other operational ambulance services.

North West Zone Manager
Randy Pohl 780-513-5284

North Central Zone Manager
Shane Inkster 780-963-4330

Edmonton Metro Zone Manager
Dale Weiss 780-496-3802

Central East Zone Manager
Scott Holsworth 780-608-8585

Calgary Metro Zone Manager
Rick Stanger 403-955-9601

South Zone Manager
Sandy Halldorson 403-502-8648

If, for any reason, you are not satisfied with the response to your ambulance concern, please contact your EMS Zone Operations Director as listed on the other side of this page.



Fire and Emergency Services Training Initiative

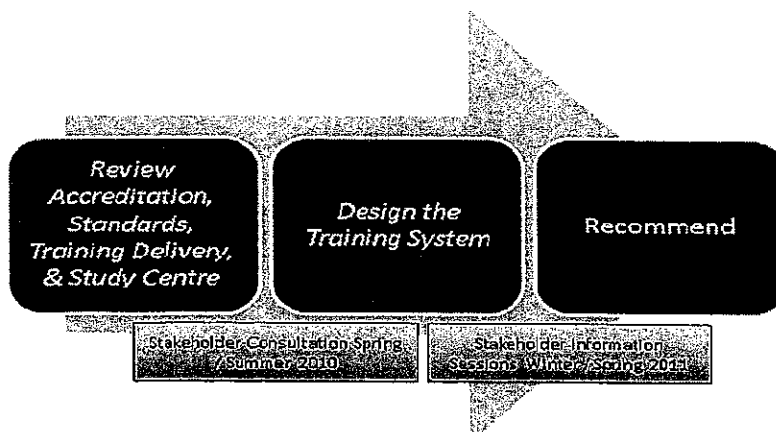
The Government of Alberta is conducting the Fire and Emergency Services Training Initiative (FESTI) to facilitate the development of comprehensive emergency management training in Alberta. The Alberta Emergency Management Agency is leading this project and is supported by representatives from several Alberta ministries and government agencies with emergency management responsibilities. The overall purpose of this initiative is two-fold:

1. To improve the accessibility of career, part-time paid and volunteer emergency services personnel to emergency management / emergency response training at all levels.
2. To improve the accountability and predictability of fire and emergency management competencies in general, and in five specific emergency response disciplines in particular: Fire Rescue, Disaster Social Services, Search and Rescue, Amateur Radio Emergency Services, and Emergency Management.

FESTI will propose solutions for coordinated, functional Emergency Management Training in the following areas:

- **Standards, Accreditation and Certification:** The objective is to develop a standards-based accrediting process to ensure that emergency response personnel can be certified to a set competency level. The same five disciplines previously mentioned will be considered in the development of Standards, Accreditation and Certification: Fire Rescue, Disaster Social Services, Search and Rescue, Amateur Radio Emergency Services, and Emergency Management. *This scope does not include Police, Emergency Medical Services or other disciplines.*
- **Training Delivery:** This objective is partly focused on how training is delivered, to assure that emergency response personnel can readily access the training they require. It is also focused on assuring the training system will allow them to acquire the necessary competencies to be able to effectively contribute to emergency response efforts in the province. The training delivery effort will help Alberta develop and maintain emergency response capabilities in the five target disciplines and also within other disciplines. For example, Incident Command System (ICS) training could be delivered to all emergency responders in a multi-discipline setting.
- **Emergency Management Study Center:** The development of a study center could support the Standards, Accreditation and Certification system as well as other training objectives. It will progress emergency management leadership training and advanced technical training (e.g. CBRNE) and may be virtual or physical, or a combination of these.

The Fire and Emergency Services Training Initiative will progress through 3 phases: *Review, Design, and Recommend*. Some implementation may occur throughout the project and some concepts may require additional approvals. In these latter cases, recommendations will be made to the relevant authorities. The Alberta Emergency Management Agency will hold stakeholder feedback forums with various groups of emergency management / emergency response stakeholders. In Spring and Summer 2010, stakeholders will have an opportunity to validate information on the current state of fire and emergency management training in Alberta, and to express their opinions on future training system design. Further communication on specific stakeholder sessions will be available shortly.



Alberta Emergency Management Agency
Functional Organization with contact info (March 29, 2010)

E. David Hodgins, Managing Director
david.hodgins@gov.ab.ca 780-422-6591

Lynda Bostrom, Admin Assistant
lynda.bostrom@gov.ab.ca 780-644-2124

Dwight Osbaldeston, Senior Advisor
dwright.osbaldeston@gov.ab.ca 780-644-2126

Operational Programs Division

Trent West, Fire Commissioner/Executive Director
trent.west@gov.ab.ca 780-643-0842

Nurgul Sperle, Executive Assistant 780-644-4931

BRANCHES:

Research Training Accreditation and Prevention

Spence Sample, Deputy Fire Commissioner/Director
spence.sample@gov.ab.ca 780-644-4808

Val Carmody, Admin Assistant 780-644-2127

Branch Business Units:

- Research and Analysis
Mahendra Wjayasinghe, Manager
mahendra.wjayasinghe@gov.ab.ca 780-415-0546
- Training
Tom Sand, Manager
tom.sand@gov.ab.ca 780-427-8632
- Accreditation & Certification
Chris Senaratne, Manager
chris.senaratne@gov.ab.ca 780-643-0635

Recovery and Operational Programs

Barrie Brand, Director
barrie.brand@gov.ab.ca 780-427-8627

Margie Nunweiler, Admin Assistant 780-644-2128

Branch Business Unit:

- Asset Management and Policy
Amanda Mycko, Manager
amanda.mycko@gov.ab.ca 780-422-8280
- Recovery Programs
_____, Manager

_____@gov.ab.ca 780-

Operations Division

Colin Lloyd, Executive Director
colin.lloyd@gov.ab.ca 780-415-9003

Judy Blakney, Executive Assistant 780-644-5032

BRANCHES:

Central Operations

Pat Henneberry, Director
pat.henneberry@gov.ab.ca 780-427-8644

Neelu Jairath, Admin Assistant 780-415-0502

Branch Business Units:

- Government Emergency Operations Centre
Jim Cornish, ARRC Manager
jim.cornish@gov.ab.ca 780-427-8643
- Public Warning Systems
April Diver, Coordinator
april.diver@gov.ab.ca 780-644-1106
- Government Business Continuity
Humyra Sabir, Manager
humyra.sabir@gov.ab.ca 780-427-8621
- Emergency Management Decision Support Initiative
Ross Marasco, Project Manager
Ross.a.marasco@gov.ab.ca 780-644-4810

Field Operations

Len Hancock, Director
len.hancock@gov.ab.ca 780-644-4407

Birgit Reid, Admin Assistant 780-422-0304

March 26, 2010

Creating Rural Connections

The Alberta Rural Development Network (ARDN) is a partnership of the 21 publicly-funded, publicly-governed post-secondary institutions in Alberta, working together to support and enhance rural development. These institutions have combined their expertise, ideas and resources to sustain Alberta's rural way of life.

The value of this network is that it draws on the strengths of diverse organizations, gathers and conducts extensive research, and perhaps most important, has deep connections in all regions of the province.

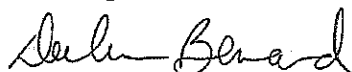
You have been identified as someone who is connected and can help spread the word about ARDN and the rural development conference we are hosting May 11-13, 2010, in Lethbridge. This kit contains information about both, and our website www.ardn.ca offers continuous updates on recent research, events and opportunities.

We hope you will consider attending the conference. It will provide an ideal opportunity to learn from people who have gained knowledge from their experiences and applied research, and to discuss what is learned with colleagues from across Alberta. There will be ample opportunity for networking and for exploring the potential for new collaborations.

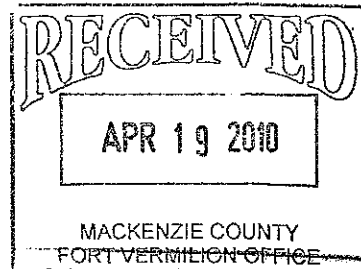
The conference is only the first of the events and opportunities ARDN is helping to develop for people like you. The website is a rich source of information and research that we encourage you to access often, and it offers a no-cost, interactive forum where you can post comments and questions, exchange information and experiences, and get connected to the project leads.

The Alberta Rural Development Network is only as strong as the people who join it. Take a look at what we have to offer and then join us in *Creating Rural Connections* to help strengthen Alberta's rural communities.

Best Regards,



Dee Ann Benard
Executive Director





Alberta Rural Development Network

The Alberta Rural Development Network (ARDN) is a partnership of the 21 publicly-funded, publicly-governed post-secondary institutions in Alberta, working together to support and enhance rural development. These institutions have combined their expertise, ideas and resources to help sustain Alberta's rural way of life.

The value of this network is that it draws on the strengths of diverse organizations, gathers and conducts extensive research, and perhaps most important, has deep connections in all regions of the province. ARDN focuses on four key areas:

RESEARCH: ARDN enables rural communities to access and apply research related to rural development conducted by post-secondary institutions and other researchers. This research is posted on the ARDN website along with an interactive forum for discussion. It may also be presented at public events and in the ARDN newsletter.

EDUCATION: Adult education and training are key to strengthening communities. ARDN members contribute educational leadership in their regions. ARDN also identifies gaps in rural education and training, and works with its members to ensure that these needs are addressed.

COLLABORATION: Post-secondary members engage in high quality, collaborative, accessible rural development research. The Network fosters and promotes opportunities for partnerships and where applicable, provides financial support and consultation for rural research projects.

NETWORKING: ARDN provides networking opportunities for community leaders, post-secondary researchers and staff, and others with a stake in rural development. The Network helps its post-secondary members establish or strengthen collaborative relationships with individuals, organizations and communities in rural Alberta.

ARDN became fully operational in 2009 when it received funding from Rural Alberta's Development Fund. These funds enabled ARDN to hire staff, establish an office in Sherwood Park, and begin a three year project to help strengthen rural communities through working with Alberta's post-secondary institutions.

Contact ARDN

Website: www.ardn.ca

Email: info@ardn.ca

Phone: 780-449-1006

Fax: 780-449-0054

Toll-Free: 1-877-987-1006



ALBERTA RURAL DEVELOPMENT NETWORK: A RICH SOURCE OF RESEARCH

The Alberta Rural Development Network (ARDN) posts the latest rural development research and projects from post-secondary institutions and other rural stakeholders on its website www.ardn.ca. Each post has an interactive forum for online discussion and contact to the project lead. Registration to participate in the forum is available at no charge. We also welcome any new research and project information that contributes to maintaining the vitality of rural communities.

Topic areas include: aboriginal, agriculture, community & business development, education, employment, environment, governance, health & wellness, seniors, tourism, training, water, and youth. Following are some examples of the types of projects you will find online at www.ardn.ca.

First Nation Perspectives on Health & Wellness

In 2009, five emerging aboriginal filmmakers created a documentary film exploring First Nation perspectives on health and wellness in Alberta. The Good Medicine: First Nation Perspectives on Health and Wellness project commissioned five aboriginal filmmakers to each produce one short film exploring what constitutes a healthy First Nation Albertan community. This project may be of interest to people who support or study social, cultural, economic and educational development in Aboriginal communities. Partners include: Keyano College, Alberta Association of Colleges and Technical Institutes and The Banff Centre.

Labour Market Partnership Project

This partnership/project will measure and assess individual and employer information related to education, training, career and employment in today's economic environment. This data will be used to establish a baseline against which to assess future progress, create an up-to-date picture of current challenges, develop new or amend existing strategies to adapt to current conditions, and build a new partnership between levels of government, the education system and communities. This project will be of interest to the Government of Alberta, public education providers (K-12 and post-secondary), civic leaders and industry leaders. Partners include: Bow Valley College, Government of Alberta, University of Calgary, SAIT Polytechnic, Mount Royal University, and several communities in the Calgary region.

Accessibility to eCampusAlberta for Persons with Disabilities

Online learning through eCampus Alberta has made it possible for Albertans to access courses offered anywhere in the province – this is a boon for learners with disabilities. Those with mobility impairments are able to remain in their communities, where they often have well established support systems, and can avoid costly and inconvenient travel. However, post-secondary institutions that admit persons with a disability into distance delivery programs are often left scrambling to develop and fund an accommodation strategy for each individual and there are no clear accommodation guidelines in place. This project identifies the challenges and explores solutions. This project will be of interest to providers of services to students with disabilities and administrators or staff charged with accommodating the provision of eCampusAlberta courses. Partners are NorQuest College, Alberta Post-Secondary Providers of Support Services to Students with Disabilities and eCampusAlberta.

Creating Rural Connections 2010

Registration Form

May 11-13, 2010, Lethbridge, Alberta

Contact Information

Name (as to be on name tag) _____
 Company or Organization _____
 Mailing Address _____
 City _____ Province: _____ Postal Code: _____
 Telephone _____
 Email _____

Registration Fee: *Includes: 2 receptions, 2 breakfasts, 2 lunches, 3 coffee breaks, program*

	Price	# attending	Total
Full Registration (Early Bird reg before April 15 th , 2010)	\$125.00		\$
After April 15 th , 2010	\$150.00		\$
One day-Please specify which day <input type="checkbox"/> May 12, 2010 <input type="checkbox"/> May 13, 2010	\$100.00		\$
Pre-Conference Event – May 11, 2010	\$25.00		\$
Total			\$

Please specify any special dietary restrictions _____

Please indicate which meals you will be attending.					
Reception May 11	Breakfast May 12	Lunch May 12	Reception May 12	Breakfast May 13	Lunch May 13

Payment:

- Please make your **cheque** payable to Alberta Rural Development Network
- *Mail your form and cheque to #215, 50 Brentwood Boulevard, Sherwood Park, AB T8A 2H5*
- *Once received we will email you a confirmation of attendance.*

Accommodations:

A block of dorm rooms is available at the University of Lethbridge
 Please call University of Lethbridge at **403-329-2244** to book your room- **Code is: ARDN**

Conference Location:

University of Lethbridge
 4401 University Drive West, Lethbridge, Alberta T1K 3M4

I agree to have my name, title, organization included in the delegate list and conference report.
 (A blank box means we **DO NOT** have your permission)

Refunds less 20% admin fee will be given for cancellations received by May 1, 2010

For more information Contact:

Alberta Rural Development Network – Joy Vonk
 Phone 780-449-1006 ext 221 or email info@ardn.ca Website: www.ardn.ca

Date Received _____ Chq # _____ \$ _____ Receipt# _____

Creating Rural Connections

Conference Registration Form

Name _____
 Organization _____
 Address _____
 City _____ Postal Code _____
 Phone _____
 Mail _____

Registration Fee:

125 Early Bird (to April 15) _____
 150 after April 15 _____
 100 One Day May 12 May 13 _____
 25 Pre-Conference Field Trip May 11 _____
and Smashed in Buffalo Jump

Total \$ _____

Please indicate which meals you will be attending.

Reception May 11 Reception May 12
 Breakfast May 12 Breakfast May 13
 Lunch May 12 Lunch May 13

Please register by May 5.

Enclosed is a cheque payable to the Alberta Rural Development Network

Mail this form to: ARDN

15-50 Brentwood Boulevard
 Sherwood Park AB T8A 2H5
 or fax to: 780-449-0054

or scan and email to: info@ardn.ca

20% admin fee will be given for cancellations received by May 1, 2010

about the latest research

info on what's working / what's not

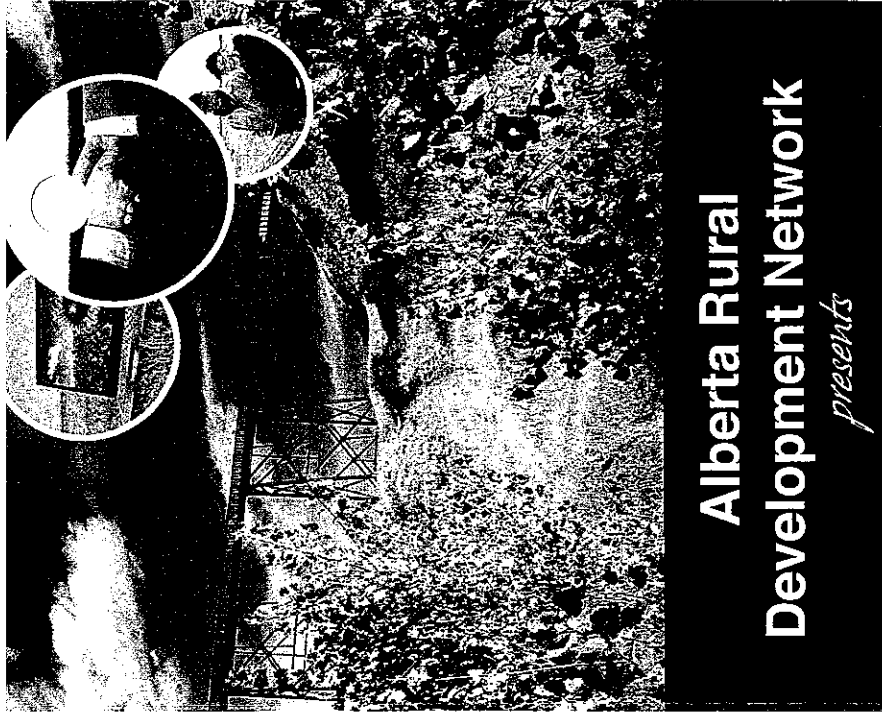
NETWORK
COLLABORATE
 with researchers and leaders
 to form new partnerships

Alberta Rural Development Network

215 - 50 Brentwood Boulevard
 Sherwood Park, AB, T8N 2H5

Phone: 780-449-1006
 Toll Free: 1-877-987-1006
 Fax: 780-449-0054
 Email: info@ardn.ca

www.ardn.ca



Alberta Rural Development Network

presents

Creating Rural Connections

A Must-Attend Conference
 linking rural communities with
 Alberta's post-secondary institutions

May 11-13, 2010
 University of Lethbridge

WWW.ARDN.CA

Creating Rural Connections

A Companion to Networking & Exchange

The Alberta Rural Development Network (ARDN) is organizing this conference to enable community and post-secondary leaders and researchers to network and share information and ideas on rural development.

May 11-13, 2010
University of Lethbridge

Program:

May 11:	1:00	Pre-Conference field trip (<i>optional</i>) Head Smashed in Buffalo Jump ARDN reception (<i>cash bar</i>)
May 12:	7:30	Breakfast
	8:30	Welcome and plenary (<i>Mark Anielski</i>)
	10:00	Coffee talk networking
	10:30	Concurrent session (<i>two time slots</i>)
	12:30	Lunch, keynote address (<i>Doug Griffiths</i>)
	2:00	Concurrent sessions
	3:00	Coffee talk networking
	3:30	Concurrent sessions
	4:30	Break, <i>free time</i>
	6:00	Reception, poster session (<i>cash bar</i>)
May 13:	7:30	Breakfast
	8:30	Plenary (<i>Roger Gibbins</i>)
	10:00	Coffee talk networking
	10:30	Concurrent session (<i>two time slots</i>)
	12:30	Lunch
	1:30	Concurrent sessions
	2:30	Wrap-up and speaker TBA

Who should attend:

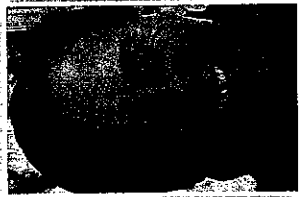
- community leaders and stakeholders
- people involved in rural development work
- researchers
- post-secondary institution leaders, faculty & staff

What you will gain:

- information on the latest rural development projects
- practical beneficial practices for rural communities
- platform to showcase your own projects
- networking and collaboration opportunities

ARDN Conference

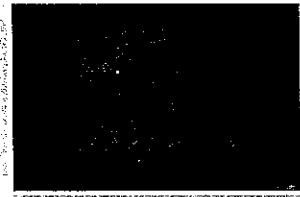
Keynote Speaker



Mark Anielski is an economist specializing in measuring the sustainable well-being of communities, organizations and countries. He is the author of *The Economics of Happiness: Discovering Genuine Wealth*, published in 2007, a book that has won two international awards. Alberta Venture magazine named him one of Alberta's 50 most

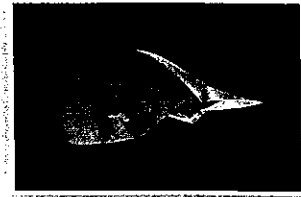
influential people in 2008. Anielski is an ecological economist, entrepreneur, professor of business ethics, author and president of Anielski Management Inc.

Topic: *The Economics of Happiness*



Roger Gibbins is president and CEO of Canada West Foundation, a public policy research group based in Calgary that serves the four western provinces. Prior to this, he was a professor of political science at the University of Calgary where he started his academic career in 1973. Gibbins has authored or edited 22 books and 40 articles and book chapters, most dealing with western Canadian themes and issues. He is a Fellow in the Royal Society of Canada and received a 2007 Lieutenant-Governor's award for public administration.

Topic: *The Rural West in an Urban World*



Doug Griffiths, MLA Battle River-Wainwright, became a Member of the Legislative Assembly at age 29 in 2002, making him the youngest MLA in Alberta history. He was re-elected in 2004 and 2008, and currently serves on three legislative committees. Griffiths has degrees in philosophy and education from the University of Alberta, and taught school for three years before

becoming an MLA. He lives in Hardisty, Alberta, with his wife and two sons where they "love the community and rural Alberta life."

Topic: *13 Ways to Kill a Community*

Alberta Rural Development Network

Linking Rural Communities with Alberta's Post-Secondary Institutions

The Alberta Rural Development Network was formed to foster the exchange of research and information, and create opportunities for networking, applied research and collaboration. ARDN is comprised of all of Alberta's 21 publicly-funded, publicly-governed post-secondary institutions.

ARDN members:

1. Alberta College of Art + Design
2. Athabasca University
3. The Banff Centre
4. Bow Valley College
5. Grande Prairie Regional College
6. Grant MacEwan University
7. Keyano College
8. Lakeland College
9. Lethbridge College
10. Medicine Hat College
11. Mount Royal University
12. NorQuest College
13. Northern Lakes College
14. Northern Alberta Institute of Technology
15. Olds College
16. Portage College
17. Red Deer College
18. SAIT Polytechnic
19. University of Alberta, Augustana Campus
20. University of Calgary
21. University of Lethbridge

Find out more about ARDN at www.ardn.ca

ARDN is supported by:



PEACE COUNTRY HISTORICAL SOCIETY

MINUTES OF MEETING

Saturday, March 27, 2010

Grande Prairie Museum, Grande Prairie

Members in Attendance- 9 members

Campbell Ross, Janet L. Peterson, Daryl White, Lorna McIlroy, Irene Nicholson, Anna Walker, Betty Gaudin, Beth Sande, Mary Nutting

Apologies sent- Lucie Campbell, Trenton Perrott, Pat Wearmouth

- 1) Call to Order 10:08 am Campbell Ross
- 2) Additions of agenda/ approval of agenda: Addition to 8 v- Regional Heritage Fair; Campbell moved acceptance with addition, carried
- 3) **Minutes** of Previous meeting Mary Nutting asked for correction to minutes 7 ii) - 'Live History Project' correction being Archives is not heading project, but will help with direction, Peace Country Historical Society will bring in personnel to train when 3 volunteers are found to work on project. Beth Sande made motion for acceptance of minutes with correction, Betty Gaudin seconded, carried
- 4) **Correspondence-** Campbell passed around newsletters from various Historical Societies; and nominations lists for Heritage awards
- 5) **President's Report-**
 - 1-Campbell reported success of Heritage of Winter Sports in the Peace Presentation
 - 2-progress of Grouard and Area Historical Society joining Historical Society of Alberta
 - 3-a) Thanks to Pat Wearmouth and Focus Geomatics a first draft of the Edson to Grande Prairie Trail map was able to be displayed at the Ag Show booth of the Edson Trail Centennial Committee
 - b) To further this project of our first publication a committee of three is needed-map, remarks, and drawings of stopping places
 - 4- confirmation of inaugural lecture by Dr David Leonard at our AGM on May 8, 2010 at Centre 2000, Grande Prairie, a suggestion of further publications in a series of pamphlets relating to these lectures.
- 6) **Treasurer's Report-** Daryl White reported no activity on Society bank account.
- 7) **Project's** (Providing time and space for each, if nothing new to report, just say nothing new)
 - i) **Budget** – gifted memberships will read gifts to speakers (example- thank you cards or certificates of appreciation) value over year \$150, category Event (example- AGM, evening lectures, outings) included value \$400 PCHS delegate reimbursement for Historical Society of Alberta AGM will be total \$750
 - ii) **'Live History Project'** Janet L. Peterson has volunteered to work on this project, 2 more volunteers needed for project to go
 - iii) **Mapping-** Maps of the Peace
Pat Wearmouth still working with GPS, and clarifying stopping places
A need for a publications committee is now needed to carry this project further in creating a draft for submission for grant funding portions are
 - a- Map ready
 - b- draft of Essay
 - c- photos to be included with mapsCampbell Ross will chair committee, with Mary Nutting, and Daryl White
 - iv) **Web Page-** questions about possibility of updating information as it comes in, still problems with access to web page from outside
 - v) **Lecture Series-** Betty Gaudin has been asked to formally ask the Monkman Memorial Heritage Trail Association c/o Kreg Alde to be the second in our series of lectures in the fall or early winter of 2010, at his chosen date. As soon as confirmation comes in for date Campbell will find partners for this event
- 8) **Business**
 - i) Historical Society of Alberta AGM- Campbell will be going, Janet will catch ride with him, still wondering who else will be attending
 - ii) Membership- Janet L. Peterson is asking all members without email to forward their Fax numbers to her by telephone or by Canada post if they have one, as a means of cutting down on postal expenses to the society.
 - iii) Nominations Committee of Lucie Campbell and Campbell Ross have everything in hand for the AGM on May 8, 2010, at Centre 2000

PEACE COUNTRY HISTORICAL SOCIETY
MINUTES OF MEETING
Saturday, March 27, 2010

Grande Prairie Museum, Grande Prairie

- iv) PCHS Annual General Meeting May 8, 2010 at Centre 2000, Grande Prairie Alberta
- a) Lunch- Volunteers will provide Soup- Janet L. Peterson
Buns- Beth Sande
Squares- Irene Nicholson, Mary Nutting, Betty Gaudin
Lunch Accessories (dishes, butter, etc)- Beth Sande, Janet L. Peterson
 - b) Janet L. Peterson has brought sample card to be used as invitation to AGM for members, with the proposal to mail to all, approved
 - c) Schedule for AGM to be
 - 10am Annual General Meeting
 - 11am Dr. David Leonard will give lecture
 - 12 noon Lunch
- v) Regional Heritage School Fair- Date May 7, 2010 at D-Coy Armouries Grande Prairie No new Report
- 9) **New Business-**
- i) Pictures from the Heritage of Winter Sports in the Peace Presentation will be forwarded to Lucie for inclusion on Website
 - ii) Campbell has extended an invitation to Mary Nutting to give a talk on her Local Mapping Project at the September 25, 2010 meeting, Mary Nutting has agreed
- 10) Presentation has been cancelled for this meeting due to lack of members

Peace Country Historical Society Calendar of Dates to Remember

April 24, 2010 NO MEETING

**Next meeting- May 8, 2010 at 10:00 am PCHS Annual General Meeting & Inaugural Lecture
Location will be Centre 2000, Grande Prairie Alberta**

Menu: RST Presentation by Janet L. Peterson

Agenda by Mary G

Special Presentation by Mary G

Special Presentation by Mary G

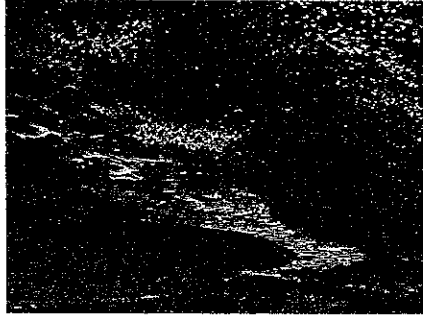
Historical Society of Alberta Annual General Meeting and Conference, Edmonton Alberta May 28-30

June 26, 2010 Meeting to be held at the McNaught Homestead by Beaverlodge, we will be hosted by the McNaught Homestead Preservation Society for this event. Maps will be available at May 8th meeting

July and August NO MEETINGS FOR SUMMER BREAK

September 25, 2010 First meeting after summer 10 am to start new season of programs and projects

Created and donated by:
JIS Creations



Peace Country Historical Society
1st Annual General Meeting



To Member

INVITATION TO ATTEND

PEACE COUNTRY HISTORICAL SOCIETY

1ST ANNUAL GENERAL MEETING

MAY 8, 2010 AT 10:00AM

Centre 2000 Grande Prairie, Alberta

**Inaugural Lecture at 11:00 AM
Dr. DAVID LEONARD will speak**

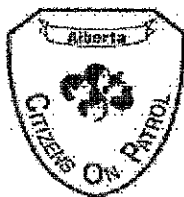
Lunch at 12:00 noon

**RSVP by April 15th so we can plan for
numbers**

contact Janet L. Peterson at

email- jlscreations@telus.net

phone- 780-354-3634 leave message



C.O.P.S (CITIZENS ON PATROL)

APRIL 6, 2010

WE ARE BACK: ENERGIZED AND OUT THERE PATROLLING OUR COMMUNITY!!

We have already been involved and had our first meeting for the spring, the group met on March 15th at the Legion. When planning the meeting and calling our last year Volunteers it peered bleak as very few were answering their phones. But on the evening Of the meeting it was certainly good to see some familiar faces walking through the doors.

To date we have 23 volunteers on our list and 8 new volunteers and they are in training at various stages with the program.

OUR PLANS FOR THE YEAR:

- 1: We want to continue to work with the Bylaw officers to address the curfew hours for young children being on the streets.
 - 2: We have access to the second vehicle so we can have 2 groups out at the same times.
 - 3: We are looking at getting some radio's for communication between vehicles and members out walking.
 - 4: We are wanting to get some training for volunteers to feel comfortable in directing traffic ie: flag person training in case of emergency and needing to help the RCMP.
 - 5: We want to continue to put a list of contacts for businesses together so if we see something wrong at their business we have a contact person. We have a start on this from last year, and want to complete this project. See: Attached form.
 - 6: We want to make ourselves more visible within the community so we will continue to do walk arounds, checking vehicles being left unlocked especially with valuables in open site, which creates a target for breakins.
 - 7: Volunteer for functions ie: Trade Show by patrolling the parking lot during any function as requested.
- Again: If you or your staff or their family members are interested in joining our group of volunteers and make your mark in OUR community. Contact one of the following for more information. **Leisa Peters at 780-926-5000** or **Don Warman at 780-926-4687** and leave a message and we will get back to you.

NEXT MEETING APRIL 13TH AT EXECTIVE HOUSE 7:00 PM.



I _____ give C.O.P.S permission to put us on the contact list that is being developed so if we are away and during their patrol, they notice something out of the ordinary that they can contact us immediately.

Legal Street Address: _____

Legal Street Address: _____

Legal Street Address: _____

Legal Street Address: _____

Legal Street Address: _____

Legal Street Address: _____

Legal Street Address: _____

Legal Street Address: _____

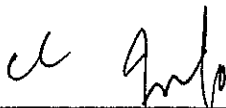
1- Contact # _____ Name: _____

2- Contact # _____ Name: _____

3- Contact # _____ Name: _____

Signature: _____

Carol Gabriel



From: Shar Chen [shar.chen@shaw.ca]
Sent: Thursday, April 15, 2010 6:33 PM
To: Carol Gabriel
Attachments: image001.png; image002.png



Mr. Greg Newman
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Mayor and Council:

We are writing to respectfully request a proclamation or congratulatory letter to the Falun Dafa Association of Canada acknowledging "Falun Dafa Month, May 2010, Honouring Truthfulness, Compassion and Forbearance" as we celebrate the 7th anniversary of Falun Dafa's introduction to the public.

During May, practitioners in communities across Canada will celebrate the occasion with public demonstrations of the Falun Dafa exercises, traditional Chinese dancing and musical performances, as well as parades and other festivities.

Falun Dafa, also known as Falun Gong, is a traditional Chinese self-improvement system or cultivation practice. It guides practitioners to mental and physical well-being through exercise, meditation and the guiding principles of Truthfulness, Compassion and Forbearance. More than 100 million people from all walks of life in over 70 countries practice Falun Dafa; helps people find inner peace and inner balance, and greatly improves physical health.

As you may know, Falun Dafa was made illegal in China after a government survey revealed the number of practitioners had outgrown the membership of the communist party. Although Falun Dafa is a meditation practice, its popularity was seen as a threat by former Chinese leader, Jiang Zemin. Circumventing his own politburo and normal bureaucratic procedure, Jiang instituted a complete and brutal suppression of Falun Dafa in 1999. To date we have verified that 3369 practitioners have been tortured to death in police detention and hundreds of thousands are detained in prisons, labour camps and "re-education centres."

Even more disturbing, an independent investigation conducted by Hon. David Kilgour and renowned human rights lawyer David Matas released in July 2006 revealed that the Chinese Communist Party (CCP) has conducted large scale organ harvesting activities from unwilling Falun Gong practitioners. The widespread killing of Falun Gong practitioners for profit to provide organs for transplant tourism is disturbing. Recent updated investigations have provided further evidence that the Chinese communist regime is directly involved in this now well-known scandal.

In their peaceful efforts to end this persecution, Falun Gong practitioners both in China and around the world continue to do everything possible to reveal these crimes to the international community. Our hope is that international condemnation will force the CCP to stop such atrocities. It is for this reason we are sending you this proclamation request and hope that you will voice your support for human rights in China and the plight of Falun Gong practitioners.

A few sample proclamations are attached for your reference. Please feel free to modify it. It would be appreciated if you could send the signed proclamation by email or mail to the address below at your earliest convenience. Your kind words and support mean a great deal to us. If you have any further questions please contact me and I will be happy to speak with you.

Sincerely,

NAME:

Falun Dafa Association of Edmonton

Mailing address: 106, 10510-121 Street, Edmonton, AB. T5N 1L4

Tel: 780-488-0860

Email: shar.chen@shaw.ca

PROCLAMATION

Celebrating May 2010 as Falun Dafa Month Honouring Truthfulness Compassion and Forbearance

WHEREAS, Falun Dafa is an advanced exercise and meditation practice of mind, body, and spirit that brought health and well-being to people across Canada; and

WHEREAS, Falun Dafa practitioners practice the principle of Truthfulness-Compassion-Forbearance incorporate it into their daily lives, striving to become better people in all environments and situations; and

WHEREAS, Mr. Li Hongzhi, the founder of Falun Dafa is to be commended and publicly recognized his commitment to promoting better health and moral living throughout the world, and

WHEREAS, the Chinese Communist Party's persecution of Falun Gong practitioners represents a severe example of the violation of human rights and civil liberties; and

NOW, THEREFORE, I (.....) Mayor of the (.....) do hereby declare May 2010 to be Falun Dafa Month Honouring Truthfulness, Compassion and Forbearance.

DATED this.....day of May, 2010

Signed.....

PROCLAMATION

Celebrating May 2010 as Falun Dafa Month Honouring Truthfulness Compassion and Forbearance

Whereas: Falun Dafa practitioners follow the principle of "Truthfulness-Benevolence-Forbearance" and incorporate it into their daily lives, striving to become better people in all environments and situations; and

Whereas: Falun Dafa promotes the cultivation of body, mind, and spirit and has inspired millions of people to improve their moral standards since it was brought to the public in 1992 by Mr. Li Hongzhi; and

Whereas: transcending the racial and cultural boundaries, Falun Dafa embraces people of all ages, from all walks of life and religious affiliations; and

Whereas: Falun Dafa practitioners in the communities across Canada will celebrate Falun Dafa Month with parades and free public traditional Chinese dancing and singing performances; and

Whereas: hundreds and thousands of Falun Dafa practitioners will participate in the Canada Experience Sharing Conference to be held in Toronto this May;

NOW, THEREFORE, I (.....) Mayor of the (.....) do hereby declare May 2010 to be

"Falun Dafa Month"

Honoring Truthfulness, Compassion and Forbearance

DATED this.....day of May, 2010

Signed.....

PROCLAMATION

Celebrating May 2010 as Falun Dafa Month Honouring Truthfulness Compassion and Forbearance

Whereas Falun Dafa teachings have helped over 100 million people worldwide improve their health, elevate their mind, uplift their spirit, and deepen their understanding of life, humanity, and the universe; and

Whereas Falun Dafa practitioners practice the principle of Truthfulness-Compassion-Forbearance and incorporate it into their daily lives, striving to become better people in all environments and situations; and

Whereas more Canadians are learning the practice, thereby purifying their hearts and minds, and all Falun Dafa activities, including exercise classes and cultural evens, are open to the public and free of charge; and

Whereas Falun Dafa practitioners from across Canada will gather to hold the 2010 Canada Experience Sharing Conference, to share their experiences and continue to improve in the spirit of Truthfulness-Compassion-Forbearance.

NOW, THEREFORE, I (.....) Mayor of the (.....) do hereby declare May 2010 to be

"Falun Dafa Month"

Honoring Truthfulness, Compassion and Forbearance

DATED this.....day of May, 2010

Government of Alberta ■
Sustainable Resource Development

cc info

Upper Hay Area
Bag 900
High Level, AB. T0H 1Z0

Ph: 780-926-3761
Fax: 780-926-2656

April 15, 2010

Atco Electric
11201-94 St.
High Level, AB. T0H 1Z0

Attention: Ron Kiers

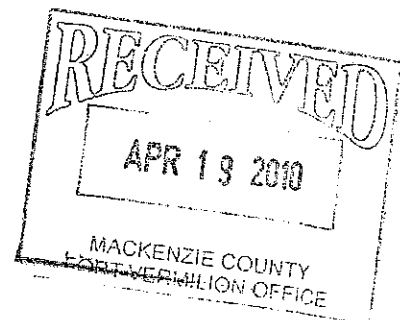
Subject: Mackenzie County Invoice for Fire Response

As discussed by telephone this date, I am forwarding an invoice which we received from Mackenzie County. This invoice does not fall under our Mutual Aid agreement with the County because there was no wildfire associated with the incident, the fire occurred outside of fire season and Sustainable Resource Development was not notified of the incident at the time of occurrence.

Thank-you for your assistance in this matter.


Michelle Shesterniak
Wildfire Prevention Officer

cc: Mackenzie County
File





GENIVAR

ec info.

FAX

TO: Regulatory Approvals Center		DATE: April 15, 2010
COMPANY: Alberta Environment		TELEPHONE: 780-427-6311
SUBJECT: Water Act	PROJECT N°: BF 72702	FAX: 780-422-0154
Code of Practice <input checked="" type="checkbox"/> THE ORIGINAL WILL FOLLOW		NUMBER OF PAGES: (INCLUDING COVER SHEET) 6

REMARKS

Please find attached the Water Act – Code of Practice Notification Form for bridge maintenance on bridge file 72702 over the Ponton River in Mackenzie County.

FROM: Sarah Penny
 c.c.: Bill Kostiw, Mackenzie County (780-927-4266)

Sherwood Park 2693 Broadmoor Blvd., Suite 132, Sherwood Park, Alberta, Canada T8H 0G1

Tel : (780) 410-6740 – Fax : (780) 449-4050

This message may contain information which is privileged and confidential. Any disclosure, distribution or copying of this communication by anyone other than the intended recipient must be authorized. If you have received this message in error, please notify us immediately by telephone so that we can arrange for its return at our expense. Thank you.



Fisheries and Oceans
Canada

Pêches et Océans
Canada

NOTIFICATION FORM

ESTABLISHED UNDER THE CANADA
ACT OF 1985

Version 3.0

NAME: Mackenzie County - Bill Kostiw STREET ADDRESS: 4511-46 Avenue
 CITY/TOWN: Fort Vermillion PROVINCE/TERRITORY: Alberta POSTAL CODE: T0H 1N0
 TEL. NO. (RESIDENCE): _____ TEL. NO. (WORK): 780-927-3718
 FAX NO.: 780-927-4266 EMAIL ADDRESS: bkostiw@mackenziecounty.com

NAME: Unknown at this STREET ADDRESS: _____
 CITY/TOWN: time. PROVINCE/TERRITORY: _____ POSTAL CODE: _____
 TEL. NO. (RESIDENCE): _____ TEL. NO. (WORK): _____
 FAX NO.: _____ EMAIL ADDRESS: _____

Select Operational Statements that are being used (check all applicable boxes):

- Beaver Dam Removal
- Bridge Maintenance
- Clear-Span Bridges
- Culvert Maintenance
- High-Pressure Directional Drilling
- Ice Bridges and Snow Fills
- Isolated Pond Construction
- Isolated or Dry Open-cut Stream Crossings
- Maintenance of Riparian Vegetation in Existing Rights-of-Way
- Moorings
- Overhead Line Construction
- Punch & Bore Crossings
- Routine Maintenance Dredging
- Submerged Log Salvage
- Temporary Stream Crossing
- Underwater Cables

Select the type of water body or watercourse at or near your project:

- River, Stream, Creek
- Lake (8 hectares or greater)
- Pond or wetland (pond is less than 8 hectares)

Name of water body or watercourse

PONTON RIVER

Coordinates of the Project (UTM co-ordinate or Degrees, Minutes, Seconds), if available

Easting: _____ Northing: _____
 Latitude: _____ Longitude: _____

Legal Description

(LSD, Quarter, Section, Township, Range, Meridian)

NW 15-109-14-W5

Directions to Access the Project Site

(i.e., Route or highway number, etc.)

Rge Rd. 143 NE of Rocky Lane approx 3.5 miles S of Hwy 58

Proposed Start Date

(YYYY/MM/DD): 2010/07/19

Proposed Completion Date

(YYYY/MM/DD): 2010/11/19

We ask that you notify DFO, preferably 14 working days before starting your work, by filling out and sending in, by mail or by fax, this notification form to the DFO office in your area. This information is requested in order to evaluate the effectiveness of the work carried out in relation to the Operational Statement.

I, Sarah Penny (print name) certify that the information given on this form is, to the best of my knowledge, correct and complete.

Signature [Signature] Date 2010/04/15

Note: If you cannot meet all of the conditions and cannot incorporate all of the measures in the Operational Statement then your project may result in a violation of subsection 35(1) of the Fisheries Act and you could be subject to enforcement action. In this case, you should contact the DFO office in your area if you wish to obtain DFO's opinion on the possible options you should consider to avoid contravention of the Fisheries Act.

Information about the above-noted proposed work or undertaking is collected by DFO under the authority of the Fisheries Act for the purpose of administering the fish habitat protection provisions of the Fisheries Act. Personal information will be protected under the provisions of the Privacy Act and will be stored in the Personal Information Bank DFO-SCI-605. Under the Privacy Act, individuals have a right to, and on request shall be given access to, any personal information about them contained in a personal information bank. Instructions for obtaining personal information are contained in the Government of Canada's Info Source publications available at www.infosource.gc.ca or in Government of Canada offices. Information other than "personal" information may be accessible or protected as required by the provisions of the Access to Information Act.



Water Act Code of Practice - Notification

This notification is for the installation, removal, maintenance, or replacement of a pipeline or telecommunication line crossing, watercourse crossing or outfall structure. Personal information on this form is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act and will be used to administer the Water Act and its associated regulations. This form is a public record that is available to anyone. All information contained on this form (including personal information) is disclosed by Alberta Environment to anyone requesting a copy in accordance with Section 15(1)(e) of the Water (Ministerial) Regulation. For further information about the collection and use of this information, please contact Alberta Environment's Regulatory Approvals Centre at RAC.Environment@gov.ab.ca or call (780) 427-6311.

New Revised If Revised, date of previous Code of Practice Notification **05-06-2009**

AENV File No. (department use only): _____ Applicant's Reference No.: _____

Owner of Proposed Works:

Business Name and Contact		Business/Cellular Telephone (include area code)	
Mackenzie County, Bill Kostiw		780-927-3718	
Business Address (Street, PO Box, etc.)		Business Telephone (include area code)	
4511-46 Avenue		780-927-4266	
City	Province	Postal Code	Business Email Address
Fort Vermillion	Alberta	T0H 1N0	bkostiw@mackenziecounty.com

Person who will undertake the proposed activity or activities (if different from Owner):

Business Name and Contact		Business/Cellular Telephone (include area code)	
GENIVAR, Calvin Bearchell		780-242-7894	
Business Address (Street, PO Box, etc.)		Business Telephone (include area code)	
#132 - 2693 Broadmoor Blvd.		780-410-6740	
City	Province	Postal Code	Business Fax Number (include area code)
Sherwood Park	Alberta	T8H 0G1	780-449-4050
		Business Email Address	
		calvin.bearchell@genivar.com	

Under Schedule 1 of the Codes of Practice for Pipelines and Telecommunication Lines Crossing a Water Body, Watercourse Crossings and Outfall Structures on Water Bodies (Codes), a location plan, diagram and/or aerial photograph must accompany this notice, on a page which is a minimum size of 21cm by 27cm and at a scale of 1:15,000 or larger, and show the following:

- (a) the proposed activity location relative to quarter-section boundary lines including the legal land description, and
- (b) the name of the water body (if named) on which the crossing or outfall structure is located, and the UTM coordinates.

Location of Crossing(s)				UTM Coordinates (if available)			Water body (excluding wetlands)	Wetlands (excluding bogs, fens and muskegs)	Tentative work commencement and completion dates (d/m/y)	Maximum time the activity will occur in or under the water body	Were specifications and recommendations prepared by a qualified aquatic environmental specialist incorporated in the plans? If yes, enter name of specialist and, if applicable, the company name and contact information below.
1/4	Sec.	Twp.	Rge	Mer.	Zone	Easting (m)	Northing (m)				
NE	15	109	14	5				Start: 7/19/10 End: 11/19/10			
								Start: -Choose End: -Choose			
								Start: -Choose End: -Choose			

Please attach a separate page for additional crossing location(s) and the associated information as per the Codes.

Identify Proposed Activity or Activities:

Pipeline Crossing/Telecommunication Line Crossing Watercourse Crossing (Permanent) Watercourse Crossing (Temporary) Outfall Structure

WATERCOURSE CROSSING (PERMANENT)

Installation Removal Maintenance Replacement N/A Type (1-4 as per code)

Culvert installation, removal, maintenance or replacement length (m) _____ diameter (cm) _____

Bridge installation, removal, maintenance or replacement number of spans _____ length of spans (m) _____ 41.1

Width of watercourse crossing (m) _____ clear roadway length: 4.8

Type(s) of Watercourse Crossing structures and conditions (as per Sections 8, 10 and Schedule 3 of the Code) N/A

Was a less preferred crossing method chosen (as referred to in section 8 of the Code)? Yes No

If yes, describe reasons: _____

Description of any other structure that is part of the watercourse crossing: N/A

Is a channel realignment required? Yes No


If yes, does the channel realignment meet Section 1(2)(cc)(v) of the Code? Yes No
If "no", a Water Act approval is required

Note: The Director may ask for additional information required by the Codes including detailed design plans for the construction, assessments and reports.
Will physical or other measures be required to meet clause (a) in Part 1 of Schedule 2 of the Codes? Yes No

If yes, describe structure:

If yes, is the structure located outside the right of way of the watercourse crossing? Yes No If "yes", a Water Act approval is required

I proclaim that I am the owner or person responsible for the proposed activity or activities noted above and by signing this document I affirm that the proposed activity will be carried out in accordance with all applicable sections of the appropriate Water Act Codes of Practice that regulate the specific activity or activities I propose to undertake:

Date 04-15-2010 Signature  Print Name Calvin Bearchell Title Bridge Technologist

Request to change 14-day notification requirement to N/A days (insert number of days or N/A if not required).

Reason for Request _____

Shortening request to be approved by an AENV Designated Director under the Act: _____ Director's Signature _____ Date _____

Submit the completed form to the AENV Regulatory Approvals Centre at the following address:

Alberta Environment
Regulatory Approvals Center
9 Floor Oxbridge Place
9820 106 Street Edmonton AB T5K 2J6
Telephone: (780) 427-6311 Fax: (780) 422-0154

or e-mail the completed form to the appropriate e-mail address:

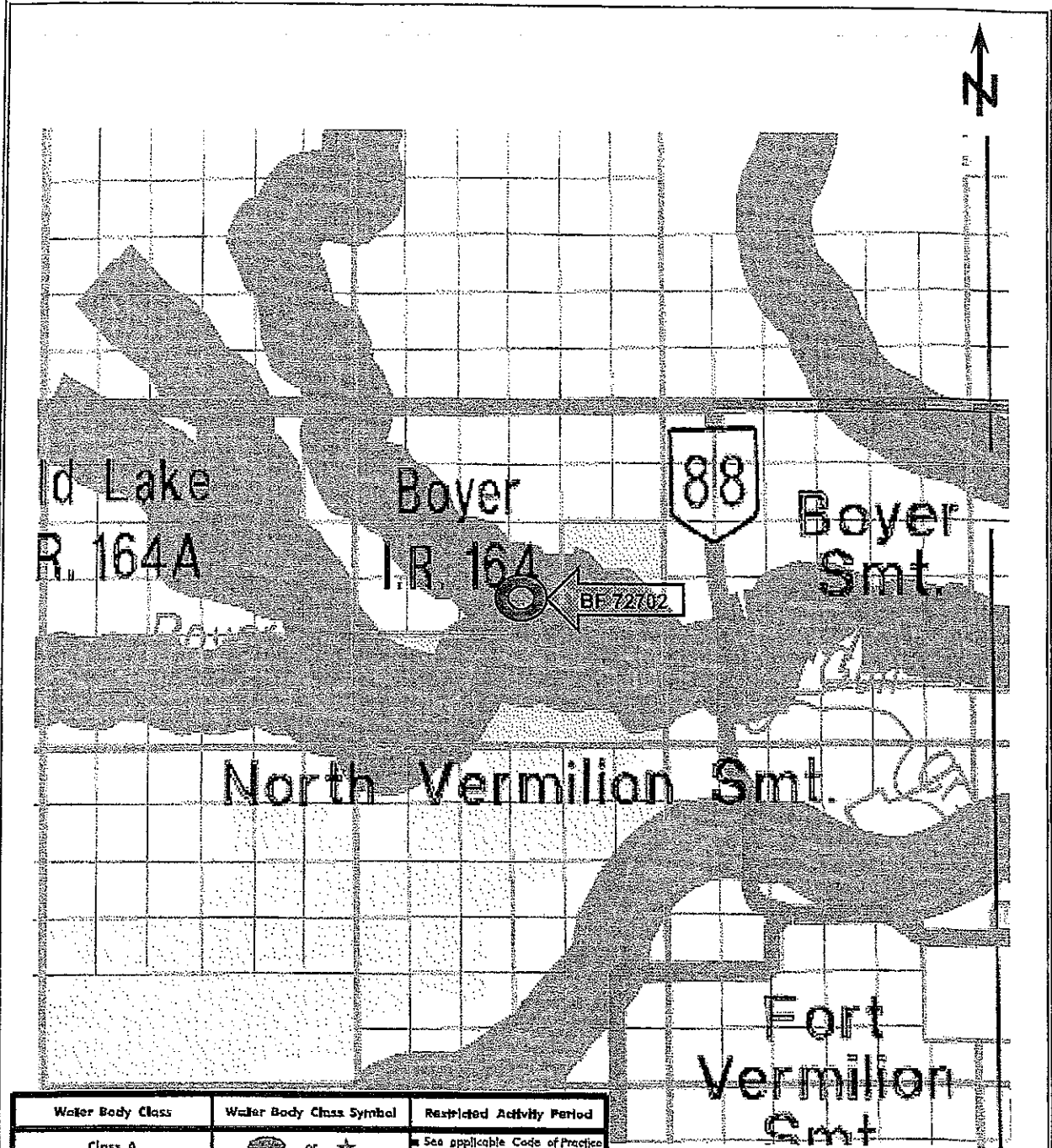
for work in the northern area of the province to: aenv.northwaterapprovals@gov.ab.ca
for work in the central area of the province to: aenv.centralwaterapprovals@gov.ab.ca





for work in the southern area of the province to: aenv.southwaterapprovals@gov.ab.ca

Please inform Alberta Environment, in writing, if the work is not completed.

For more information visit the Alberta Environment website at: <http://www.environment.alberta.ca>

AENV0014Web (2008/11)



Water Body Class	Water Body Class Symbol	Restricted Activity Period
Class A	 or ★	See applicable Code of Practice for specific requirements
Class B		April 16 to July 15
Class C		September 10 to July 15
		April 16 to July 15
Class D	None	No Restricted Activity Period

AB Env Code of Practice Map - Peace River Area



GENIVAR

PONTON RIVER

BRIDGE FILE 72702

Class C Waterbody - Restricted Activity Period April 16 to July 15

cc Jan

Miranda McAteer

From: Jan Mazurik [Jan.Mazurik@gov.ab.ca]
Sent: Monday, April 19, 2010 4:14 PM
Subject: NAEL June 2010 Meeting

The next NAEL meeting will be held on June 18th in Spirit River at the Centennial Hall Complex. Start thinking of agenda items!!

Jan Mazurik

Executive & Council Assistant

Northern Alberta Development Council

206 Provincial Building, 9621 - 96 Avenue

Peace River, Alberta T8S 1T4

Phone: (780) 624-6338 Fax: (780) 624-6184

email: jan.mazurik@gov.ab.ca

www.nadc.gov.ab.ca <http://www.gov.ab.ca/nadc/>

This communication is intended for the use of the recipient to whom it is addressed, and may contain confidential, personal, and/or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.

cc agenda into

Carol Gabriel

From: Jan Mazurik [Jan.Mazurik@gov.ab.ca]
Sent: Tuesday, April 20, 2010 9:25 AM
Subject: FW: NAEL June

Importance: High

Good morning everyone! Please see Teresa's e-mail below regarding the next NAEL meeting date. Would an alternate date be more appropriate in view of the scheduled Performance Measurement Course. Please give me your thoughts prior to Friday 4:00 p.m. Thanks!

Jan

From: Teresa McReynolds Tupper [mailto:teresaatupper@hotmail.com]
Sent: Tuesday, April 20, 2010 8:13 AM
To: Jan Mazurik; Theresa Van Oort
Subject: NAEL June

Jan

There is a Performance Measurement Elected Officials Course scheduled for the day of June 18 down south which I am registered for. I feel it is very important we encourage all elected officials to attend these educational courses for they are highly beneficial.

If the June 18th date for the NAEL meeting remains and the EOEP course is not cancelled I will be unable to attend NAEL.

Sincerely,
Teresa Tupper, Reeve
County of Northern Lights
Vise-Chair, Rural NAEL Members
780-981-3928 home
780-821-3672 cell

Videos that have everyone talking! Now also in HD! [MSN.ca Video](http://MSN.ca/Video).

cc *grube*
Carol Gabriel

From: Brice Daly [brice.daly@gov.ab.ca]
Sent: Tuesday, April 20, 2010 2:18 PM
Subject: AEMA Agency Regional Tour - April 29 in Falher

Good afternoon everyone,

I am forwarding this information directly to you all, as I've just become aware that some may not yet have received prior notice of the tour.

The management team of the Alberta Emergency Management Agency would like to ensure that you are aware of the upcoming provincial tour to (four) communities throughout the province, one of which is occurring in the Northwest Region (**in Falher**).

Hopefully, you can attend the local meeting.

The purpose of these meetings is to allow continued discussions to occur between all sectors of emergency management in Alberta, including municipal emergency management personnel, first responders, SAR, disaster social services, dispatch, and others.

Information will be provided on how the agency has responded to input from stakeholders, on current priorities underway such as the EMDSI (Emergency Management Decision Support Initiative) project, ICS integration, our 9-1-1 system, training, recent changes to the Emergency Management Act, and feedback from the 2009 Summit.

Several agency representatives will be in attendance including David Hodgins (Managing Director), Trent West (Fire Commissioner), Dwight Osbaldeston (Senior Advisor), Ryan Sales (Project Consultant – EMDSI), Michaela Bily (Stakeholder Consultant), Field Officers and other agency personnel. This is the third year that the agency has sponsored these meetings.

Please pass along word of these meetings on to your emergency management system contacts.

Innisfail	April 7	1:30 – 3:30 pm	United Church (4720-48 th Avenue)
Wabamun	April 15	1:30 – 3:30 pm	Jubilee Hall (5132-53 Avenue)
Vegreville	April 27	1:30 – 3:30 pm	Vegreville Library (4709-50 Street)
* Falher	April 29	7:00 – 9:00 pm	The Log Cabin (15 Central Avenue SW)

For more information, please contact Michaela Bily, tour coordinator by email at michaela.bily@gov.ab.ca or by calling (780) 721-2177.

*Bill K
to attend.*

Please forgive me if you've received this notice multiple times.

Brice Daly

Field Officer - Northwest Alberta

Alberta Emergency Management Agency

3201, 10320-99 Street

Grande Prairie, AB. T8V 6J4

Office: (780) 538-5295 Long distance call, dial 310-0000, then office number

24 hr: 1-866-618-2362

Cell: (780) 876-2930

Fax: (780) 833-4326

Email: brice.daly@gov.ab.ca

"Alberta - A Province Prepared"

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager.

Council Info

April 20th, 2010

Re: 2010 Peace Region Golf Tournament

Alberta Transportation, Peace Region, would like to take this opportunity to invite you and your staff to attend our regional golf tournament. The event will be held on Friday, June 11th, 2010 at the Mighty Peace Golf Club in Peace River (map attached).

Golf will be a Texas Scramble format with a shotgun start at 12:45PM. Check-in starts at 11:00AM; please be sure to arrive by noon at the latest. Your all-inclusive entry fee of \$100 per golfer includes:

- 18 holes of golf at one of the finest courses in Northern Alberta
- Power cart
- BBQ Lunch (11:30AM – 12:30PM)
- Steak supper
- Prizes
- Steak supper only @ \$20

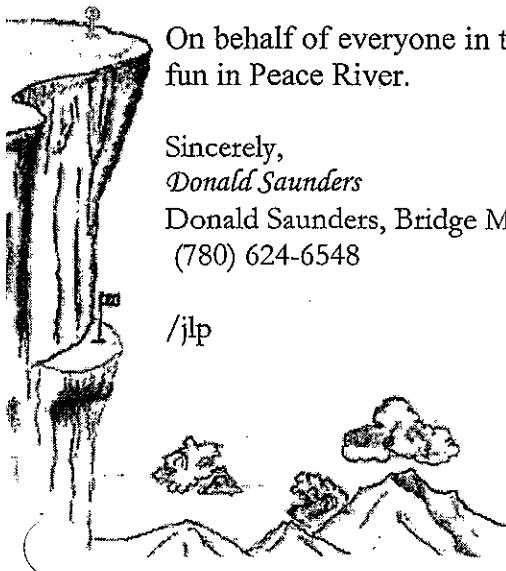
To register, please fill out the attached registration form and email back to Jennifer Powers, Construction Administration – jennifer.powers@gov.ab.ca, or fax to (780) 624 2440 or call (780) 624 6446. Please indicate the number and names of the golfers you are registering. Golfers will be assigned to teams by the organizing committee. Please make your non-refundable payment, by May 28th, 2010. If writing a cheque, make it payable to Transportation Social Fund.

On behalf of everyone in the Peace Region, we hope you are able to join us for a day of golf and fun in Peace River.

Sincerely,
Donald Saunders
Donald Saunders, Bridge Manager
(780) 624-6548

/jlp

*Mighty Peace Golf
Course.*



Government of Alberta

Transportation

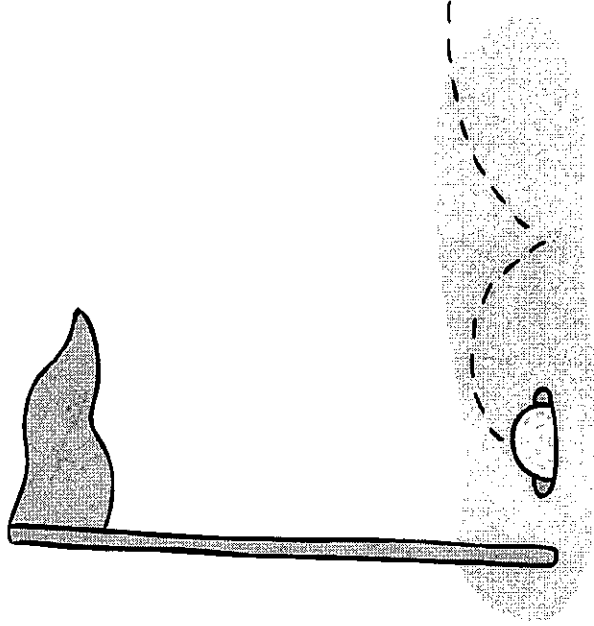
Annual Peace Regional Golf Tournament

Mighty Peace Golf Club – Peace River, AB (Hwy2)

Friday: June 11th, 2010

Please fill in the form below

Name	Company
------	---------



Please return this form along with registration fees by May 28th, 2010 to:
Jennifer Powers (780) 624-6446
Box 29, Provincial Building
9621-96 Avenue
Peace River, AB T8S 1T4
Fax: (780) 624 2440

18 holes of Golf
BBQ Lunch
Steak Supper
Golf Cart
Prizes } \$100

* Make cheques payable to "Transportation Social Fund"

Memorandum

Requirements for the Storage, Sale, Purchase and Discharge of Fireworks in Alberta

The Alberta Fire Code 2006 allows for the above activities to occur upon obtaining a series written permissions or approval (storage) from the fire department.

Fire Departments are part of municipal government and thus take policy direction from the elected council. Therefore no Fire Department can provide written permission or approval related to Fireworks in Alberta without their municipal council making a policy decision, usually by bylaw, to allow the above activities. A draft bylaw following the enclosed themes is near completion which will guide municipalities in making this policy decision. A council may also make a decision to not to allow any of these activities. *(It would appear that not making a decision would therefore not provide policy direction to the fire department which should mean that the fire department is not authorized to issue permission.)*

The following steps must then take place in each municipality where the council wishes to allow the storage, sale, purchase and discharge of these products. A municipality may not allow only some of these activities, they must be willing to allow all or none. They may place conditions (dates and times of availability of permissions and product, classes of product allowed, discharge locations and plans, etc) which are consistent with the Alberta Fire Code 2006.

1. The municipal council must make a decision to allow fireworks activities within the municipality and authorize the fire department to issue written permissions and approve storage locations.
2. Wholesalers must obtain written permission from the Fire Department to sell or provide consumer product to retailers. If the wholesaler is storing product anywhere within Alberta they must obtain written approval of the storage location from the fire department of the municipality in which they are storing product. (Storage must comply with the AFC 06 and the requirements of the Explosives Act of Canada).
3. Retailers must obtain written permission from the Fire Department to sell consumer product. They must also obtain written approval for storage of any amount of product in excess of 100 Kg gross weight. They must separate display goods in lots of 25 Kg or less and they must be inaccessible to (and cannot be purchased by) anyone under the age of 18 years of age. The retailers must also retain all the information from every purchaser, as required by the AFC 06, for a period of two years.
4. Purchasers must obtain both written permission to discharge and written permission to purchase from the fire department before they can purchase product. No fire department can issue written permission to purchase without a corresponding written permission to discharge from the municipality where the product is to be discharged. (As an example it would be incorrect for the City of ABC Fire & Emergency Services to issue written permission to purchase fireworks to someone who wanted to discharge in the County of DEF without the purchaser already having, in their possession a written permission to discharge obtained from the County of DEF Fire Department, and vice versa). Specific prohibitions on certain discharge locations are laid out in the AFC 06. As well the written permission of adjacent and potentially affected landowners may be required by the fire department prior to issuing written permission to discharge.
5. These requirements are being sent to all known wholesalers identified by Federal Government (ERD-NRC).

APPENDIX XII
FIREWORKS
Extract from the Alberta Fire Code 2006

Section 5.7. Fireworks

5.7.1. Fireworks

(See Appendix A.)

5.7.1.1. Application

- 1) Except as permitted by Sentence (2), this Section shall apply to the sale and discharge of *fireworks* and pyrotechnic devices.
- 2) This Section shall not apply to a person who possesses or discharges *fireworks* commonly used as distress flares.

5.7.1.2. Manufacture, Importation, and Transportation

- 1) The manufacture and importation of *fireworks* shall be in conformance with the "Explosives Act" and its Regulations, published by Natural Resources Canada.
- 2) The transportation of *fireworks* shall be in conformance with the "Transportation of Dangerous Goods Act" and its Regulations.

5.7.1.3. Discharge

- 1) Except as permitted in Clause 5.7.1.7.(1)(b), no person shall discharge, fire or set off *fireworks* from, on or over
 - a) public land as defined in the Public Lands Act, or
 - b) a forest protection area designated under the Forest and Prairie Protection Act.

5.7.1.4. Prohibited

- 1) No person shall have in his possession, sell, offer for sale, give away or otherwise distribute, discharge, fire or set off *firecrackers*.
- 2) No person shall purchase, store, use or supervise the use of a pyrotechnic device unless,
 - a) the pyrotechnic device conforms to the requirements of the "Explosives Act" and its Regulations, published by Natural Resources Canada, and
 - b) the person is certified in accordance with the "Explosives Act" and its Regulations, published by Natural Resources Canada.

5.7.1.5. Activities

- 1) No person shall discharge, fire or set off *fireworks*
 - a) in a place or in a manner that creates a danger or constitutes a nuisance to any person or property,
 - b) on a highway, road allowance, public beach or park unless they first obtain written permission from the fire department,
 - c) on privately owned land unless they

- i) first obtain the written consent of the *owner* or occupant of that land and the *owner* or occupant of neighbouring land on which debris might reasonably be expected to fall, and
 - ii) provides a copy of the consent required in Subclause (i) to the fire department,
 - d) in a *building* or place, unless
 - i) the *fireworks* are specifically designed and clearly marked by the manufacturer for such use, and
 - ii) the *building* or place is acceptable to the fire department,
 - e) within 10 m of any *building*, tent, trailer, canvas shelter or motor vehicle,
 - f) within 200 m of any place where explosives or *flammable liquids* or *combustible liquids* or substances are manufactured or stored,
 - g) within 250 m of a correctional institution as defined in the Corrections Act, a facility as defined in the Mental Health Act, a nursing home within the meaning of the Nursing Homes Act, a social care facility as defined in the Social Care Facilities Licensing Act, a hospital as defined in the Hospitals Act, an educational institution or a church, unless acceptable to the fire department, or
 - h) when the wind velocity exceeds 45 km/h or when, in the opinion of the fire department, weather conditions create an undue fire hazard.
- 2) The fire department is permitted to require a person to cease the discharging, firing or setting off of *fireworks* when considered necessary to do so for reasons of safety.

5.7.1.6. Authority

- 1) The fire department, or *forest officer* in the forest protection area, is permitted to seize, take, remove or cause to be seized, taken or removed any *fireworks* offered or exposed for sale or being held or used contrary to this Section.
- 2) Where *fireworks* are seized in accordance with Sentence (1), the fire department, or *forest officer* in the forest protection area, shall dispose of them in a safe manner.

5.7.1.7. Written Permission

(See Appendix A.)

- 1) No person shall
 - a) purchase, possess, handle, discharge, fire or set off *fireworks* unless written permission issued by the fire department for that purpose has been obtained, or
 - b) discharge, fire or set off *fireworks* in a forest protection area unless written permission issued by a *forest officer* for that purpose has been obtained.
- 2) Written permission issued under Sentence (1)
 - a) shall specify the date, time, and location on which the *fireworks* are to be discharged, and
 - b) is permitted to contain any other terms and conditions the fire department or *forest officer* considers necessary to ensure the safe use of the *fireworks*.
- 3) Permission shall not be granted under this Section in respect of high hazard *fireworks* unless the applicant possesses a *fireworks* supervisor card issued pursuant to the "Explosives Act" and its Regulations, published by Natural Resources Canada.

5.7.1.8. Fireworks Sales

- 1) No person shall sell, offer for sale or store for the purpose of sale *fireworks* unless
 - a) permission is obtained from the fire department for the sale and storage, and
 - b) the *building* or place used for the sale or storage conforms to Part 3.
- 2) A request for permission under Sentence (1) shall be accompanied by a copy of the applicant's current business licence issued by the municipality in which the applicant carries on business.
- 3) A person who sells *fireworks* or offers them for sale shall ensure that
 - a) manufacturer's instructions on the safe use of *fireworks* are provided with each sale,
 - b) notices acceptable to the fire department are posted at the sales outlet outlining the instructions referred to in Clause (a),
 - c) a record of each sale is kept on the premises where the sale occurs for a period of not less than two years following the date of the sale,
 - d) a record referred to in Clause (c) shows
 - i) the date of the sale,
 - ii) the name, address and phone number of the purchaser,
 - iii) a description of the *fireworks* sold,
 - iv) the date and time the *fireworks* will be discharged, and
 - v) the location and a description of the site where the *fireworks* will be discharged.
- 4) A person who sells *fireworks* or offers them for sale shall make available the record referred to in Clause (3)(c) in conformance with Article 2.2.1.2. of Division C.

5.7.1.9. Age Requirement

- 1) No person who is under 18 years of age shall purchase, possess, handle, discharge, fire or set off *fireworks*.

5.7.1.10. Discharging

- 1) *Fireworks* from which a projectile is discharged shall be set up in such a manner so that when ignited the projectile will go into the air in a vertical direction not more than 15° off the perpendicular.
- 2) Where ground level *fireworks* are discharged
 - a) they shall be positioned out of the firing range of aerial *fireworks*, and in a location where there is not dry grass or combustible material on the ground beneath them, and
 - b) the area shall be thoroughly wet down immediately before the *fireworks* are discharged.
- 3) A portable extinguisher having a rating of not less than 2-A shall be provided and kept in the immediate discharge area.

5.7.1.11. High Hazard Display

- 1) Where *high hazard fireworks* are discharged, the person responsible for discharging the *fireworks* shall ensure that,
 - a) they have at least 2 assistants who are competent persons over 18 years of age and have been trained in the proper handling of *fireworks*,

- b) the *fireworks* are set up in conformance with the "Fireworks Manual," published by Natural Resources Canada,
- c) at least 2 portable extinguishers each having a rating not less than 2-A shall be not more than 45 m from the location at which the *fireworks* are discharged,
- d) the potential landing area is cleared of spectators, vehicles, dry grass and other combustible material immediately prior to the beginning of the display and during the display,
- e) nothing other than a flashlight or electrical lighting is used for artificial illumination,
- f) no person, other than persons responsible for discharging the *fireworks*, is closer than 45 m from the location at which the *fireworks* are being discharged,
- g) the location at which the *fireworks* are discharged is at least
 - i) 60 m from any highway or other similar means of travel used by the public, and
 - ii) 15 m from the nearest overhead obstruction,
- h) a complete search is conducted of the display area for any duds within 12 hours of the conclusion of the display, and
- i) any unused *fireworks* or duds remaining are disposed of in a safe manner within 12 hours of the conclusion of the display.

Appendix References

A-5.7.1. Municipalities have the authority to regulate fireworks within their jurisdiction under the Municipal Government Act. Municipalities can use the Municipal Government Act to establish a fireworks permit bylaw allowing the municipality to permit fireworks. A fireworks permit bylaw established by a municipality may have provisions that include or exclude any activity involving fireworks.

A-5.7.1.7. Due to the fact that fireworks can be purchased in one municipality and discharged in another, individuals must ensure that written permission is obtained from all of the appropriate authorities if this is the case.

Defined Terms

Building means any structure used or intended for supporting or sheltering any use or occupancy.

Combustible liquid means a liquid having a *flash point* at or above 37.8°C and below 93.3°C. (See Subsection 4.1.2. of Division B.)

Forest officer means a person appointed as a forest officer pursuant to Section 2 of the Forests Act.

Flammable liquid means a liquid having a *flash point* below 37.8°C and having a vapour pressure not more than 275.8 kPa (absolute) at 37.8°C as determined

by ASTM D 323, "Vapor Pressure of Petroleum Products (Reid Method)." (See Subsection 4.1.2. of Division B.)

Firecracker means any device that explodes instantaneously when ignited and does not produce any subsequent display or visible effect after the explosion and, without restricting the generality of the foregoing, includes those devices commonly known as Chinese firecrackers, but does not include paper caps containing not more than 16.2 mg (1/4 grain) of explosive per cap or devices to be used with the paper caps.

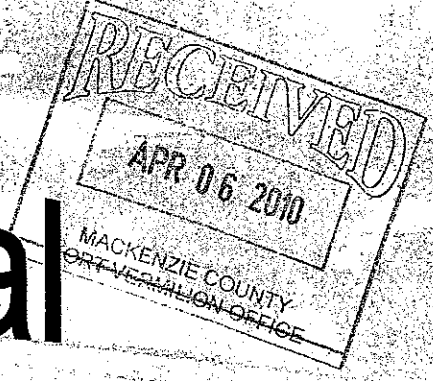
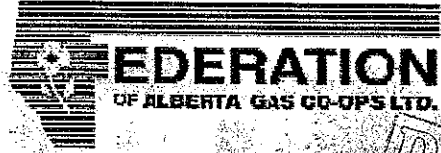
Fireworks means the fireworks listed in Class 7, Division 1, and Class 7, Division 2, Subdivision 1 and 2 in Section 14 of the Explosives Act (Canada) and regulations under the Act.

Owner means a lessee, a person in charge, a person who has care and control and a person who holds out that the person has the powers and authority of ownership or who for the time being exercises the powers and authority of ownership.



cc info

&



4th Annual Federation Charity Golf Classic

In Support of the
Multiple Sclerosis (MS) Society of Canada, Alberta Division



Multiple
Sclerosis
Society of
Canada

Alberta Division

Tuesday, August 17, 2010

Goose Hummock Golf Resort
Gibbons, AB

"Alone we can do so little; together we can do so much." - Helen Keller



&



4th Annual Federation Charity Golf Classic

The Alberta Federation of Rural Electrification Associations and the Federation of Alberta Gas Co-ops Ltd. are pleased to announce that the 4th Annual Federation Charity Golf Classic will be held on Tuesday, August 17, 2010 at the Goose Hummock Golf Resort in Gibbons, Alberta.

Proceeds from the tournament will, once again, support the Multiple Sclerosis (MS) Society of Canada, Alberta Division. The MS Society is a non-profit organization driven by a single national mission: *to be a leader in finding a cure for multiple sclerosis and enabling people affected by MS to enhance their quality of life.* The Alberta Division works across the province to provide programs and services to Albertans with MS, their families, and caregivers.

This charity golf classic is a highly anticipated event that sells out every year. Golfer spots are limited and fill up quickly!

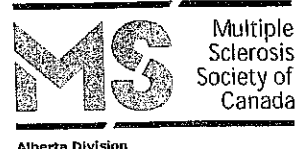
We are pleased to inform you that the Premier and his wife have been invited again this year! Their attendance the last three years has greatly contributed to the support and recognition of this worthy cause.

Why Participate in the 4th Annual Federation Charity Golf Classic?

- A memorable day of golf in support of a great cause!
- A chance to network with industry stakeholders across North America!
- Recognition throughout the day and in the following year!
- A chance to meet/communicate with the Federation members - a powerful group of hard working Albertans!
- Support for a cause that helps the 1 in 274 Albertans afflicted with MS - a good feeling all the way!

Did you know?

- Canadians have one of the highest rates of Multiple Sclerosis in the world.
- Every day, three more people in Canada are diagnosed with MS.
- Many rural communities have a higher than average prevalence rate for Multiple Sclerosis. In particular, communities such as Fairview, Grimshaw, High Prairie, Whitecourt and Camrose are all above the provincial average.
- The MS Society will use the proceeds from this event to deliver MS services and programs to rural communities. This money is especially important because it's often difficult to reach rural Albertans affected by MS.



Important Information

- The entry fee is \$170 per golfer (includes: Green Fees, Cart, Full Breakfast, Food Holes & BBQ)
- To confirm your participation, please return the enclosed forms with your payment to the Federation Office no later than Friday, July 9, 2010.
- Goose Hummock Golf Resort is located 2 miles north of Gibbons on Hwy 28
- The Tentative Schedule is:

Registration & Full Breakfast (Located at The Marsh - south side of the parking lot)	7 a.m. - 8:45 a.m.
Shot Gun Start	9 a.m.
BBQ and Prizes (following golf) (Located at The Marsh - south side of the parking lot)	3:30 p.m.

**"Alberta will be ready
when growth returns."**

The Way Forward

Over the past two years, our government took unprecedented action on projects Albertans told us were important to them. From the oil sands and provincial energy strategies, to health care and Alberta's first Cultural Policy, we've been working at full speed. Not only did we accomplish many things—during a period of exceptional growth and then one of global economic downturn—we kept to our plan to improve quality of life, protect the environment and create opportunity for Albertans.

At the core of this plan is a deep faith in Albertans' community spirit and in the values we share. Alberta will be ready when growth returns. We'll bring Alberta back to surplus in three years. Following a four-point plan, we'll focus on a strong recovery for our economy, long-term prosperity and quality of life for Albertans.

Here are some highlights of what we've achieved and how we'll move forward together.

— **Premier Ed Stelmach**

Find out more. Share your ideas.

To learn more about the province's plan, our progress, and the work underway, visit www.alberta.ca.

To reach any government office call 310-0000 toll-free throughout Alberta or write:

Government of Alberta
PO Box 1333
Edmonton, Alberta
T5J 2N2

For the latest government news and updates, subscribe to *Your Alberta*, the Government of Alberta's e-newsletter, at www.alberta.ca.

October 2009

The Way Forward



The world economy is changing. Your government is responding.

Alberta has a plan for a strong economic recovery. Our province

will return to surplus in three years. We will be prepared and ready.

ALBERTA HAS A FOUR-POINT PLAN TO MOVE FORWARD TO A PROSPEROUS ECONOMIC TIME:

1. Limit government spending and live within our means with a focus on core public services.
2. Use cash reserves—the Sustainability Fund—to cover three-quarters of the revenue shortfall.
3. Continue to invest in public infrastructure and issue new Alberta Capital Bonds so Albertans can invest in our recovery and future.
4. Make sure Alberta's industries are globally competitive and continue to attract investment needed to develop Alberta's resources.

Alberta

Freedom To Create. Spirit To Achieve.

Since 2007, we have taken action to address Albertans' priorities, working on our quality of life, better protecting our environment and creating opportunities.

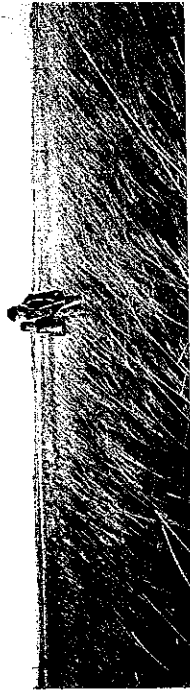
- Helped young Alberta families with the ongoing development of 14,000 new child care spaces.
- Added about 300 police officers and 45 Crown prosecutors.
- Supported vulnerable Albertans by working to create 11,000 affordable housing units.
- Eliminated health care premiums, putting more than \$1,000 back in the pocket of the average Alberta family.
- Laid out the Vision 2020 plan to improve access to quality health care. Began implementation by reducing administration, reducing the cost of drugs and laying out a plan for seniors' housing and continuing care.
- Addressed growth pressures in oil sands regions, fast-tracked housing and community infrastructure.

In the coming year, we'll continue to build and maintain infrastructure, improve access to health services and attract investment to our province.

- We will maintain our focus on helping seniors and low-income Albertans, and supporting programs and services Albertans need most, such as health care, education and seniors' benefits.
- Through innovation and the leadership of health care professionals, Alberta will lead the way in improving access to public health care. We must raise performance and shorten waiting lists.
- Oil sands development will be managed wisely and in an environmentally responsible way.
- Taxes will be kept low. Alberta already has the most competitive tax rates in Canada, and the lowest tax rates on families.



- We will continue to invest in our 20-year Capital Plan, to catch up on the need for infrastructure, build for the future, and maintain existing structures. This time the roads, schools, and hospitals will be ready for growth.
- Helped our communities with municipal funding for vital services, \$2.5 billion in 2008-09.
- Promoted Alberta to the world—attracting business and investment.
- Introduced incentives and royalty changes to stimulate activity.
- Launched an aggressive program to help expand Alberta's research and technology sector—creating the next generation economy.



- We will continue our commitment to making a dramatic reduction in greenhouse emissions by continuing to develop Carbon Capture and Storage technology.
- Institutions like the new Mount Royal and Grant MacEwan universities will play a key role in developing Alberta's greatest natural resource—our people.
- We will continue to strengthen education and workforce training—investing in the skills Alberta will need to compete in the 21st century.

- Became the first jurisdiction in North America to have real greenhouse gas targets and legislation. Put a price on carbon emissions and collected \$123 million to be invested in Alberta-based technology solutions.
- Invested \$2 billion in our carbon capture and storage fund—the largest global per capita climate change investment in technology.
- Developed the Land-use Framework to better manage economic, environmental and social pressures on our land, air and water to ensure sustainable development.

- Alberta Capital Bonds will enable Albertans to invest directly in the province's future and help build Alberta communities.
- Upgrading power transmission will support a growing population and expanding economy.
- In consultation with industry, a competitiveness review will level the playing field for the oil and gas sector, making sure Alberta remains a desired place to invest and do business.
- We will continue to invest in infrastructure. This will keep Albertans working and make sure we're ready for a return to growth.
- We'll work to attract the investment that creates jobs and we'll exert the influence on the national agenda that properly reflects our contribution as the engine of the Canadian economy.

cc info

March 31, 2010

Mark your calendars and be sure to attend!

International Livestock Congress

310 - 6715 8th St. N.E. Calgary, AB T2E 7H7
Phone: 403-275-8558
Fax: 403-274-5686



The International Livestock Congress Beef 2010, Wednesday August 11, 2010, Calgary

On behalf of the, the Canadian Cattlemen's Association and ISEF we invite you to attend the 2010 International Livestock Congress – Calgary on Wednesday August 11, 2010 at the Deerfoot Inn and Casino, 1000, 11500 – 35th Street SE, Calgary, Alberta.

We invite you to visit our website at www.ilccalgary.com and register today! Space will be limited this year.

This year ILC –Calgary is being held in combination with the Canadian Cattlemen's Association Semi-Annual Meeting. The intent is to enhance the opportunity for youth and industry leaders to network during the CCA's meetings and the premier ILC Calgary event. We are taking a close look at the today's issues in beef and the beef value chain. By the end of the day – we are going to have heard the hot issues in beef and have had a healthy dose of dialogue! If you are in the beef industry, you will want to attend this conference!

Meet tomorrow's leaders!

As in previous years, we are extremely proud to organize the ILC Student Program. Over 50 students from International and Canadian agricultural colleges and universities apply each year to be on the program. Only qualified applicants will be chosen to attend. This year the ILC Student Program will involve a rigorous application process and the finalists will be the "cream of the crop". Students from last year's congress stated that the experience significantly expanded their knowledge of the industry and influenced their future studies. This year the students will again tour beef and industry related facilities in southern Alberta, followed by attending the ILC conference and being centre stage at the Leader's Forum. **We encourage you to meet these future industry leaders and have an opportunity to discuss the issues that affect our industry.** For more information on the Student Program visit our website at www.ilccalgary.com.

Due to the tremendous support of industry sponsors, we are able to present conferences like ILC and discuss the issues of our industry. If you would like more information on the sponsorship program, please visit our website or contact the Conference Coordinator.

We encourage you to circulate this program to your network to help us build another successful conference!

For more information contact:

Iris Meck or Carol Huculak, ILC Conference Coordinators

Phone: 403-686-8407

Email: Iris@irismeck.com or Carol@irismeck.com

Fax: 403-255-4592

Or visit our website: www.ilccalgary.com

See you at the 2010 ILC-Calgary.

Sincerely,

Rob McNabb

Canadian Cattlemen's Association



International Livestock Congress

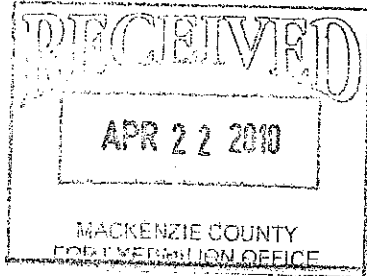
www.ilccalgary.com

Hosted By: Calgary Exhibition & Stampede. Canadian Cattlemen's Association.
International Stockmen's Educational Foundation.

cc info.

Deputy Minister
2nd Floor, Twin Atria Building
4999 - 98 Avenue
Edmonton, Alberta T6B 2X3
Canada
Telephone 780-427-6912
Fax 780-422-6515
www.transportation.alberta.ca

AR44030



April 9, 2010

Dear Client:

I am contacting you today to invite your participation in the attached survey to gather your feedback on the services received from our ministry in the past year.

Alberta Transportation is committed to service excellence and continuous improvement in the delivery of our programs and services to clients. I encourage you to take advantage of this opportunity to provide your comments. The survey is brief and should take no more than 10 to 15 minutes to complete. Your participation and feedback are important to us and will help us make improvements and better meet your needs.

Bannister Research and Consulting Inc. have been retained to administer the survey on behalf of the ministry to ensure that feedback is confidential and the analysis of findings is objective.

Thank you in advance for taking the time to share your comments. Should you have any questions regarding the survey, please contact Dan O'Riordan at 780-644-7486 (toll-free within Alberta by first dialing 310-0000) or by e-mail at daniel.o'riordan@gov.ab.ca.

Yours truly,

A handwritten signature in black ink, appearing to read "G. Boddez".

Gary G. Boddez
Deputy Minister

Attachment

ALBERTA TRANSPORTATION

CLIENT SURVEY (DMG 1)

About the Survey

Your feedback is important for improving our services. Please assist us by completing the following survey to give us an overview of our performance in providing services to your organization in 2009.

This survey is conducted every two years to gather an overview of how well Alberta Transportation staff are serving clients.

Anonymity

Banister Research & Consulting Inc. will collect your responses, and compile and analyze the data. Individual responses will be kept strictly confidential. The results released will only be presented in a summarized format. For analysis purposes, we ask that you complete the profile section at the beginning of the survey.

Return Survey to:

Banister Research & Consulting Inc.
11223 – 99 Avenue
Edmonton, Alberta
T5K 0G9
Fax: (780) 451-2777

Survey being administered by:

Banister Research & Consulting Inc.

Deadline

Please return your completed survey by: **April 30, 2010**

If you would prefer to complete the questionnaire online, please visit this website:

<http://www.banister.ab.ca/AIATsurvey2010/>

To complete the survey, enter the ID number and password on the top right corner of this page

Questions?

If you have any questions about completing the survey, please contact Whitney Masson at Banister Research & Consulting Inc. in Edmonton (780) 451-4444.

Part I: About You

1. Please indicate the area(s) in which your operation has primary locations.

- | | | |
|---------------------------------------|---|--|
| <input type="checkbox"/> Calgary | <input type="checkbox"/> Grande Prairie | <input type="checkbox"/> Red Deer |
| <input type="checkbox"/> Edmonton | <input type="checkbox"/> Lethbridge | <input type="checkbox"/> Province Wide |
| <input type="checkbox"/> Ft. McMurray | <input type="checkbox"/> Medicine Hat | <input type="checkbox"/> Other |
- (Please specify) _____

2. Which of the following best describes the sector to which your organization belongs?

- | | |
|---|--|
| <input type="checkbox"/> Government - Federal | <input type="checkbox"/> Real Estate, Landlord, Tenant |
| <input type="checkbox"/> Government - Provincial | <input type="checkbox"/> Construction/Developer |
| <input type="checkbox"/> Government - Municipal | <input type="checkbox"/> Consulting |
| <input type="checkbox"/> Health | <input type="checkbox"/> Utilities |
| <input type="checkbox"/> Schools and School Boards (K-12) | <input type="checkbox"/> Law Enforcement |
| <input type="checkbox"/> Post-Secondary Institutions | <input type="checkbox"/> Engineering/Architecture |
| <input type="checkbox"/> First Nations/Métis/Inuit | <input type="checkbox"/> Commercial Carriers (Bus, Truck, Air) |
| <input type="checkbox"/> Non-Profit Organization | <input type="checkbox"/> Dangerous Goods Handler/Shipper |
| <input type="checkbox"/> Registry and Driver Services | <input type="checkbox"/> Other: |
- (Please specify) _____

3. If you are an occupant in Government owned and/or leased facilities, please check all boxes that apply:

- | | |
|---|---|
| <input type="checkbox"/> Office | <input type="checkbox"/> Educational/Training |
| <input type="checkbox"/> Correctional/Court | <input type="checkbox"/> Cultural/Museum |
| <input type="checkbox"/> Warehouse | <input type="checkbox"/> Recreational |
| <input type="checkbox"/> Research | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Laboratory | (Please specify) _____ |

Part II: Priority of Services

To help us assess the value of our services, we need to know which aspects of our services are most important to your organization when dealing with Alberta Transportation. Using the scale below, check the number for each question that indicates your level of satisfaction.

The questions are intended to gather feedback on services provided by Alberta Transportation from January to December 2009.

4.	Very Unimportant	Unimportant	Somewhat Unimportant	Somewhat Important	Important	Very Important
	1	2	3	4	5	6
a) Clarity of written materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Ease of access to information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Ease of access to services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Consistency of services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Timeliness of service delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) Proficiency of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) Courtesy of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Part III: Satisfaction with Services

Management of Municipal Grant Programs

The following questions relate to key services or programs of Alberta Transportation that deal with **MANAGEMENT OF MUNICIPAL GRANT PROGRAMS** including administration of grant applications and payments; and clarification of policy and eligibility criteria.

N/A Key Service or Program Area is Not Applicable. Please Proceed to Next Question.

Please indicate how often you had contact (e.g., in-person, telephone, written or electronic communication) with Ministry staff regarding this key service or program area in 2009:

1 - 5 times 6 - 10 times 11 or more times

5.		Very Dissatisfied 1	Dissatisfied 2	Somewhat Dissatisfied 3	Somewhat Satisfied 4	Satisfied 5	Very Satisfied 6	N/A
	<i>Looking back to 2009, how satisfied are you with the...</i>							
a)	Clarity of written materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b)	Ease of access to information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c)	Ease of access to services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d)	Consistency of services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e)	Timeliness of service delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f)	Proficiency of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g)	Courtesy of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h)	Staff doing everything necessary to address your needs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i)	Overall quality of service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

What changes or improvements would better meet your needs?

6. What is your overall satisfaction with the quality of all services provided by Alberta Transportation staff?

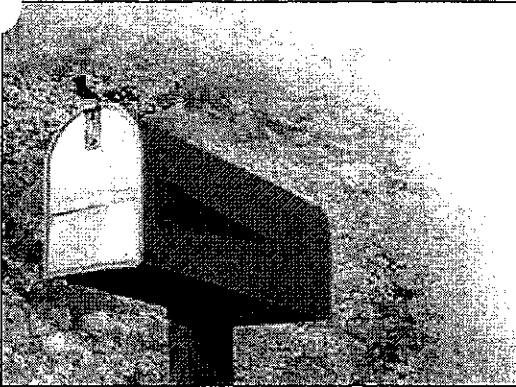
Very Dissatisfied	Dissatisfied	Somewhat Dissatisfied	Somewhat Satisfied	Satisfied	Very Satisfied
1	2	3	4	5	6
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Part IV: Comments

We welcome and value your comments. Please use the space provided for any additional comments or suggestions that you may have about Alberta Transportation's services. If necessary, feel free to attach an additional comment page.

*Thank you for taking the time to complete this survey.
Please return your completed survey by April 30, 2010.*

mtv cc



Committed to Rural Service

Canada Post understands the important role that post offices and our employees play in rural communities. In many places, post offices are the heart of the community and a centre where people meet and connect.

Canada Post has proudly served rural communities for over 150 years. With more than 4,000 post offices in rural Canada, no other organization provides more consistent service to Canadians regardless of where they live.

Canada Post embraces its responsibility to provide quality service to rural Canadians, strictly follows the Government's moratorium on the closure of rural post offices, and supports the Canadian Postal Service Charter. Canada Post is committed to maintaining a postal outlet within 15 kilometres of 98 per cent of all Canadians as defined in the service charter.

Canada Post never seeks to close a rural post office. On occasion, events such as retirements, illnesses, deaths, fires, bankruptcy, termination of a lease, or sale of a building can affect operations in rural communities. Most of the time, Canada Post hires a replacement postmaster or finds a new post office location.

On occasion, in some communities, practical solutions are not easy to find. In exceptional circumstances, Canada Post will engage with the community through an outreach process that involves local representatives. Often we are able to keep a post office open with the help of the community. Sometimes the community leaders advise us that other arrangements are preferred or needed.

In the few cases where a rural post office is closed, Canada Post will ensure that retail services are available nearby – usually where residents do their shopping. Canada Post explores

all options within a community to ensure local mail delivery is maintained. The community can choose to retain its municipal name for mailing purposes.

The Minister responsible for Canada Post as well as the appropriate Member of Parliament are advised of the results of the local consultations and

the arrangements that have been made for ongoing postal service.

Rural service remains an integral part of Canada Post's delivery network. By working in partnership with communities, we are confident that Canada Post can strengthen its operations and remain the delivery system of choice for all Canadians.

Two towns in Manitoba provide an example of how Canada Post works with rural communities to resolve unavoidable issues. Libau, Manitoba is a tiny farming community of 50 residents located near Lake Winnipeg. The community post office had for years served 125 postal box customers out of a small shed. However, in April 2009, the Libau postmaster retired, necessitating that Canada Post find a solution to maintain postal service. Canada Post met with an elected representative of the community who advised that the community wanted a new postmaster. Canada Post was able to locate and hire a new postmaster, and there was no disruption to postal service.



Post office in Libau, Manitoba

In Solsgirth, Manitoba, a tiny farming community of only 10 residents located near the Saskatchewan border, Canada Post was unable to continue postal service in the community after the local postmaster resigned on October 31, 2008. Solsgirth's post office had served 44 postal box customers out of a shed, and it was literally the only business in the community. After the postmaster resigned, Canada Post consulted with local residents and it was agreed that the best solution would be to install community mailboxes in Solsgirth and offer retail postal services in a neighbouring town. This change satisfied area residents and was implemented on November 3, 2008.



Post office in Solsgirth, Manitoba

